



KUTZTOWN UNIVERSITY
DEPARTMENT OF MUSIC

Level 1 Field Experience Competencies (Observation only)

- To be used for *OVERTURE TO MUSIC EDUCATION, MUU 100 & other observations up to 40 hours*
- To be completed by *KU Music Education student during each observation*

Student Name: _____ Co-operating Teacher & School: _____

Subject: _____ Date: _____ KU Music Course: _____

TIME IN /OUT for Observation: _____

CO-OP Signature: _____ Co-operating Teacher Email: _____

Directions for the KU Student: Use this form to gather your own notes from the observation. When you are back on campus, you will rewrite your observation in an essay format and submit each section via the OBSERVATIONS Links in D2L or to your professor for your required courses. **You must also turn in a copy of this SIGNED form to your professor.**

Directions for Co-operating Teacher: The visiting students will ask you (as per PDE requirements) how you communicate with diverse families, caregivers, and the community (see Category 5). Please sign and verify the student's attendance above. **Please be sure to fill out Category 6 on last page.**

Category 1: Planning and Preparation

- What evidence do you see of the teacher's planning and preparation?
- What components of the National Standards/ PA standards do you see addressed?
- What components of development learning do you see addressed?
- What evidence do you see to indicate that the learning goals were met for individual students with particular needs or concerns?

Category 2: Classroom Environment

- What elements of effective classroom management do you see in use?
- How does the teacher interact with the students?
- How do the students interact with each other?
- How are classroom resources used to accommodate the various needs of the learners?

Category 3: Instructional Delivery

- What verbal and non-verbal techniques do you see used by the teacher to communicate with the students?
- What questioning techniques do you see used? Do you think they are effective and why?
- How are the ways technology (this includes audio equipment) is used as a teaching a learning tool?
- How actively engaged are the students in their own learning?
- How many ways does the teacher communicate the instructional goals, procedures and content of learning goals?

(Please turn over)

Category 4: Assessment

- a) What kinds of assessment processes did you see used by the teacher?
- b) What kinds of assessment procedures did you think were the most effective or ineffective? Why?

Category 5: Knowledge of Diverse Learners

- a) What unique characteristics of learners did you see (such as ESL students, special needs students, students of differing cultural backgrounds, and so forth).
- b) *Interview question for the teacher: how does the teacher communicate with families, caregivers, and differing cultures in the community?

Category 6: Professionalism (TO BE COMPLETED BY THE COOPERATING TEACHER)

Did the student	Yes/No	Comments
Display integrity, ethical behavior and professional conduct as stated in the "PA Code of Professional Practice & Conduct for Educators," as well as local, state and federal laws and regulations?		
Comply with school and university policies and procedures regarding professional dress, attendance, observation behavior, and punctuality?		

Additional comments by the co-operating teacher: