



Dear Kutztown University Faculty and Staff,

AlphaGraphics Lehigh Valley is excited to be the onsite print service provider for Kutztown University.

Please joins us for training on the new Online Ordering site that we will be hosting. We are offering 6 different sessions before year end and will host more in the New Year.

The sessions are simple to participate in, you will type in the URL provided and password and then enter the meeting as a guest. A dial in number will be available. You can log in from anywhere as this will be hosted through Webex meetings.

We are excited to bring many new services and ways for you to enhance your communication materials.

I look forward to hosting these webinars and seeing you on campus.

Best,

Ilene Stroh

President, AlphaGraphics Lehigh Valley



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www.alphagraphicslehighvalley.com

Training Webinar Schedule

How to order online with AlphaGraphics

Topic: KU Online Ordering Training 1

Date and Time:

Tuesday, December 20, 2016 11:00 am, Eastern Standard Time

Event number: 663 412 473

Event password: Agku*1

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=ea5558557de0e42a38b87fe25e555ea7c>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 663 412 473

Topic: KU Online Ordering Training 2

Date and Time:

Tuesday, December 20, 2016 2:00 pm, Eastern Standard Time

Event number: 661 859 614

Event password: Agku*2

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=ee4b3149267eb0cc8b6820f9909bffe27>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 661 859 614

Topic: KU Online Ordering Training 3

Date and Time:

Wednesday, December 21, 2016 10:00 am, Eastern Standard Time

Event number: 667 270 258

Event password: Agku*3

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=e92320207772630c6d1727f8213509fa0>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 667 270 258

Topic: KU Online Ordering Training 4

Date and Time:

Wednesday, December 21, 2016 2:00 pm, Eastern Standard Time

Event number: 669 113 323

Event password: Agku*4

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=ec72f630956298eee0581b94aa1d2414f>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 669 113 323

Topic: KU Online Ordering Training 5

Date and Time:

Thursday, December 22, 2016 9:00 am, Eastern Standard Time

Event number: 661 781 987

Event password: Agku*5

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=ea38116221b535200be2e2580edf8e1db>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 661 781 987

Topic: KU Online Ordering Training 6

Date and Time:

Thursday, December 22, 2016 1:00 pm, Eastern Standard Time

Event number: 665 887 089

Event password: Agku*6

Event address for attendees:

<https://kuprintonline.webex.com/kuprintonline/onstage/g.php?MTID=ef73e4bb48e2dc0d2e34ae4e6448d497f>

Audio conference information

USA Toll: [12404540879](tel:12404540879)

Access code: 665 887 089