Centraleastern Pennsylvania Region Science Olympiad

Event: __________________________ Division _____

Supervisor: ___________________________________________________________

Checklist: (please collect and place in separate boxes):

Copy of test and key ☐ Student answer sheets ☐ Event Supervisor Evaluation ☐

1. How was the event run?
   ☐ Timed Stations ☐ Written test ☐ Hands-on Activities ☐ Other/Please describe

   ______________________________________________________________________

2. How was the winner determined? (Criteria: distance, number, closest to target, other - ask supervisor to show you a sample calculation) Verify that the scoring formula was correctly applied and that rank ordering was correct.
   ☐ High Score wins ☐ Low Score wins

3. All ties (except P/NS/DQ) must be broken. Record method of breaking ties here:
   ☐ High Tie Score wins ☐ Low Tie Score wins

4. Any appeals? ☐ Yes - ☐ No
   ☐ If yes, check for the resolution of appeals prior to submitting scores.

Completed by: __________________________________________________________

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5. □ Correct ranking for ALL schools *(teams get the same number of points as place, e.g., 15\textsuperscript{th} place gets 15 points)*

6. **Verify** all Participation (P), No-Shows (NS) and Disqualifications (DQ) on the score sheet. Any team making an honest attempt to compete/participate (P) but not able to be ranked because of time, mechanical failure, wrong dimensions, etc., should be given N points, where N = total # of teams. Teams that do not show-up (NS) should be given N+1 points. Teams that are disqualified for egregious behavior problems or cheating should be given N+2 points.

7. Any DQs or ‘Ranked Below Others’ (meaning a P or NS)? □ Yes □ No.
   If yes, list the reason here and on the score sheet.

   **CALL THE COACHES for ALL P, NS, and DQ!!!**
   Check here if the student and the head coach has been notified □ Yes □ No.

   **If no, contact head coach and Joann or Eric or Margarita Immediately!**

   List **WHO** was notified and **REASONS** for DQ or ‘Ranked Below Others’:

If there are questions about your event, where can you be located during the next 2-3 hours?

Location & Cell phone, etc. __________________________________________________________

During the next few days: Phone number and email address:

____________________________________________