Studying another language is an exciting and rewarding experience, not to mention a career path that leads to many opportunities in today's global marketplace. As a Modern Language major you will learn and use cross-cultural communication skills, develop a deeper appreciation for people from different cultures, experience the artistic, literary, socio-political and historical contributions of the culture, improve skills in your native language, and understand more fully your place and your native culture’s place on a global scale. A Modern Language major is ideal for students who wish to pursue entrance into graduate programs and/or careers in a variety of settings including business, banking, social services, government and international organizations. Employers recommend one or more internships to be successful and competitive when entering this field.

Career types associated with Modern Languages
(Is this a good fit for you? Are you…)
Artistic - “Creator”
Investigative - “Thinker”
Enterprising - “Persuader”

Skills associated with the Modern Languages major
- Proficiency in reading, writing, and speaking
- Good listening, clarifying, questioning, and responding skills
- Ability to conduct and explain research results
- Ability read analytically
- Ability to make observations and appropriate decisions
- Ability to concentrate for long periods of time
- Ability to adjust to quickly adjust to new environments
- Proficiency in phonetics and ability to imitate sounds

Common interests of Modern Languages majors
- Attending movies, plays, lectures, or readings
- Participating student exchanges, or pen pal experiences
- Conversing with others
- Participating in a book club or language club
- Reading essays, articles, novels, short stories, plays, poetry, and professional journals
- Visiting libraries
- Working part-time or as a volunteer for the Red Cross, VISTA, or Peace Corps
- Traveling

For more information about this major
Contact the Modern Languages Department
106 DeFran, 610-683-4427

KU Majors related to Modern Languages
Communication Studies, English, and History
Artistic students may also be interested in:

*minor only
FOUR STEPS TO SUCCESS

1st Year
- Enroll in the Career Exploration Certificate.
- Attend info sessions to learn about career development and personal branding.
- Take a career assessment to identify and confirm interests.
- Get involved in campus clubs and organizations.
- Develop basic workplace skills through jobs or volunteer work.
- Talk with professors, family, and friends about career ideas.
- Conduct informational interviews with professionals working in fields of interest.
- Develop a relationship with your professors and faculty advisor.

2nd Year
- Meet with CDC career coach.
- Attend info sessions to learn about resume writing, and externships.
- Confirm your choice of major and consider options for double major or minor.
- Research careers of interest.
- Complete a job shadowing (externship) experience.
- Seek meaningful employment or volunteer work in a field related to your major.
- Explore options for undergraduate research and study abroad.
- Write a resume and have it reviewed by the CDC.
- Manage your online presence.

3rd Year
- Enroll in the Career Success Certificate.
- Complete an internship and/or undergraduate research.
- Attend info sessions about internships, interviewing, job search strategies, and grad school.
- Build a LinkedIn profile and continue to monitor your online presence.
- Complete a mock interview.
- Build skills through research projects, part-time employment, and volunteer work.
- Participate in Careers Cafe & networking programs.
- Attend internship & job fairs.
- Take on a leadership role in a student organization or work.
- Consider graduate school options and prepare for admissions tests.

4th Year
- Attend your senior kick-off and other info sessions to prepare for job search/grad school.
- Update your resume and LinkedIn profile.
- Create cover letter drafts.
- Gain experience through internships and/or undergraduate research.
- Secure references for job/grad school applications.
- Create your “30 second” commercial.
- Meet with CDC to develop job search strategies.
- Research employers.
- Network with professionals through events and social media.
- Join a professional organization in your discipline.
- Attend the senior etiquette dinner.
- Participate in job fairs and on-campus interviewing.

Sample Career Titles
Modern Languages majors can be found working in a wide variety of career fields. Here are just some career titles that may be of interest. Please note that some jobs may require further education and training.

To learn more about these careers, visit http://online.onetcenter.org or www.bls.gov/oco.

• Advertising Copywriter
• Advertising Manager
• Announcer
• Anthropologist
• Archivist
• Art Dealer
• Banking Correspondent
• Bilingual Educator
• Bilingual Officers/Clerks/Tellers
• Buyer
• CIA Agent
• Civil Service Employee
• Commercial Loan Officer
• Computer Systems Designer
• Copy Editor/Writer
• Court Interpreter
• Cultural Officer
• Customs Inspector
• Customs/Immigration Officer
• Diplomat
• Drug Enforcement Agent
• Escort/Interpreter/Guide
• Fashion Buyer
• FBI Agent
• Flight Attendant
• Foreign Correspondent
• Foreign Diplomat
• Foreign Exchange Trader
• Foreign Service Officer
• Historian
• Hotel Information Clerk
• Hotel Manager
• Human Resources Director
• Importer/Exporter
• Intelligence Researcher
• International Account Manager
• International Banking Officer
• International Conference Planner
• International Consultant
• International Hotel Administrator
• International Trade Economist
• Interpreter
• Lexicographer
• Librarian
• Linguist
• Missionary
• Multilingual Part Receptionist
• Museum Curator
• National Security Agent
• Negotiator
• Overseas Personnel Manager
• Overseas Plant Manager
• Peace Corps/Vista Worker
• Pharmaceutical Representative
• Politician
• Producer
• Professor
• Proofreader
• Public Health Administrator
• Publishing Specialist
• Quality Control Supervisor
• Radio/TV Announcer
• Reporter
• Salesperson
• Scientific Linguist
• Scientific Translator/Interpreter
• Social Worker
• Teacher
• TESO/ESL Teacher
• Textbook Publisher
• Translator
• Transport Equipment Manager
• Travel Agent/Tour Organizer
Common Internship Sites and Employers

Applied Digital Arts majors often find internships and employment in the following fields/industries:

- Schools
- Media
- State/Federal Government
- Museums
- Colleges/Universities
- Business & Banks
- Airlines
- Hotels
- Travel/Tourism Agencies

Useful Websites for Modern Languages Majors

Whether you are researching related career fields, applying for internships or jobs, or planning to join a professional association, these websites are for you!

**Industry Information and Job/Internship Search Sites**

- The Electronic Embassy
  www.embassy.org
- O*NET Online
  http://online.onetcenter.org
- Internships.com
  www.internships.com
- Occupational Outlook Handbook
  www.bls.gov/ooh
- Federal Employment Site
  www.usajobs.gov
- United Nations
  www.un.org

Bilingual Jobs - Bilingual Professionals
www.bilingual-jobs.com

**Professional Organizations**

- Modern Language Association
  www.mla.org
- American Council on Teaching of Foreign Languages
  www.actfl.org
- American Asso. of Teachers of Spanish & Portuguese
  www.aatsp.org
- National Association for Bilingual Education
  www.nabe.org
- American Association of Teachers of German
  www.aatg.org
- Association for French Language Studies
  www.afls.net
- American Translators Association
  www.atanet.org

American Council on the Teaching & Career Seekers of Foreign Languages
www.actfl.org

Teachers of English to Speakers of Other Languages (TESOL) www.tesol.org

Department of State (Student Programs and Internships)
www.state.gov
Building Your Resume for a Career in Modern Languages

Building a strong resume for your career field starts long before you ever start your job search. Employers want to hire graduates who not only have the necessary educational background but also have experience applying that knowledge.

Marco Modern Language
123 Employment Avenue, Kutztown, PA 19530
mmode000@live.kutztown.edu, 555-555-5555

OBJECTIVE
Full-time interpreter position utilizing skills in writing and speaking both Spanish and English.

QUALIFICATIONS
- Fluent in Spanish and English
- Strong cross-cultural communication skills
- Experience working with diverse populations
- Proficient Linux & Microsoft Office

EDUCATION
B.A. Kutztown University of Pennsylvania
Major: Spanish
Minor: Multicultural Studies
GPA: 3.88
Dean’s List

Kutztown, PA
May 20xx

Fall 20xx, Fall 20xxSpring 20xx

Related Courses: Survey of Spanish Literature, Spanish Culture & Civilization, Mexican Culture & Civilization, Mexican Literature, Bilingualism, Cultural Issues through Film, Intercultural Communications

University of Valladolid
Study Abroad: 6 credits completed

Valladolid, Spain
June 20xx

INTERNSHIP & EXTERNSHIP EXPERIENCE
Maxatawny Township
Intern
- Interpret Spanish-speaking citizens’ inquiries
- Translate official documents from English to Spanish
- Create English to Spanish manual for staff and personnel

Kutztown, PA
Fall 20xx-Present

May 20xx

Extern
- Observed daily duties of Translation Specialist including document translation and citizen interpretation

RELATED WORK & VOLUNTEER EXPERIENCE
Tutoring Services, Kutztown University
Spanish Tutor
- Assist Spanish students with content comprehension and cultural inquiries
- Conduct conversations to aid students with accent and fluency

Kutztown, PA
Fall 20xx-Present

Sunshine Youth Summer Camp
Camp Counselor
- Communicated with Spanish-speaking parents and caregivers regarding child progress and behavior
- Implemented developmentally appropriate activities for campers ages 4-13
- Taught lessons on Hispanic culture for groups of 20-30 students
- Supervised educational field trips to zoo and local museums

Allentown, PA
Summers 20xx & 20xx

CAMPUS INVOLVEMENT & PROFESSIONAL DEVELOPMENT
Member, Sigma Delta Pi, National Collegiate Hispanic Honors Society
Member, Kutztown University Social Welfare Club
Member, Organization for Latino Awareness
Recipient, Career Success Certificate, Kutztown University Career Development Center
Recipient, Career Exploration Certificate, Kutztown University Career Development Center

Spring 20xx-Present
Spring 20xx-Present
Fall 20xx-Present
Spring 20xx
Fall 20xx

For More Information on Modern Languages careers or to speak to a Career Counselor, contact KU Career Development Center
113 Stratton Administration Center * 610-683-4067 * careerhelp@kutztown.edu * www.kutztown.edu/careercenter