

# Kutztown University Office of Veterans Services Benefits Guide for Reserves (VA Chapter 1606 MGIB for Selected Reserve)

## VA Chapter 1606 General Overview

The Montgomery GI Bill Selected Reserve (MGIB-SR) program offers up to 36 months of education and training benefits. If you're a member of the Army, Navy, Air Force, Marine Corps or Coast Guard Reserve, Army National Guard, or Air National Guard, you may be eligible for this benefit.

### Basic Eligibility Website:

<https://www.va.gov/education/about-gi-bill-benefits/montgomery-selected-reserve/>

## Application Process

- Student must complete VA Form 22-1990 online or manual application. Open application period, no deadline. The online application is processed faster.
  - Manual Application: <https://www.va.gov/find-forms/about-form-22-1990/>
  - Online Application: <https://www.va.gov/education/apply-for-education-benefits/application/1990/introduction>
    - Start your application without signing in if you do not have an online VA account
    - Print or take a screenshot of the confirmation page for future reference
- VA will process your application and reply by mail or email within 5 to 7 weeks.
- Students who are approved will receive a *Certificate of Eligibility* (COE) via mail or email.

## Submit Required Forms to KU

Submit these forms to KU's VA School Certifying Official (see Contact section).

- Notice of Basic Eligibility (NOBE) – *obtain from your Unit administrator. Your VA benefits may be denied if you do not obtain this form.*
- VA Certificate of Eligibility (COE) – *obtain from the VA after application is approved*
- DD214, member 4 copy (Certificate of Discharge or Release from Active Duty)
- Your electronic KU Enrollment Certification form

*Contact for more information:*

Office of Veterans Services [veterans@kutztown.edu](mailto:veterans@kutztown.edu)

Send Forms To: VA School Certifying Official [peffley@kutztown.edu](mailto:peffley@kutztown.edu)

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### Payment (VA and KU)

1. Stipend Amount: *Click on link. Scroll to VA Chapter 1606 section*  
[https://www.benefits.va.gov/gibill/resources/benefits\\_resources/rate\\_tables.asp#ch1606](https://www.benefits.va.gov/gibill/resources/benefits_resources/rate_tables.asp#ch1606)
2. VA Chapter 1606 payment is made monthly when student is enrolled. Maximum payment is made for Full Time enrollment (12 credits or more). Partial payments are made when classes are in session less than 30 days (i.e., Aug, Dec, Jan, May).
3. Kicker Payments are added to VA Chapter 1606 monthly payments.
4. Benefits may be suspended with unsatisfactory unit performance or academic progress.
5. After you receive your COE, monthly enrollment verifications are required to receive your stipend. Verify that you are still enrolled at the end of each month. Call: [877-823-2378](tel:877-823-2378) (Tip: Your VA Claim # is your SSN) or Online: VA Web Automated Verification system (called "WAVE"), <https://www.gibill.va.gov/wave/index.do>.
6. This is an 'at-home' benefit; the VA sends the stipend directly to the student. KU cannot provide a courtesy credit on the tuition bill for payments sent to the student.
7. VA payments do not start until the semester begins. The first payment is usually received 6-8 weeks after the start of the semester- tuition bill must be paid, and textbooks purchased before your payment arrives. View Financial Aid Options here, <https://www.kutztown.edu/affordability/guide-to-financial-aid.html>.

### KU Enrollment Certification Form

Each semester the student plans to use military benefits, they must submit this electronic form. Submit as early as possible, AFTER you register for classes. Mark **all** benefits that you qualify for and intend to use on your form.

- *New Students* - complete after you register for classes. Follow instructions during Military and Veterans Orientation.
- *Returning Students* - complete form after you register for classes. Contact Veterans Services for instructions.
- **No form submission=no benefit payment. Late form submission=late benefit payment.**

*Contact for more information:*

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Send Forms To: VA School Certifying Official [peffley@kutztown.edu](mailto:peffley@kutztown.edu)