

**KUTZTOWN UNIVERSITY**  
**Contractor's Qualification Form**

**NAME:**

**ADDRESS:**

**PRINCIPAL OFFICE** (if different from address above):

**TYPE OF ORGANIZATION** (circle appropriate category):

Corporation  
Partnership  
Individual

**FEDERAL ID NO:**

**TELEPHONE NO:**

**FAX NO:**

**WEBSITE ADDRESS** (URL):

**POINT OF CONTACT NAME:**

Title:

Email Address:

**IS YOUR COMPANY CERTIFIED AS ONE OF THE FOLLOWING? IF YES, CIRCLE APPROPRIATE CATEGORY:**

Minority Business Enterprise (MBE)

Women Business Enterprise (WBE)

Disadvantaged Owned Business

**TYPE OF WORK** (circle all that apply):

General Construction  
HVAC Construction  
Plumbing Construction  
Electrical Construction  
Other (specify):

**ORGANIZATION**

1. **Number of years your company is in business as a contractor?**
2. **Number of years your company is in business under its current name?**
  - a. What other or former names has your company used?
3. **If your company is a corporation:**
  - a. Date of incorporation:
  - b. State of incorporation:
  - c. President's name:
  - d. Vice-president's name:
  - e. Secretary's name:
  - f. Treasurer's name:
4. **If your company is a partnership:**
  - a. Date of organization:
  - b. Type of partnership (if applicable):
  - c. Name(s) of general partner(s):
5. **If your company is individually owned:**
  - a. Date of organization:
  - b. Name of owner:
6. **If the form of your company is other than those listed above, describe it and name the principals:**



4. **List major construction projects your company has in progress, giving the name of the project, owner, architect, contract amount, percent complete and scheduled completion date.** (Use a separate sheet if necessary).

- a. State total worth of work in progress and under contract:

5. **List the major projects your company has completed in the past five years, giving the name of the project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own workforce.** (Use separate sheet if necessary).

- a. State average annual amount of construction work performed during the past five years:

## **REFERENCES**

### **1. Trade References:**

### **2. Bank References:**

### **3. Surety:**

a. Name of bonding company:

b. Name and address of agent:

**CERTIFICATION**

I state that (name of Bidder):

understands and acknowledges that the above representations are material and important, and will be relied on by the State System of Higher Education in awarding the contract(s) for which this bid is submitted. I understand, and my firm understands, that any misstatement shall be treated as fraudulent concealment from the State System of Higher Education of the true facts relating to the submission of this bid.

Signature:

Signatory's Name:

Signatory's Title:

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_.

Notary Public

My commission expires: