

# Creating an Accordion / Accordion Component

The KU Accordion Container now has expanded functionality. As a result, creating an accordion will be a little different.

To place an accordion on the page, create a content field and select KU Accordion Container

In the Accordion Item field, select create, then...

1. To create a standard accordion with just a text field, select **KU Accordion Item**
2. To create a component accordion that can include one of the components listed below, select **KU Accordion Component Item**

**KU Accordion Item:** is the same as what you are used to, you can enter the **heading** and **Content** as you always have.

**KU Accordion Component Item:** To select the type of accordion component item, in the Accordion Component field, select create, then...

1. **KU Calendar Feed** - embeds a feed from the Master Calendar (consult Web Office for assistance)
2. **KU Flipping Book** - embeds a Flipping book component (consult Web Office for assistance)
3. **KU Gallery Container** - embeds a photo gallery component (follow “photo gallery container instructions)
4. **KU Media Container** – embeds an image or a video (follow media container instructions)
5. **KU Quote Area** – embeds a quote component (follow “quote” instructions)
6. **KU Text Area** – no difference from standard accordion text field.
7. **KU You Visit** – embeds the YouVisit virtual tour (Consult Web office for assistance)

Once you have created the Accordion Component Item(s), you can populate the content as you would for any component of that type.

## Notes/Reminders

- You can place any stand-alone components (Calendar, Flipping Book, Gallery, Quote, Text, You Visit) mentioned above within an Accordion Component Item.
- If you want your accordion item to be able to be placed on multiple accordions on different pages, you can make it as a stand-alone item. After making the component in your component folder, rather than selecting the “create” buttons above, you would choose “select” and then choose that component.
- You cannot have a stand-alone accordion item within an embedded accordion container. The container would also need to be stand alone and placed on the page(s).
- Stand-alone components need to be processed through workflow separately from the page it is on for it to be published to the live website.