



McFarland Student Union Policy 2000-0107

LOCKER USE

A. Purpose

To outline the terms and conditions for renting lockers in the McFarland Student Union.

B. Scope

Locker rentals are available to all undergraduate and graduate students.

C. Definition(s)

D. Policy and Procedure(s)

- **Availability:** Lockers may be rented for one academic year, individual semester or summer and are assigned on a first come, first served basis.
- **Rental Fees:** Rental Fees are non-refundable.
 1. \$10.00 academic year - 2 semesters
 2. \$5.00 individual semester or summer
- **Refundable Deposit:** The deposit will be returned after keys are returned to the MSU Information Desk. Deposits will not be returned if the key is lost or not returned by one month from the last day of the semester or period of rental.
 1. \$10.00 per locker
- **Lost Keys:**
 1. Deposits will not be returned
 2. A new locker will not be issued until the lock is replaced or re-keyed.
- **Personal Locks:**
 1. Personal locks are not allowed.
 2. Use of personal locks will result in forfeiture of deposit and loss of locker use.

- **Theft:**

1. The MSU or Kutztown University of Pennsylvania is not responsible for loss, theft, or damage to any personal items or property kept in the lockers.

E. Effective Date

- 2000-2001

F. Approved By

- MSU Advisory Board, Vice President for Student Services and Campus Life, & President of Kutztown University

G. Cross References