UNIVERSITY SENATE MINUTES
Date: April 3, 2025
Time: 4:00–6:00 PM
Location: AF 202

Present: Allan Back, Scott Bastedo, Christopher Bloh, Colin Bolger, Cheryl Brattley, Kate Clair, Joanne Cohen, Richard Courtney, Robert Flatley, Lisa Frye, Joe Harasta, Olivia Hartman, Kenneth Hawkinson, Cade Herndon, Caecilia Holt, Shelby Hoppis, Julia Hovanec, Loriann Irving, Eric Johnson, Tracy Keyes, Yoon Mi Kim, Brian Kronenthal (for Padraig McLoughlin), Eric Laub, Dannell MacIlwraith, Juliet Njoroge, Rick Salafia, Jennifer Schlegel, Dylan Schwesinger, Greg Shelley, Kim Shively, Norm Sigmond, Michelle Sims, Myung Song, Tiffany Stasiunas, Veronique Vlaun

Absent: Barry Althouse, Lorin Basden Arnold, Deborah Duenyas, Kaoutar El Mounadi, Marlene Fares, Steve Lem, Mahfuzul Khondaker, Amy Pfeiler-Wunder, Kyra Richards, Shawn Riley, Megan Rutter, Georges Sirrakos, Marci Scheuing, Honey Svoboda, Todd Walker, Lisa Weckerle, Todd Williams, Gwendolyn Yoppolo

Guests: Mirabel Ahonle, Alex Darlington, Jacklyn Downing, Austin Harris, Solomon Johnson, Aminata Jalloh, Andrea Kirshman, Josh Miller, Karen Rauch, Steve St. Onge, Gabby Wilson

I. Call to Order

- Meeting called to order at 4:00 PM

II. Announcements

- None

III. Guest Speakers

A. Budget Update – Matt Delaney, VP of Administration and Finance

- PowerPoint available in the April Senate SharePoint folder.
- Graduate enrollment continues to rise, helping offset undergraduate decline.
- Slight uptick in deposits expected.
- Tuition held flat due to 6.5% increase in state appropriations.

- Personnel and healthcare costs rising (~17%).
- Balanced budget maintained for seven consecutive years.
- Significant increase in technology-related expenses.
- Proposed **$96 tech fee increase (40%)** due to dwindling reserves.
    - Fee supports staff, capital/operating expenses, and instructional tech.
    - Concerns raised about possible cuts to library databases.

B. Strategic Enrollment Management (SEM) Plan – Steve St. Onge, VP of Enrollment Management and Student Affairs

- Full details in the April SharePoint folder.
- A 5-year SEM plan is underway with a revised June timeline.
- Focus areas include:
    - New program development
    - Dual enrollment expansion
    - Recruitment collaboration with faculty and athletics
    - 4+1 and 4+2 program promotion
    - Strengthening first- and second-year experiences
    - Sense of belonging, leaver study, and re-enrollment efforts
    - Accepted Students Day expected to break attendance records

IV. Approval of March 6, 2025 Minutes

- Approved as submitted

V. Reports

A. Senate President – Lisa Frye

- No report

B. Senate Vice President – Kim Shively

- Updates:
    - APSCUF Athletics Committee updated; APSCUF rep added
    - Committee on Committees approved APP bylaw revisions
    - Special Election Results:
        - Committee on Committees:
            - Feisal Murshed – COB
            - FangHsun Wei – CLAS
        - Grade Appeal Board:
            - Ashwini Gangadharan – COB
            - Dannell MacIlwraith – CVPA
        - Strategic Planning and Resources Committee:
            - Jennifer Schlegel – CLAS
            - Krista Prock – Non-teaching faculty

- o Two at-large faculty/coach Senate reps pending
  - ▪ ballot sent via Engage today
- o Committee vacancies:
  - ▪ Campus Beautification & Preservation, COB Representative
  - ▪ Undergraduate Academic Honesty Committee, CVPA Representative
  - ▪ IRB Representative (Rep from the Sciences)

C. University President – Ken Hawkinson

- Hosting German visitors, Consul General Till Knorn and Consul for Political Affairs Anton Klix, in Allentown
- Council of Trustees meeting scheduled for April 24
- State system focused on Chancellor search

D. Student Government Board – Cade Herndon

- Brief update shared

E. Assessment / Middle States – Karen Rauch

- Dr. Darrell Wheeler to visit in June for Middle States prep

F. Student Success – Andrea Kirshman

- Last tutoring day: May 7
- "Finish Strong" events: May 6 & 13, RL 11
  - o Includes scantrons and final kits
- Summer support and reporting available

VI. Standing Committee Reports

A. ATC – Josh Miller

- Highlights:
  - o New MyKU
  - o Form digitization
  - o Kahoot license and online polling
  - o AI Task Force collaboration
  - o Academic platform policy
  - o Requests for faculty concerns via college reps

B. Athletics Policies and Programs Committee

- Written report submitted (see SharePoint)

C. Library Committee

- Written report submitted (see SharePoint)

VII. Unfinished Business

A. Senate Constitution – Lisa Frye

1. Amendment – President Candidates and AWA
   - o Motion to table: Kate Clair
   - o Seconded: Norm Sigmond
2. Amendment – Student Representation Increase
   - o Motion to table: Norm Sigmond
   - o Seconded: Colin Bolger

VIII. New Business

A. Officer Election Committee

- Need a nomination for Senate Vice-President to complete Kim's term (one year)
- Members: Dannell MacIlwraith (Chair), Dylan Schwesinger, Caecilia Holt
- Nominations due by **April 17**; send to senate@kutztown.edu

B. ASPC Policies – Brian Kronenthal, Chair

1. **ACA-029** – Change of Major, Minor, or Academic Advisor
   - o Noted delays in system updates (except for graduating seniors) – any changes to a program (major, minor, certificate) will take effect the following semester if form completed after end of drop/add
   - o Changes of advisor are effective immediately
   - o Changes due to how we are currently operating due to reports due to clearinghouse and for Standard Academic Progress for Financial Aid
   - o **Motion failed**
2. **ACA-042** – Academic Warning, Probation, Dismissal
   - o Proposed expedited dismissal for students failing all courses and developed table for easier understanding of academic warning progress
   - o Motion to return to committee with revisions (narrative + table)
     - ▪ Moved: Allan Beck | Seconded: Norm Sigmond
     - ▪ **Motion failed**
   - o **Motion passed**
3. **ACA-079** – Residency Requirements
   - o Updated to reflect changes previously made to ACA-019 to reflect updated PASSHE policy about residency
   - o **Motion passed**

IX. Good of the Order

- No items raised

X. Adjournment

- Motion: Jennifer Schlegel
- Seconded: Greg Shelley

Respectfully submitted,
Julia L. Hovanec
Senate Secretary

Access the April Senate SharePoint Folder »