

FORM INFORMATION

F visa students must request an extension of their Form I-20 program completion date, if they are unable to complete their degree in the standard time allowed for degree completion. The extension must be processed before the current program end date.

INFORMATION

NAME: _____ KU ID: _____

CURRENT PROGRAM END DATE ON YOUR FORM I-20? _____

IS THIS YOUR FIRST EXTENSION? ☐ YES ☐ NO

Students requesting an extension of their Form I-20 are required to provide updated financial documentation to prove that they can afford the additional study time in the U.S. Documentation may include scholarship letters, bank statements or letters, as well as an updated Sponsor Verification Form, if applicable. These documents should be emailed to international@kutztown.edu.

STUDENT ACKNOWLEDGEMENT:

By signing this form, I certify that the information given on this form is complete and accurate. I am aware that an incomplete form will result in a delay in processing and that it is my responsibility to submit this form prior to my Current Program End Date on my Form I-20. I understand that any false or misleading statements can result in a denial of the extension.

STUDENT SIGNATURE & DATE: _____

ACADEMIC DEPARTMENT RECOMMENDATION

IS THIS STUDENT MAKING NORMAL, SATISFACTORY PROGRESS TOWARD THEIR DEGREE? ☐ YES ☐ NO

IF NO, EXPLAIN

BASED ON THEIR PROGRESS, WHEN SHOULD THIS STUDENT COMPLETE THE REQUIREMENTS FOR THEIR DEGREE?

☐ FALL ☐ SPRING YEAR: _____

TOTAL CREDIT HOURS REQUIRED IN THE REQUESTED EXTENSION: _____

THE DELAY IN THEIR DEGREE COMPLETION IS CAUSE BY (SELECT ALL THAT APPLY)

☐ CHANGE OF MAJOR ☐ ADDITION OF MAJOR/MINOR ☐ LOST CREDITS UPON TRANSFERRING TO KU

☐ CHANGE IN RESEARCH TOPIC ☐ UNEXPECTED RESEARCH PROBLEMS ☐ BEHIND IN CREDITS

☐ OTHER (EXPLAIN): _____

DO YOU HAVE ANY ADDITIONAL COMMENTS TO PROVIDE? (EXPLAIN IN THE SPACE BELOW):

ADVISOR/DEPARTMENT CHAIR SIGNATURE & DATE: _____