

**KU CARD OFFICE**  
**Non-KU Employee or Contractor ID Request**

Please email or return this form to the KU Card Office.

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**Today's Date:** Click here to enter a date.

**Name:** Click here to enter text.

**Company name:** Click here to enter text.

**Effective Date:** Click here to enter a date.

**Expiry Date:** Click here to enter a date.

**Sponsoring KU Department:** Click here to enter text.

**Department Contact Name:** Click here to enter text.

**Department Contact Phone:** Click here to enter text.

**Department Contact Email:** Click here to enter text.

**Additional billing Information (if other than Sponsoring KU department):**

Click here to enter text.

For KU Card Office use:

ID made on: \_\_\_\_\_ ID NUMBER \_\_\_\_\_ ID made by: \_\_\_\_\_