

KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

April 29, 2021

4:00-6:00PM

ZOOM

Present: Colin Bolger, Ryan Bowers, Mario Cardozo, Janice Chernenkoff, John Conahan, Cara Cotellese, Richard Courtney, Meg Gooding (sub for Agostino D'Ancona), Anne DeLong, Summer Doll-Myers, Michael Gabriel, Christopher Habeck, Kenneth Hawkinson, Loriann Irving, Deryl Johnson, Erin Kraal, Steve Lem, Pdraig McLoughlin, Amy Pfeiler-Wunder, Robert Portada, Christine Price, Angelo Rodriguez, Wendy Rogers, Jennifer Schlegel, Michelle Sims, George Sirkakos, Daniel Stafford, Ceyhun Sunsay, Michelle Vaughn, Veronica Vlaun Jenny Wallace, Carole Wells, Gwendolyn Yoppolo, Garrett Haduk (sub for Lindsey Yurchak)

Guests: Natalie Cartwright, Matt Delaney, Jacklyn Downing, Mary Eicholtz, Krista Evans, Karen Rauch, Edward Simpson

Absent: Martha Anderson, John Carelli, Kate Clair, Frances Cortez-Funk, Kristina Fennelly, Jason Garcia, Jennefer Gehringer, Daniel Immel, Joseph Jedwab, Mauricia John, Joni Klopp, Paul Quinn, Rick Salafia, Shawn Riley, Marci Scheuing, Douglas Scott, Jill Sober-White, Tony Wong, Gwendolyn Yoppolo

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:04PM

- **APPROVAL OF MINUTES FROM March. 4, 2021**

M. Gabriel moves to approve, G. Sirkakos seconds. Approved with no corrections.

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*

- New Provost announcement
- Plan for Fall to be mostly back in the classroom
- Fall planning is underway at EMT- Several versions of a plan
 1. Social distancing variations
 2. Training for faculty
 - a. K Newlander – what data is being used for these plans?
 - b. S. Lem – info coming for the State
- SPRC finished the plan – presenting here today
- Report from SCUPA from F Cortez-Funk

- *SENATE VICE PRESIDENT – D. JOHNSON*
 - Thank you for honor to serve as VP this semester.
 - Committee on Committees met. Working on populating Governance task force. Volunteer through Engage.
 - International Affairs committee – revisions of their mission.
 - Thanks to Steve Lem, Tony Wong and Mary Bononno.

- *SENATE SECRETARY REPORT – C. COTELLESE*
 - There was one last election and Krista Prock will serve as At large faculty rep. for SPRC.
 - Thanks for the privilege to serve as Secretary this semester. Great to work with Mauricia, Tony, Steve and Deryl.

- *UNIVERSITY BUDGET UPDATE – MATT DELANEY*
 - June 10th need to present balanced budget.
 - No top line growth projected for next year
 - 1. BOG is holding tuition rate flat
 - 2. Gov. projects flat funding for state system
 - 3. Enrollment is projected to be flat
 - \$6.5 million deficit
 - How do we reduce this?
 - 1. Reduce faculty and reach student/faculty ratio
 - 2. Eliminate vacant tenure lines
 - 3. Faculty retirement
 - 4. Eliminate 7 staff positions
 - 5. 10% budget cut to operating budget
 - D. Johnson – can we use COVID funds to help out?
 - 1. M. Delaney – we could but don't want to use one-Time funds
 - J. Schlegel – clarify merit scholarship funds?
 - 1. M. Delaney- scholarships are funded by E&G budget. Foundation is doing well.
 - J. Conahan – how confident are you in the identified strategies?
 - 1. M. Delaney- still discussion strategies and just brought them to the COT. The plan is available on our website.

- *ASSESSMENT OFFICE – K. RAUCH*
 - GEN Ed will be assessing SLO #3 in the Fall
 - Friday Sept 17 is Autumn assessment Day
 - K. Prock:
 - 1. Assessment reports are due Sept. 15

- **UNIVERSITY PRESIDENT REPORT –K. HAWKINSON**
 - Referred to M. Delaney’s report
 - Great 7 week run on incoming student registration.
 - Retention rate is up
 - Increase in institutional financial aid
 - 70-85% of students are on financial aid
 - Getting back to normal is looking good
 - Vaccination clinics in June, July and early August, week that school opens then 4 weeks after that.
 - LGBTQ and Women’s center are moving to the Boxwood House
 - Graduate admissions into Old Main
 - Admissions moving to Kemp
 - Poplar House will become the Visitor Center
 - CASA, TRIO and SSSP will be moving to basement of the library- one stop shopping for students
 - Excited about Strategic Plan. It needed to align with PASSHE parameters. Thanks to the committee.
 - 1. J. Schlegel – compare weighting of academic affairs to student affairs
 - 2. K. Hawkinson – no difference
 - 3. E. Kraal – first time on campus programs
 - 4. C. Wells – Deans are working on a plan for orientation
 - 5. D. Johnson – thanks for supporting the Shared Governance Task Force

- **UNIVERSITY PROVOST – C. WELLS**
 - Thank you all for supporting each other during these difficult times.
 - Welcome to Dr. Lorin Basden Arnold our New Provost

- **STUDENT GOVERNMENT BOARD -J. Wallace**
 - Wellness days, Advocacy days and SGA day were all successful
 - Senior Day planned with KCP for May 1
 - All new SGB presidents across the State System are meeting today
 - Auggie says thank you for the opportunity to serve.
 - Intro to Meg Gooding – new V.P.
 - Intro to Garret Hudak – New Treasurer

- **UNFINISHED BUSINESS- S. LEM**
 - **ACADEMIC STANDARDS AND POLICIES – M. Eicholtz**
 - ACA-055 Undergraduate Academic Forgiveness
 - 1. Key Changes
 - a. Reduced time from 4 years to 2 to return to KU
 - b. If they leave KU and get Associates and then return to KU, they do not need to complete Gen Ed.
 - 2. S. Lem – called for a vote to approve changes
 - 3. Vote -Approved

- **NEW BUSINESS- S. LEM**
 - *APPROVAL OF GRADUATES*
 - J. Wallace – moved to approve graduates
 - Second – M. Gooding
 - Vote- Approved

- **GOOD OF THE ORDER – S. LEM**
 - grades of C, or better can be converted to pass PA, grades of D or lower can be converted to NC.

- **OPEN FORUM – SPRC ON STRATEGIC PLAN UPATE-** *presented by Ed Simpson and Natalie Cartwright*
 - After a brief presentation and discussion, the meeting was adjourned.
 - Moved by P. McLoughlin
 - Second – C. Cotellese

- **Adjournment – 5:20**

*Respectfully submitted,
Cara L. Cotellese
Secretary, University Senate (Spring 2021)*

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