

SEVIS TRANSFER INFORMATION

A student who plans to attend another U.S. School (and who will either stop attending or completing their Kutztown University degree) must request that their SEVIS record be electronically released or transferred, to that school, to continue to maintain status in the U.S. A student will be eligible for a SEVIS transfer out if the following are true:

- The student has been maintaining F-1 status.
- The student has been admitted to the transfer-in school.
- The course of study at the transfer-in school will begin within 5 months of the end of the course of study at the transfer-out school OR within 5 months of the transfer release date, whichever is earlier.
- The SEVIS transfer is requested no later than the end of the student’s 60-day grace period.

What does the KU International Office need to transfer my SEVIS record to another school?

1. A completed SEVIS Transfer Out Form.
2. A copy of your admissions letter emailed directly from the admissions or international office of the new school.
3. Confirm with the new school if they require a Transfer-In Form completed by a DSO at Kutztown University. If yes, then send the form to international@kutztown.edu.

SECTION 1: STUDENT INFORMATION

First (Given) Name: _____ Last (Family) Name: _____

Student ID: _____

What will be your last semester at Kutztown University: _____

What is your current work authorization status?

- I am not currently working.
- On Campus Employment
- Optical Practical Training – End date of work authorization (mm/dd/yy): _____
- Curricular Practical Training – End date of work authorization (mm/dd/yy): _____
- Economic Hardship – End date of work authorization (mm/dd/yy): _____

SECTION 2: SCHOOL INFORMATION

School Name: _____

SEVIS School Code: _____

What term will you start at the new school: _____

When do classes begin at the new school? (mm/dd/yy): _____

SECTION 3: TRANSFER DETAILS

When do you want your SEVIS record to be released? (mm/dd/yy): _____

Briefly explain why you decided to transfer to another university or program: