How to use the Credit Evaluator:

1. Search for your school:
   a. Type the name of the school you are planning to attend in the “Search by Name” line.
      i. Ex: Reading Area Community College

2. Click Search

3. Under Institution select: the school you plan on attending. If it is not an option skip to step 8
4. Click “Select”

![Select Institution]

4. Click “Select”

5. Then using the drop-down menus select the course you have taken.
   a. Ex: COM 151

![Course Selection]

6. Click Select

![Course Selection]

<table>
<thead>
<tr>
<th>Course Equivalencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: READING AREA COMMUNITY COLLEGE</td>
</tr>
<tr>
<td>Course</td>
</tr>
<tr>
<td>COM 151</td>
</tr>
<tr>
<td>FUNDAMENTALS OF SPEECH</td>
</tr>
</tbody>
</table>

FUNDAMENTALS OF ORAL COMMUNICATION:
The course introduces the theory and practice of oral communication in presentational, interpersonal, and group contexts. Students develop knowledge of, appreciation for, and the requisite skills to communicate effectively in our culturally and professionally diverse world. Students will learn to develop, organize, and prepare messages, as well as apply active and critical listening skills. This course also prepares students to understand the role of perception, ethics, beliefs, attitudes, nonverbal signals, and stereotypical language in oral communication.

* States are only listed for institutions that have transfer rules configured.
** If your institution is not listed, please contact the Registrar for evaluation.
7. The course equivalency will show.
   a. In this example COM 151 at Reading Area Community College will come in to Kutztown as COM 10

Additional Ways to Search:

8. Select the state of the school that you are looking to evaluate.
   a. Ex: Pennsylvania

9. Click Search

10. Using the drop-down menu select your school from the list.
11. Click “Select”

12. Then using the drop-down menus select the course you have taken.
   a. Ex: COM 151
13. Click Select

![Course Selection](image)

14. The course equivalency will show.
   a. In this example COM 151 at Reading Area Community College will come in to Kutztown as COM 10

**States and institutions are only listed if they have transfer rules configured. If your institution is not listed please contact The Registrar's Office for an evaluation.**