



Name _____ Date _____

Date of Birth _____ Cell Phone _____

KU E-Mail _____ Student ID# _____

Address _____ Address _____
 Permanent _____ Local _____

County _____ County _____

Phone # _____ Phone # _____

Major/Minor _____ Expected Graduation _____

Year First Second Third Fourth Fifth Other: _____

Are you available to work evenings and/or weekends? Yes No

Are you available to work 10 – 15 hours per week? Yes No

Do you plan to intern, pro-sem., or student teach while working? Yes No

Do you plan on working another job in addition to this one? Yes No

Are you interested in working for more than one semester? Yes No

Are you interested in working for more than one academic year? Yes No

Are you available / interested in working between _____ semesters? Yes No (Winter)
 Yes No (Summer)

Please Mark Positions of Interest

Building Manager
Staff Supervision, Event Setup, Close Building

Building Assistant
Event Setup, Open Building

Information Desk Assistant
Customer Service, Lost & Found, Ticket Sales

Office Assistant
Back Office Assistance, Filing

Production Assistant
Sound, Lighting, A/V Support

Assistant Webmaster & Graphic Designer
Web/Poster Design, Website Maintenance

Do you have a working portfolio?
 Yes No

Please list your experience(s), skills, and abilities as they relate to the positions you are interested in and marked above. *If possible, please attach a resume.*

Please list any sports, clubs, or organizations that you belong to that involved attendance of regular scheduled meetings or activities and what time these activities take place.

Please provide (if any) references for your most recent off-campus work experiences.

Dates of Employment _____ – _____

Employer _____

Supervisor _____

Phone _____

Dates of Employment _____ – _____

Employer _____

Supervisor _____

Phone _____

Do you or have you worked on campus previously?

Yes *Employee ID#* _____

Departments _____

No

My signature below affirms that I have reviewed the Job Description and meet all job requirements. The information provided on this application and in any attached documents is true and accurate.

Applicant Name (Printed) Applicant Signature Date