

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE SEPTEMBER 24, 2009 MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Johanna Forte, Michelle Hughes, Karen Kresge, Debra Lynch, James Matejik for Marilyn Meder, Lynn Milet, Phyllis Miller, Marilyn Stewart, and John Walker.

ABSENT: Dan Benson, Graduate Student Representative, Undergraduate Student Representative, and Carole Wells.

ALSO IN ATTENDANCE: Carolyn Bell, Janice Chernekoff, Gary Cordner, Linda Cullum, S. Pascale Dewey, Jennifer Forsyth, Kurt Frieauf, Deryl Johnson, Erin Kraal, Steve Lem, Kevin Mahoney, Brian Meares, Xiaomei Niu, Christine Nunez, Dawn Slack, and Maximiliano Zuniga.

GENERAL ANNOUNCEMENTS

R. Schaeffer noted 397 course proposals were approved last academic year. This year, the College Curriculum Committees must forward their suggestions on the new General Education Model to UCC by March 1, 2010. By April 15, the UCC forwards its recommendations on the model to the General Education Task Force. On May 1, the UCC receives the final draft for a vote.

R. Schaeffer announced that there is a continuation meeting scheduled for Thursday, October 1st, at 11:00 a.m. in SUB 312 if needed.

MINUTES

It was moved by J. Forte and seconded by L. Milet to approve the minutes from the April 23, 2009 meeting. MOTION PASSED.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Election of Officers

It was moved by D. Lynch and seconded by J. Forte to nominate M. Stewart for the office of Vice-Chairperson.

It was moved by D. Lynch, seconded by P. Miller, to close nominations. MOTION PASSED. M. Stewart will serve as Vice-Chairperson.

It was moved by D. Lynch and seconded by P. Miller to nominate S. Czerny for the office of Secretary.

It was moved by D. Lynch and seconded by P. Miller to close nominations. MOTION PASSED. S. Czerny will serve as Secretary.

College of Business

Current #: BUS 0905

Course: Course Revision: MGM 351, Operations Management
(Effective Spring 2010)

Proposal: Change in course description, course syllabus, and course prerequisites.

It was moved by J. Forte and seconded by L. Milet to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: EDU 09136

Course: Program Change, change in Certification Program: B.S. Ed: IC SEU #'s 70700 (Biology), 71300 (Chemistry), 71600 (Communications), 71610 (English), 72800 (French), 73700 (German), 74700 (Mathematics), 75000 (Physics & Mathematics), 75500 (Physics), 78300 (Spanish) (Effective Spring 2010)

Proposal: Change in Teaching Certification Program certification for IC SEU programs. These check sheets reflect changes passed by UCC at the meeting on October 23rd and October 30th, 2008.

Comments: Change effective date **from** Fall 2009 **to** Spring 2010.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09137

Course: New Programs: IC SEU Social Studies, IC SEU General Science, and IC SEU Earth & Space Science (Effective Spring 2010)

Proposal: Check sheets for three IC Programs being created to mirror the corresponding approved BSED SEU programs: IC SEU Social Studies, IC SEU General Science; IC SEU Earth and Space Science.

Comments: The effective date needs to be changed **from** Fall 2009 **to** Spring 2010.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

College of Graduate Studies

Current #: LAS 08144
Course: New Course: CRJ 5xx, Advanced Criminal Justice Research Methods (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this proposal.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08145
Course: New Course: CRJ 5xx, Statistics in Criminal Justice (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course. **Add** (3 s.h. /3 c.h.) to *Course Description*.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08146
Course: New Course: CRJ 5xx, Crime and Public Policy (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08147
Course: New Course: CRJ 5xx, Transnational Crime (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08148
Course: New Course: CRJ 5xx, Selected Topics in Criminal Justice (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08149
Course: New Course: CRJ 5xx, Field Experience in Criminal Justice (Effective Spring 2010)

Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08150
Course: New Course: CRJ 5xx, Independent Study in Criminal Justice (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08151
Course: New Course: CRJ 5xx, Criminal Justice Thesis (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09051
Course: New Program: M.S. in Criminal Justice (Effective Spring 2010)
Proposal: New major program.
Comments: G. Corder was present to speak to this course. Effective date will be determined after final approval for new program is received.

It was moved by P. Miller and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Course Proposals LAS 09043, LAS 09044, LAS 09047, LAS 09060, and LAS 09063, all graduate level courses, were withdrawn from the agenda pending consideration and approval by the Graduate Council.

Current #: LAS 09042
Course: New Course: TVR 260, Video Lighting (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. After looking at the second proposal, there isn't a signature from Graduate Council so the motion to block as been withdrawn. It was then moved by J. Forte and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09045
Course: Change in Electives in the Major: BS in Computer Science: Software Development Track (Effective Spring 2010)
Proposal: Change in Electives in the Major.
Comment: CSC 351, Digital Forensics has been added as an elective to the undergraduate degree. It was noted the addition of electives does not require a new version number.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09046
Course: Change in Electives in the Major: BS in Computer Science: Information Technology Track (Effective Spring 2010)
Proposal: Change in Electives in the Major.
Comments: CSC 351, Digital Forensics has been added as an elective to the undergraduate degree. It was noted the addition of electives does not require a new version number.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09052
Course: Course Revision: Omnibus Technology Requirement (Effective Spring 2010)
Proposal: Change in course description.
Comments: In the *Course Description* for MAT 260, MAT 302, MAT 332, MAT 340, MAT 361, MAT 362, and MAT 403, **add** the sentence “Students will be required to use appropriate computer software.”

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09053
Course: Course Revision: Omnibus Computer Algebra System Requirement (Effective Spring 2010)
Proposal: Change in course description.
Comments: In the *Course Description* for MAT 171, MAT 172, MAT 273, and MAT 274, **add** the sentence “Students will be required to use appropriate computer algebra system.”

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09054
Course: Course Revision: MAT 220, History of Mathematics (Effective Spring 2010)
Proposal: Change in course description, course syllabus, and course prerequisites.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 09055
Course: New Course: FRE 3xx, Aspects of French Popular Culture
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use under General
Education in Category 5.
Comments: S. Pascale Dewey was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as
part of a block. MOTION PASSED.

Current #: LAS 09056
Course: New Course: FRE 344, North-African Cultures and Literatures
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use under General
Education in Category 5.
Comments: S. Pascale Dewey was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as
part of a block. MOTION PASSED.

Current #: LAS 09058
Course: Course Revision: GEL 302/303, Economic Geology (Effective Spring 2010)
Proposal: Change in course description, course syllabus, and course status; de-archive.
Comments: K. Friehauf was present to speak to this course. Prefix should be GEO.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 09059
Course: New Course: ENG/WST 2xx, Women, Writing, and Rhetoric
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: L. Cullum, K. Mahoney, J. Chernekoff, and J. Forsyth was present to speak to this
course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 09070
Course: Course Revision: MLS 021, Self-Instructional Language (Effective Spring 2010)
Proposal: Change in course number.
Comments: C. Bell was present to speak to this course. Change the course number **from**
MLS 021 **to** MLS 103.

It was moved by P. Miller and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09071
Course: Course Revision: MLS 022, Self-Instructional Language (Effective Spring 2010)
Proposal: Change in course number.
Comments: C. Bell was present to speak to this course. Change the course number **from** MLS 022 **to** MLS 104.

It was moved by P. Miller and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09072
Course: Title Change: SOC 128, Domestic Abuse (Effective Spring 2010)
Proposal: Change in course title.
Comments: J. Delle was present to speak to this course. Change title **from** Domestic Conflict and Violence in Cross-Societal Perspective **to** Domestic Abuse. Strike “planned” from the first sentence of the *Rationale*.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09073
Course: Course Revision: SOC 140, Race and Ethnicity (Effective Spring 2010)
Proposal: Change in course title and course addition of cross-listing.
Comments: J. Delle was present to speak to this course. Change title **from** Racial and Ethnic Minorities **to** Race and Ethnicity. Course will be cross-listed as ANT 140.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09076
Course: Course Archived: SOC 185, Society and Technology (Effective Spring 2010)
Proposal: Archive the course.
Comments: J. Delle was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09077
Course: Course Archived: SOC 210, Religion and Contemporary Society (Effective Spring 2010)
Proposal: Archive the course.
Comments: J. Delle was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09078
Course: Course Archived: SOC 255, Treatment of Offenders (Effective Spring 2010)
Proposal: Archive the course.
Comments: J. Delle was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09079
Course: Course Revision: SOC 213, World Religions (Effective Spring 2010)
Proposal: Change in course prefix and addition of cross-listing.
Comments: J. Delle was present to speak to this course. Cross-list as ANT 213.

It was moved by M. Stewart and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09085
Course: New Course: GER 380, Senior Seminar in German (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: C. Bell was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 09089
Course: New Course: CHI 103, Intermediate Chinese III (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 1, 2, and 5.
Comments: C. Bell and X. Niu were present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09090
Course: New Course: CHI 104, Intermediate Chinese IV (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 1, 2, and 5.
Comments: C. Bell and X. Niu were present to speak to this course. Correct typographical error in *Course Description*: **Three** contact hours.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09091
Course: New Course: CHI 2xx, Chinese Culture through Literature and Film (Effective Fall 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 2 and 5.

Comments: C. Bell and X. Niu were present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09094
Course: New Course: ANT 201, Archaeological Theory and Technique
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General
Education under Category 3 and 5.
Comments: J. Delle was present to speak to this course.

It was moved by K. Kresge and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09095
Course: New Course: ANT 202, Research Methods in Physical Anthropology
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General
Education under Category 3 and 5.
Comments: J. Delle was present to speak to this course.

It was moved by K. Kresge and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09096
Course: Course Revision: ANT 021, Laboratory in Physical Anthropology
(Effective Spring 2010)
Proposal: Archive the course.
Comments: J. Delle was present to speak to this course.

It was moved by K. Kresge and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09097
Course: Course Revision: ANT 031, Archaeological Fieldwork and Laboratory
(Effective Spring 2010)
Proposal: Archive the course.
Comments: J. Delle was present to speak to this course.

It was moved by K. Kresge and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09098
Course: Program Change: B.A. in Anthropology (Effective Spring 2010)
Proposal: Change in major program requirements, major program electives, and major
program total credit hours.
Comments: J. Delle was present to speak to this course. The Anthropology and Sociology

Department needs to eliminate two 1-credit hour lab courses; these will be replaced with a 3-credit hour experimental learning requirement, with a change in the number of general electives commensurate with the 120-credit hour maximum. To achieve flexibility in the program, the concomitant requirements (9 SH) will be dropped and the elective components will be expanded from 15 to 21, of which 12 SH must be taken at the 100-level or above. The major will thus carry 39 required credits and 21 elective credits for a total requirement of 60 rather than 62 credits.

It was moved by K. Kresge and seconded by M. Stewart to consider and approve this proposal as part of the block. MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Courses

- LAS 09062 SPA/WST 2xx, Latin American Women's Expression in Translation (Effective Spring 2010)
- LAS 09108 CHI 2xx, Chinese Culture through Literature and Film (Effective Spring 2010)
- VPA 1002 ART/FAR 386, Digital Sculpture (Effective Spring 2010)

Selected Topic Courses

- LAS 09084 Selected Topics in Spanish: SPA 370, Don Quijote de la Mancha (Effective Spring 2010)
- LAS 09092 Selected Topics in Biology: BIO 373, Herpetology (Effective Spring 2010)
- LAS 09093 Selected Topics in Spanish: SPA 370, Spanish and the Latino Community (Effective Spring 2010)
- LAS 09102 Selected Topics in History: HIS 372, The Case of Coal and the Rise of Big Business (Effective Spring 2010)
- LAS 09103 Selected Topics in History: HIS 372, German Migration in European History (Effective Spring 2010)
- LAS 09104 Selected Topics in History: HIS 372, The Missionary Enterprise and Christianity in China (Effective Spring 2010)
- LAS 09107 Selected Topics in Political Science: POL 371, Comparative Political Parties (Effective Spring 2010)
- LAS 09109 Seminar Selected Topics in Ethnic Literature: ENG 370, Introduction to Afro-Caribbean Literature (Effective Spring 2010)

LAS 09110 Seminar Selected Topics in Professional Writing: WRI 370, Screenwriting
(Effective Spring 2010)

LAS 09111 Selected Topics in Mathematics: MAT 470, Math Aspects of Design and
Algorithms (Effective Spring 2010)

ADJOURNMENT

It was moved by D. Lynch and seconded by P. Miller to adjourn the meeting. MOTION
PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE OCTOBER 1, 2009 CONTINUATION MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Dan Benson, Jeanie Burnett for Phyllis Miller, Susan Czerny, Johanna Forte, Karen Kresge, Debra Lynch, Marilyn Meder, Lynn Milet, and John Walker.

ABSENT: Vera Brancato, Graduate Student Representative, Michelle Hughes, Marilyn Stewart, Undergraduate Student Representative, and Carole Wells.

ALSO IN ATTENDANCE: Deryl Johnson, Erin Kraal, Steve Lem, and Brian Meares.

GENERAL ANNOUNCEMENTS

R. Schaeffer asked that all committee members introduce themselves and what college they represent.

R. Schaeffer announced that any course proposals that were approved last week will not be in the Undergraduate Bulletin per M. Hughes, Registrars Office. The Course Offerings for Spring 2010 were sent to print prior to the September 24th meeting. The courses will appear in the online version prior to registration.

NEW BUSINESS

College of Liberal Arts & Sciences

Current #: LAS 09100
Course: New Course: AST 02x, Mission to the Planets Lecture and Lab
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General
Education under Category 4 and 5.
Comments: E. Kraal was present to speak to this course.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 09105
Course: New Course: PHI 2xx, Metalogic (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General
Education under Category 5.
Comments: D. Lynch suggested an editorial change to move the clock hours and semester
hours under *Course Description* instead of at the top of the proposal. Strike the

instructor's name from the proposal.

It was moved by M. Meder and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 09106
Course: New Course: PHI 2xx, Interpretations of the Quran (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 5.
Comments: D. Lynch suggested an editorial change to move the clock hours and semester hours under *Course Description* instead of at the top of the proposal. Strike the instructor's name from the proposal.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

R. Schaeffer mentioned that the Selected Topics in Political Science, LAS 09107, announced last week, is missing the assessment piece. He asked S. Lem to correct this and forward 3 copies to the UCC Office.

College of Visual & Performing Arts

Current #: VPA 1001
Course: New Course: ART/FAR 386, Digital Sculpture (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: K. Kresge was here to speak to this course.

It was moved by M. Meder and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 1003
Course: Course Revision: SPE 010, Fundamentals of Oral Communication (Effective Spring 2010)
Proposal: Change in course title, course description, and course syllabus.
Comments: D. Johnson was here to speak to this course. This is the first major revision of this course in more than 20 years.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 1004
Course: New Course: FAR 3xx, Video Art and Motion Graphics (Effective spring 2010)
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and second by J. Forte to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

R. Schaeffer updated the General Education Task Force timeline for approval of the new General Education Program. The time line has been condensed. The UCC must submit recommendations to the General Education Task Force **by February 1, 2010**, not March 15 as stated at the meeting of September 24th. Middle States expects the new model to be implemented by Fall 2010. UCC will hold a day-long meeting, tentatively scheduled for January 14, 2010 to consolidate and deliberate on the recommendations of the College Curriculum Committees, and to prepare the UCC report for the General Education Task Force.

ADJOURNMENT

It was moved by L. Milet and seconded by J. Forte to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date