KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE  

Minutes of February 23, 2012  

R. Schaeffer called the meeting to order stating that there was a quorum.  

PRESENT: Randy Schaeffer (Chair), Susan Czerny, Heather Fountain, Diane King, Karen Kresge, Eloise Long, George Paterno for Michelle Hughes, Elizabeth Rogol, Kim Shively, Marilyn Stewart, John Vafeas, John Walker, and Carole Wells.  

ABSENT: Graduate Student Representative, Undergraduate Student Representative  

ALSO IN ATTENDANCE: Ellesia Blaque, Jeannie Burnett, Nancy Cardenuto, Bethany French, Jennifer Forsyth, Soojin Kim, Christine Lottes, Amy Lynch-Biniek, Brian Meares, Julie Palkendo, John Riley, John Stanley, and Andrew Vogel.  

GENERAL ANNOUNCEMENTS  

R. Schaeffer stated that there will be a continuation meeting, if needed on Thursday, March 1, 2012, in SUB 312 at 11 a.m.  

Corrections to EDU 0931, EDU 1152, EDU 1153, EDU 1154, EDU 1155, and EDU 1156. Correcting a course number on the check sheets: ELU 343 was already used by another course, and changed to ELU 342.  

Correction to VPA check sheet. Correcting a course number on the check sheets: ARU 329 was already used by another course, and changed to ARU 331.  

MINUTES  

J. Walker noted that the date in the heading needs to be changed from January 26, 2011 to January 26, 2012. The date listed for the continuation meeting needs to be changed from February 3, 2011 to February 3, 2012.  

It was moved by H. Fountain, seconded by K. Shively, to approve the minutes of Thursday, January 26, 2012, as amended. MOTION PASSED.  

OLD BUSINESS  

The following proposals were moved by E. Rogol, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.  

Current #: COE 1249  
Course: EEU 202, Dispositions towards Advocacy, Collaboration, and Cooperation (Effective Summer I 2012)  
Proposal: Request to offer course via Distance Education.  
Comments: J. Burnett was present to speak to this proposal.  

Current #: COE 1250  
Course: ELU 572, Strategies for Classroom Management and Discipline (Effective Summer I 2012)  
Proposal: Request to offer course via Distance Education.  
Comments: J. Burnett was present to speak to this proposal.
NEW BUSINESS

Graduate Studies

Current #: LAS 12073
Course: New Course: ENG 5XX, Cultural Studies Seminar in American Modernism (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: A. Vogel was present to speak to this proposal.

It was moved by E. Rogol, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12138
Course: New Course: POL 441, Managerial Leadership and Ethics (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Distance Education

The following proposals were moved by D. King, and seconded by C. Wells, to consider and approve as a block. MOTION PASSED.

COE 1252 Distance Education Offering: SPU 500, Cognitive Development of Diverse Learners in a Standards Aligned System (Effective Summer I 2012)
Proposal: Request to offer course via Distance Education.

LAS 12159 Distance Education Offering: ENU 407, Teaching Literature (Effective Spring 2013)
Proposal: Request to offer course via Distance Education.

LAS 12160 Distance Education Offering: ENG 225, Teaching of Adolescent Literature (Effective Spring 2013)
Proposal: Request to offer course via Distance Education.

LAS 12161 Distance Education Offering: ENG 137, African American Literature (Effective Spring 2013)
Proposal: Request to offer course via Distance Education.
Comments: E. Blaque was present to speak to this proposal.

General Education

The following proposals were moved by D. King, and seconded by C. Wells, to consider and approve as a block. MOTION PASSED.

It was moved by D. King, and seconded by E. Rogol, to remove VPA 1163, VPA 1237, VPA 1242, and VPA 1245 for further consideration of the requested competency in Cultural Diversity. MOTION PASSED. C. Wells opposed.

COE 1225 Competencies (CP, VL): ITC 321, Instructional Technology in Education (Effective Fall 2012)
COE 1253  Competencies (CP, VL): ITC 331, Media & Technology in Education (Effective Fall 2012)
Comments: Change competency in Table 1 on cover sheet from Communication Intensive to Computer Intensive.

LAS 11283  Competencies (WI): HIS 254, History of China and Japan since 1800 (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 11284  Competencies (WI): HIS 353, Communist Revolution in China (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 11384  Competencies (CM): WRI 340, Screenwriting (Effective Fall 2012)

LAS 11414  Competencies (QL, WI): ANT 272, Human Genetics (Effective Fall 2012)
Proposal: Requested competencies in Quantitative Literacy and Writing Intensive.

LAS 11415  Competencies (WI): ANT 273, Primate Studies (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12042  Competencies (QL): PSY/POL/SOC 200, Stats for Social & Behavioral Science (Effective Fall 2012)
Proposal: Requested competency in Quantitative Literacy.

LAS 12051  Competencies (QL): AST 30, Mission to the Planets (Effective Fall 2012)
Proposal: Requested competency in Quantitative Literacy.

LAS 12052  Competencies (QL): AST 140, Planetary Science (Effective Fall 2012)
Proposal: Requested competency in Quantitative Literacy.

LAS 12077  Competencies (WI): ENG 125, Current Themes in Literature: Detective Fiction (Effective Summer I 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12078  Competencies (WI): ENG 120, Current Themes in Literature: Post-Apocalyptic Fiction (Effective Summer I 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12085  Competencies (QL, WI): CHM 230, Analytical Chemistry I (Effective Fall 2012)
Proposal: Requested competencies in Quantitative Literacy and Writing Intensive.

LAS 12086  Competencies (VL): CHM 214, Organic Chemistry I (Effective Fall 2012)

LAS 12087  Competencies (WI): CHM 216, Organic Chemistry II (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12089  Competencies (WI): ENG 100, Principles of Literary Analysis (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12095  Competencies (CM, WI): ANT 360, History and Theory in Anthropology (Effective Fall 2012)
Proposal: Requested competencies in Communication Intensive and Writing Intensive.
LAS 12096  Competencies (CD): ANT 135, Pennsylvania German Cultural Traditions (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12097  Competencies (CD): ANT 040, Language and Culture (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12100  Competencies (CT, CD): ANT 105, Classical Archaeology (Effective Fall 2012)
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.

LAS 12102  Competencies (WI): ANT 274, Human Evolution (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12103  Competencies (QL): ANT 258, Forensic Anthropology (Effective Fall 2012)
Proposal: Requested competency in Quantitative Literacy.

LAS 12114  Competencies (CT, CD): ENG 105, Experiences in American Literature (Effective Fall 2012)
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.

LAS 12115  Competencies (WI): ENG 368, Postmodern American Fiction (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12127  Competencies (CD): SOC 010, Principles of Sociology (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12128  Competencies (CD): SOC 280, Social Movements (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12129  Competencies (CD): ANT/SOC 140, Race & Ethnicity (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12130  Competencies (CD): SOC 230, Urban Sociology (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12131  Competencies (WI): HIS 378, Seminar in Historical Methods (Effective Fall 2012)
Proposal: Requested competency in Writing Intensive.

LAS 12132  Competencies (CD): HIS 241, History of Women in America (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12133  Competencies (CD): HIS 151, History of China and Japan to 1800 (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.

LAS 12142  Competencies (CT, CD): ANT 125, The Anthropology of Death and Dying (Effective Fall 2012)
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.

LAS 12143  Competencies (CD, WI): ANT 212, Shamans, Witches, and Magic (Effective Fall 2012)
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.

LAS 12144  Competencies (CD, WI): SOC 207, Families and Social Class (Effective Fall 2012)
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.
LAS 12145  Competencies (CD, WI): SOC 120, Marriage and the Family (Effective Fall 2012)  Proposal:  Requested competencies in Cultural Diversity and Writing Intensive.


VPA 1250  Competencies (CT): CFT 351, Furniture Studio I (Effective Fall 2012)  Proposal:  Requested competency in Critical Thinking.
VPA 1251 Competencies (CT): CFT 361, Fine Metals Studio I (Effective Fall 2012)
Proposal: Requested competency in Critical Thinking.

VPA 1252 Competencies (VL): ART 032, Three Dimensional Design (Effective Fall 2012)

VPA 1253 Competencies (VL): ART 031, Two Dimensional Design (Effective Fall 2012)

The following proposals were moved by K. Kresge, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED. D. King opposed.

VPA 1163 Competencies (CD): CDH 150, Historical Survey of Graphic Design A (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.
Comments: There was discussion on the definition and threshold for the Cultural Diversity competency, and whether this course specifically met the intent of what a culturally diverse course should cover.

VPA 1237 Competencies (CD, VL): ARC 241, Color: Perception, Properties & Production (Effective Fall 2012)
Proposal: Requested competencies in Cultural Diversity and Visual Literacy.
Comments: There was discussion on the definition and threshold for the Cultural Diversity competency, and whether this course specifically met the intent of what a culturally diverse course should cover.

VPA 1242 Competencies (CD): ARU 331, Designing for Disabilities (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.
Comments: There was discussion on the definition and threshold for the Cultural Diversity competency, and whether this course specifically met the intent of what a culturally diverse course should cover.

VPA 1245 Competencies (CD): CFT 372, A Survey of Craft History (Effective Fall 2012)
Proposal: Requested competency in Cultural Diversity.
Comments: There was discussion on the definition and threshold for the Cultural Diversity competency, and whether this course specifically met the intent of what a culturally diverse course should cover.

**College of Business**

Current #: COB 1217
Course: Course Revision: BUS 120, Principles of Business Statistics
Comments: Signature for College Curriculum Committee was missing. Course was withdrawn by college representatives, as it was not considered or approved by College of Business Curriculum Committee.

The following proposals were moved by J. Walker, and seconded by E. Rogol, to consider and approve as a block. MOTION PASSED.

COB 1215 Course Revision: ACC 121, Financial Accounting (Effective Fall 2012)
Proposal: Change in course description and syllabus, and change in course prerequisites.
COB 1216  Course Revision: ACC 122, Managerial Accounting (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1218  Course Revision: BUS 131, Business Law I (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1219  Course Revision: BUS 171, Business Information Systems (Effective Fall 2012)
Proposal: Change in course description and syllabus, and change in course prerequisites.

COB 1222  Course Revision: MGM 210, Principles of Management (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1223  Course Revision: MKT 210, Principles of Marketing (Effective Fall 2012)
Proposal: Change in course description and syllabus, and change in course prerequisites.

COB 1224  Course Revision: FIN 350, Financial Management (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1225  Course Revision: MGM 351, Operations Management (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1228  Course Revision: FIN 365, Multinational Financial Management (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

COB 1230  Course Revision: MKT 370, International Marketing (Effective Fall 2012)
Proposal: Change in course syllabus, and change in course prerequisites.

Current #: COB 1232
Course: Course Archive: PED 219, Psychosocial Foundations of Athletic Coaching (Effective Fall 2012)
Proposal: Change in course status to archive.

It was moved by J. Walker, and seconded by C. Wells, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1233
Program: Program Revision: B.S. Leisure and Sport Studies
Proposal: Change in major program requirements.
Comments: C. Lottes was present to speak to this proposal. Change title on cover sheet to B.S. Leisure and Sport Studies.

It was moved by J. Walker, and seconded by C. Wells, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1234
Course: Course Revision: PRO 110, Marketing for Non-Business Professionals (Effective Fall 2012)
Proposal: Change in course title.
Comments: E. Rogol was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Shively to consider and approve this proposal. MOTION PASSED.
Course Revision: ENG 230, Advanced Composition (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: A. Lynch-Biniak was present to speak to this proposal.

It was moved by K. Kresge, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

New Course: POL 22X, Politics of Development (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: J. Riley was present to speak to this proposal.

New Course: POL 10X, Social Research Design and Writing (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: J. Riley was present to speak to this proposal. R. Schaeffer stated the last sentence of the course Description, was removed at the LAS Curriculum Committee meeting, and needed to be struck from the proposal. The last paragraph of the Course Rationale, should read “by developing an understanding of.”

The following proposals were moved by J. Walker, and seconded by C. Wells, to consider and approve as a block. MOTION PASSED.

Course Deletion: TVR 113, Advertising and Sales in Electronic Media (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 120, Programming for Electronic Media (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 357, Field Videography Workshop (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 367, Post Production Workshop (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 387, Program Producers Workshop (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 110, Fundamentals of Radio (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 207, Radio Workshop (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.

Course Deletion: TVR 347, Newsgathering Workshop (Effective Fall 2012)
Proposal: Deletion of course from the Master Course Listing.
Current #: LAS 12134
Course: Course Revision: HIS 151, East Asia to 1800 (Effective Fall 2012)
Proposal: Change in course title.
Comments: J. Stanley was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12135
Course: Course Revision: CHM/ENV 220/221, Environmental Analysis (Effective Fall 2012)
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: J. Palkendo was present to speak to this proposal. R. Schaeffer called attention to the course objectives, which were tied to the IDEA objectives, which will soon be required for all syllabi.

It was moved by J Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12137
Course: New Course: POL 242, Democratic Theory (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: J. Riley was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

LAS 12139 Program Revision: B.A. Political Science (Effective Fall 2012)
Proposal: Change in major and concomitant requirements, and change in major and concomitant electives.
Comments: J. Riley was present to speak to this proposal. In Course Rationale, change course prefix from “HST” to “HIS.”

LAS 12140 Program Revision: B.A. Political Science with Paralegal Studies (Effective Fall 2012)
Proposal: Change in major and concomitant requirements, change in major and concomitant electives, and change in partial credit hours.
Comments: J. Riley was present to speak to this proposal.

LAS 12141 Program Revision: B.S. Public Administration with Paralegal Studies (Effective Fall 2012)
Proposal: Change in major and requirements, change in major and concomitant electives, and change in partial credit hours.
Comments: J. Riley was present to speak to this proposal.

ADJOURNMENT

R. Schaeffer declared the meeting in recess until Thursday, March 1, at 11 am in SUB 312.
MINUTES OF MEETING

KUTZTOWN UNIVERSITY
UNIVERSITY CURRENTICULUM COMMITTEE

Minutes of March 1, 2012

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Susan Czerny, Diane King, Karen Kresge, George Paterno for Michelle Hughes and Carole Wells, Elizabeth Rogol, Randy Schaeffer, Kim Shively, John Vafeas, John Walker, Brian Wlazelek for Eloise Long, and

ABSENT: Graduate Student Representative, Undergraduate Student Representative

ALSO IN ATTENDANCE: Bethany French and Brian Meares

ANNOUNCEMENTS

Selected Topics Courses

COE 1254 Selected Topics in Counseling: CPY 560, Topics and Issues in Community Counseling: Alternative Approaches in Counseling and Psychology (Effective Summer II 2012)

COE 1255 Selected Topics in Counseling: CPY 560, Topics and Issues in Community Counseling: Counseling Children and Adolescents with Severe Mental Health Diagnoses (Effective Fall 2012)

VPA 1278 Selected Topics in Art History: ARH 385, Picturing Gender (Effective Fall 2012)

NEW BUSINESS

College of Visual & Performing Arts

Current #: VPA 1264
Course: New Course: CDE 3XX, Workshop: Typeface Design (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: K. Kresge was present to speak to this proposal. Change Course number on cover sheet from XXX to 3XX. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1265
Course: Course Revision: CDE 359, Workshop: Design for the Greeting Card, Stationery and Gift Industry (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: K. Kresge was present to speak to this proposal. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1267
Course: New Course: CDE 389, Senior Illustration Seminar: Developing a Personal Style
Proposal: Addition of course to the Master Course Listing
Comments: K. Kresge was present to speak to this proposal. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

VPA 1268 Course Revision: CDE 365, Workshop: The Art of Humor, Caricature, and Satire (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: K. Kresge was present to speak to this proposal. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI. Change effective date from Spring 2012 to Fall 2012.

VPA 1269 Course Revision: CDE 388, Workshop: Self Promotion for Illustrators and Designers (Effective Fall 2012)
Proposal: Change in course title, and change in course description and syllabus.
Comments: K. Kresge was present to speak to this proposal. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI.

VPA 1270 Course Revision: CDE 368, Workshop: Web Presence (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: K. Kresge was present to speak to this proposal. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change
prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI. Change effective date from Spring 2012 to Fall 2012.

VPA 1271 Course Revision: ART/CDE 366, Workshop: Motion Graphics (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: K. Kresge was present to speak to this proposal. Change Cover Sheet from New Course to Course Revision, changes to description and syllabus. Correct course number to ART/CDE 366, the Current course number. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI. Change effective date from Spring 2012 to Fall 2012.

Current #: VPA 1272
Course: Course Revision: CDE 399, Student Exhibition (Effective Fall 2012)
Proposal: Change in course prerequisites.
Comments: K. Kresge was present to speak to this proposal. Correct course title on cover sheet from Senior Exhibition to Student Exhibition. Add the following language to Course Description: Workshop subject material is concentrated and taught in a half semester. Workshop subjects are taught during either the first or second half of a semester. Change prerequisite statement from must earn to must have earned. Under Assessment in Course Outline, change from each teacher candidate to each student. Change Instructional Resources in course outline from Section V to Section VI. Add commas between Prerequisites to clarify requirements.

It was moved by J. Walker, and seconded by E. Rogol, to consider and approve this proposal. MOTION PASSED.

ADJOURNMENT

It was moved by K. Shively, seconded by K. Kresge to adjourn the meeting. MOTION PASSED.

___________________________________
Bethany G. French, Recording Secretary

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Susan G. Czerny, Secretary

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Date                Date

03-16-12