KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE

Minutes of January 27, 2011

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Vera Brancato, Gary Chao, Susan Czerny, Johanna Forte, Karen Kresge, Eloise Long, Debra Lynch, George Paterno for Michelle Hughes, Randy Schaeffer (Chairperson), Carole Wells, John Walker, John White for Marilyn Stewart.

ABSENT: Lynn Milet, Graduate Student Representative, and Undergraduate Student Representative.

ALSO IN ATTENDANCE: Bethany French, Brian Meares, Tracy Keyes, Soojin Kim, Yongjae Kim, John Stanley.

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, February 3, 2011, in SUB 312 at 11 a.m.

MINUTES

On page 2 of the Minutes of December 2, under BUS 1123, the Course revision is for BUS 332, Business Law II.

It was moved by D. Lynch, seconded by E. Long, to approve the minutes from December 2, 2010, as amended. MOTION PASSED.

OLD BUSINESS

Current #: EDU 1116
Course: Distance Education Offering: Graduate Library Science Courses
Proposal: Request to offer courses via Distance Education
Comments: This amendment was voted on by email. Addition of undergraduate courses to be taught in conjunction with graduate level courses.

It was moved by R. Schaeffer, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

Current #: EDU 1126
Course: Distance Education Offering: ELU 370, Selected Topics in Elementary Education: Early Childhood Play (Effective Winter 2010)
Proposal: Request to offer course via Distance Education.
Comments: T. Keyes was present to speak to this proposal. Change effective date to Winter 2010. The Chair requested the proposal be passed retroactively. The proposal was distributed at the December 9 meeting of the UCC, as an addition to the agenda, but was not considered or approved.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.
Current #: EDU 1127
Course: Distance Education Offering: ELU 370, Selected Topics in Elementary Education: Montessori (Effective Spring 2011)
Proposal: Request to offer course via Distance Education
Comments: T. Keyes was present to speak to this proposal. Change effective date to Spring 2011. The proposal was distributed at the December 9 meeting of the UCC, as an addition to the agenda, but was not considered or approved.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 11003
Course: New Course: ENG 3XX, Cultures of American Modernism (Effective Fall 2011)
Proposal: Addition of course to Master Course Listing.
Comments: Course remains tabled.

Current #: LAS 11004
Course: New Course: ENG 5XX, Cultural Studies Seminar in American Modernism (Effective Fall 2011)
Proposal: Addition of course to Master Course Listing.
Comments: Course remains tabled.

Current #: VPA 1119
Proposal: Addition of course to Master Course Listing.
Comments: Course remains tabled.

NEW BUSINESS

College of Business

Current #: BUS 1125
Course: Course Revision: BUS 390, Internship in Business (Effective Fall 2011)
Proposal: Change in syllabus and prerequisites.
Comments: J. Walker was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: BUS 1136
Program: Program Deletion: Certificate of Recognition in Attractions Management and Marketing (Effective Fall 2011)
Proposal: Deletion of program.
Comments: J. Walker was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.
**College of Education**

Current #: EDU 1110  
Course: New Course: PED 275, Statistics in Sport (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: S. Kim was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 1145  
Course: New Course: PED 265, Governance and Organization in Sports (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: Y. Kim was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 1146  
Course: New Course: PED 375, Research Methods for Sport Management (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: Y. Kim was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 1147  
Course: New Course: PED 325, Sport Consumerism (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: Y. Kim was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

**College of Liberal Arts & Sciences**

Current #: LAS 11024  
Course: New Course: CHM 3XX, Organometallic Chemistry (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 11026  
Course: New Course: MAR 2XX, Sophomore Seminar (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: The question was raised about the inclusion of “sophomore” in the course title. Exceptions for non-sophomores will be by the department during Advisement.

It was moved by G. Paterno, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.
Current #: LAS 11027
Program: Program Deletion: BS Marine Science/Chemistry (Effective Fall 2011)
Proposal: Deletion of program.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11028
Program: Program Deletion: BS Marine Science/Geology (Effective Fall 2011)
Proposal: Deletion of program.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11029
Program: Program Deletion: BS Marine Science/Physics (Effective Fall 2011)
Proposal: Deletion of program.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11030
Program: Program Revision: BS Marine Science/Biology (Effective Fall 2011)
Proposal: Change in major and concomitant requirements.
Comments: Program will use the new Gen. Ed.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 11031
Program: New Program: BS Marine Science/Oceanography (Effective Fall 2011)
Proposal: Addition of program track.
Comments: No one was present to speak to this proposal. It was noted the proposal uses the current General Education model. Programs effective Fall 2011 must use the new General Education model. The proposal needs to be revised to include the new General Education model.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal. It was moved by J. White, and seconded by J. Walker to table this proposal. MOTION TABLED.

Current #: LAS 11041
Course: New Course: TVR 140, Video Lighting (Effective Fall 2011)
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.
Current #: LAS 11054
Course: Course Revision: MAT 181, Calculus I (Effective Fall 2011)
Proposal: Change in course number, description, syllabus, credit hours, and clock hours.
Comments: R. Schaeffer was present to speak to this proposal. Change course from four 3 credit courses to three 4 credit courses with lab time. This proposal updates the courses to comply with current best practices in the field. Questions were raised regarding Load Hour Equivalents and allowing one course to be booked for both a classroom and computer lab.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. C. Wells opposed; G. Paterno and J. White abstained. MOTION PASSED.

Current #: LAS 11055
Course: Course Revision: MAT 182, Calculus II (Effective Spring 2012)
Proposal: Change in course number, description, syllabus, credit hours, and clock hours.
Comments: R. Schaeffer was present to speak to this proposal. Change course from four 3 credit courses to three 4 credit courses with lab time. This proposal updates the courses to comply with current best practices in the field. Questions were raised regarding Load Hour Equivalents and allowing one course to be booked for both a classroom and computer lab.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. C. Wells opposed; G. Paterno and J. White abstained. MOTION PASSED.

Current #: LAS 11056
Course: Course Revision: MAT 283, Calculus III (Effective Fall 2012)
Proposal: Change in course number, description, syllabus, credit hours, and clock hours.
Comments: R. Schaeffer was present to speak to this proposal. Change course from four 3 credit courses to three 4 credit courses with lab time. This proposal updates the courses to comply with current best practices in the field. Questions were raised regarding Load Hour Equivalents and allowing one course to be booked for both a classroom and computer lab.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. C. Wells opposed; G. Paterno and J. White abstained. MOTION PASSED.

Current #: LAS 11057
Course: Course Revision: GEG 274, Introduction to GIS (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11058
Course: Course Revision: GEG 323, Global Warming and the Science of Climate Change (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.
Current #: LAS 11059
Course: Course Revision: GEG 333, Advanced GIS (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11060
Course: Course Revision: GEG 380, Senior Seminar in Geography (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by D. Lynch, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11061
Program: Program Revision: MAR Minor (Effective Fall 2011)
Proposal: Change in minor requirements.
Comments: Moving to more methods intensive courses at the Marine Science Consortium.

It was moved by K. Kresge, and seconded by J. White to consider and approve this proposal. MOTION PASSED.

Current #: LAS 11076
Course: Course Revision: CSC 135, Computer Science I (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11077
Course: Course Revision: CSC 241, Advanced Visual Basic (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11078
Course: Course Revision: CSC 310, Programming Languages (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11079
Course: Course Revision: CSC 311, Computer Networks (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.
Current #: LAS 11080
Course: Course Revision: CSC 320, Intro to Game Programming (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11081
Course: Course Revision: CSC 341, Information Security (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11082
Course: Course Revision: CSC 342, Web Technologies (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11083
Course: Course Revision: CSC 343, Operating Systems (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11084
Course: Course Revision: CSC 351, Digital Forensics (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11085
Course: Course Revision: CSC 352, UNIX: System Programming and Administration (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 11086
Course: Course Revision: CSC 361, Finite Automata and Formal Language (Effective Fall 2011)
Proposal: Change in prerequisites.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.
Current #: LAS 11108
Program: Program Revision: CLAS General Education BA, BS, BSW (Effective Fall 2011)
Proposal: Change in General Education requirements and electives
Comments: J. Stanley was present to speak to this proposal.

It was moved by D. Lynch, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

ADJOURNMENT

It was moved by D. Lynch and seconded by E. Long to adjourn the meeting at this point and continue on February 3, 2011. MOTION PASSED.
KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE  

Minutes of February 3, 2011

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Vera Brancato, Gary Chao, Susan Czerny, Johanna Forte, Karen Kresge, Eloise Long, Debra Lynch, George Paterno for Michelle Hughes, Randy Schaeffer (Chairperson), Kim Shively, John Walker, and John White for Marilyn Stewart.

ABSENT: Lynn Milet, Carole Wells, Graduate Student Representative, and Undergraduate Student Representative.

ALSO IN ATTENDANCE: Bethany French, and Brian Meares.

College of Visual & Performing Arts

Current #: VPA 1103  
Course: Program Revision: BS in Art Education (Effective Fall 2011)  
Proposal: Change in requirements and elective for General Education and Major.  
Comments: J. White was present to speak to this proposal. He requested the proposal be tabled until it can be resubmitted.

It was moved by J. White, and seconded by D. Lynch to consider and approve this proposal. It was moved by J. White and seconded by D. Lynch to table this proposal. MOTION TABLED.

Current #: VPA 1107  
Course: Course Revision: ARU 110, Teaching Art, Design, and Crafts: Grades Prek-4 (Effective Fall 2011)  
Proposal: Change in course title, description, syllabus, and clock hours.  
Comments: J. White was present to speak to this proposal. The course format is being changed from a Studio environment to Lecture and Demonstration.

It was moved by J. White, and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 1108  
Course: Course Revision: ARU 210, Teaching Art, Design, and Crafts: Grades 4-8 (Effective Spring 2011)  
Proposal: Change in course title, description, syllabus, and clock hours.  
Comments: J. White was present to speak to this proposal. The course format is being changed from a Studio environment to Lecture and Demonstration.

It was moved by J. White, and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.
Current #: VPA 1109  
Course: Course Revision: ARU 310, Teaching Art, Design, and Crafts: Grades 9-12 (Effective Fall 2011)  
Proposal: Change in course title, description, syllabus, and clock hours.  
Comments: J. White was present to speak to this proposal. The course format is being changed from a Studio environment to Lecture and Demonstration.

It was moved by J. White, and seconded by D. Lynch to consider and approve this proposal as part of a block.  
MOTION PASSED.

Current #: VPA 1114  
Course: New Course: ARU 330, Studio Thinking (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: J. White was present to speak to this proposal.

It was moved by J. White, and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 1120  
Course: New Course: MUP/THE 295, Musical Theatre Workshop (Effective Spring 2011)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge, and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 1121  
Course: New Course: ART 371-375, 3D Animation Studios I-V (Effective Fall 2011)  
Proposal: Addition of courses to Master Course Listing.  
Comments: J. White was present to speak to this proposal.

It was moved by J. White, and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 1122  
Course: New Course: ART 320, Introduction to Material Course Conservation (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: J. White was present to speak to this proposal.

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 1123  
Course: New Course: ARC 231, Color: Perception, Properties, and Production (Effective Fall 2011)  
Proposal: Addition of course to Master Course Listing.  
Comments: J. White was present to speak to this proposal.

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.
Current #: VPA 1124
Course: New Course: ARH 3XX, Pompeii and Ravenna: Bookends of the Roman Empire (Effective Fall 2011)
Proposal: Addition of course to Master Course Listing

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

Current #: LAS 11098
Course: Distance Education Offering: HIS 014, History of Civilization A (Effective Fall 2011)
Proposal: Request to offer course via Distance Education.
Comments: Questions were raised whether the proposal adequately addressed Item 5 on academic integrity.

It was moved by E. Long, and seconded by K. Kresge to consider and approve this proposal as part of a block. It was moved by D. Lynch and seconded by K. Shively to table this proposal. MOTION TABLED.

Current #: LAS 11101
Course: Distance Education Offering: HIS 161, History of Africa to 1800 (Effective Fall 2011)
Proposal: Request to offer course via Distance Education.
Comments: Questions were raised whether the proposal adequately addressed Item 5 on academic integrity.

It was moved by E. Long, and seconded by K. Kresge to consider and approve this proposal as part of a block. It was moved by D. Lynch and seconded by K. Shively to table this proposal. MOTION TABLED.

Current #: LAS 11110
Course: Distance Education Offering: CRJ 101, Introduction to Policing (Effective Summer I 2011)
Proposal: Request to offer course via Distance Education.
Comments: The committee remarked on the excellence of the integrity statement on this proposal.

It was moved by E. Long, and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Graduate Studies

Current #: EDU 1111
Course: New Course: SPU 5XX, Effective Instructional Strategies for Students with Disabilities in Inclusive Settings (Effective Summer I 2011)
Proposal: Addition of course to Master Course Listing.
Comments: D. Lynch was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 1112
Course: New Course: SPU 5XX, Literacy Development and Instruction in Core and Intervention Areas (Effective Summer I 2011)
Proposal: Addition of course to Master Course Listing.
D. Lynch was present to speak to this proposal. Prerequisite in course description is incorrect; change it from SPU 511 to SPU 514.

It was moved by D. Lynch, and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

Current #:   EDU 1113  
Course:   New Course: SPU 5XX, Cognitive Development of Diverse Learners in a Standards Aligned System (Effective Summer I 2011)  
Proposal:   Addition of course to Master Course Listing.  
Comments:   D. Lynch was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

Current #:   VPA 1051  
Course:   New Course: ARU 430, Studio Thinking (Effective Fall 2011)  
Proposal:   Addition of course to Master Course Listing.  
Comments:   J. White was present to speak to this proposal.

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #:   VPA 1059  
Course:   New Course: ARU 401, Learning in the Visual Arts: Childhood (Effective Fall 2011)  
Proposal:   Addition of course to Master Course Listing.  
Comments:   J. White was present to speak to this proposal.

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #:   VPA 1060  
Course:   New Course: ARU 420, Learning in the Visual Arts: Adolescence (Effective Fall 2011)  
Proposal:   Addition of course to Master Course Listing.  
Comments:   J. White was present to speak to this proposal.

It was moved by J. White, and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Courses

EDU 1192   Selected Topics: EDU 565, Building Grammar into the Writing Process (Effective Summer I 2011)

EDU 1193   Selected Topics: EDU 566, When Writing Workshop Isn’t Working (Effective Summer I 2011)

VPA 1117   Selected Topics: ARU 570, Differentiating Instruction through Art (Effective Spring 2011)
ADJOURNMENT

It was moved by E. Long, and seconded by J. Forte, to adjourn the meeting. MOTION PASSED.

Respectfully submitted,

Bethany G. French, Recording Secretary       Susan G. Czerny, Secretary

Date                                          Date

2-14-2011