# Kutztown UniversityUndergraduate Student Research CommitteeProposal Cover Sheet

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| --- | --- | --- | --- |
| Name: |  | Student ID #: |  |
| Local Address: |  |  |  |
| Local Telephone: |  | Email: |  |
| Major: |  | Credit hours: |  |
| Title of Project: |  |  |  |
| Project cost: |  | Costs covered by other sources: |  |
| Funding type requested: | [] Research materials[ ] Research travel[] Presentation travel | Destination (if travel): |  |
| If Institutional Review Board (IRB) approval of the ethical treatment of subjects is required for project, date application submitted to IRB or date received IRB approval for research:*Include explanation in proposal* | [ ]  submitted[ ]  approved[ ]  N/A |  |
| **Faculty Endorsement:*** I am familiar with this student researcher and have read this proposal.
* I endorse this proposal as a productive use of time and resources.
* I agree to serve as faculty supervisor of this project.
 |  |  |  |
| Faculty name: | Faculty email: |  |
| Signature: | Date: |  |  |
| **Student statement**If an undergraduate Student Research Grant is awarded for this project, I agree to the following conditions: * complete the research as outlined in my proposal;
* present my results at a university and/or professional meeting;
* submit a final report, signed by me and the supervising faculty member, consisting of a summary of the project’s results and an accounting of the funds expended, at least one month prior to the end of the school year.
 |  |
| Signature: | Date: |  |  |
| *By signing, I guarantee that I have reviewed the rules of eligibility and am eligible to receive this funding.* |

**Replace This Line with Your Project Title**

Replace This Line with Your Name

**Abstract**

Replace this text with a concise summary of your project, no more than three sentences, written in terms understandable to a lay person. If your proposal is funded, this abstract will be posted on the website.

**Background and Significance**

Replace this text with a couple of paragraphs explaining the background of your project and the significance of its completion, both to your field and to you: how does your project fit in with other work previously completed in the field? What unique contribution will this project make to your field of study? Why is this important?

**Goals and Objectives**

Replace this text with an explanation of the specific goals and objectives you hope to reach as a result of completing this project. What knowledge will be attained by completing this project? What makes you qualified to accomplish this study? What do you personally hope to gain from the experience in terms of progress towards your own career goals?

**Description**

Replace this text with a detailed description of how you plan to complete your project, including, if pertinent, a timeline and a defense of the feasibility of this project.

**Dissemination**

Replace this text with an explanation of how the results or outcomes of your product will be made public. You may discuss ideal situations (publication in a professional journal, e.g.), but you must identify at least one guaranteed way of sharing your results. (This may be done at the local level.)

**Budget Summary**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget item** (please add extra lines if necessary) | **Cost each** | **Number** | **Total cost** |
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| **Subtotal** |  |  |  |
| **Deduct other sources** (please describe and give amount) |  |
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|  |  |
| **Total amount requested for grant:** |  |  |  |