

# **BEAR BUCKS ACCOUNT CLOSURE FORM**

**Send to: Kutztown University  
KU Card Office PO Box 730  
Kutztown, PA 19530  
Phone 610-683-4825 Fax 610-683-4827**

Name: \_\_\_\_\_ KU ID # \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

Please select your reason for closing this account:

Graduation \_\_\_\_\_ Withdrawal \_\_\_\_\_ Other \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*\* If a student owes the University money, the Bear Bucks refund will not be released until payment is made. Once the refund is approved, it will take approximately 6-8 weeks for processing and mailed to the student's permanent address on file.

---

## *OFFICE USE ONLY*

Amount due KU: \$ \_\_\_\_\_ Graduation/Withdrawal Date \_\_\_\_\_

Enrolled for term: yes \_\_\_\_\_ no \_\_\_\_\_

Balance \_\_\_\_\_ Closure Fee \_\_\_\_\_ Refund \_\_\_\_\_

Verified by: \_\_\_\_\_

Approved: yes \_\_\_\_\_ no \_\_\_\_\_

Signature \_\_\_\_\_