

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of April 26, 2012

K. Shively called the meeting to order stating that there was a quorum.

PRESENT: Kim Shively (acting Chairperson), Sue Czerny, Michelle Hughes, Diane King, Karen Kresge, Eloise Long, Laurent Odde for Heather Fountain, Elizabeth Rogol, John Walker, and Carole Wells

ABSENT: Randy Schaeffer, Marilyn Stewart, John Vafeas, Graduate Student Representative, Undergraduate Student Representative

ALSO IN ATTENDANCE: Mary Bock, Nancy Cardenuto, Sudarshan Fernando, Jennifer Forsyth, Bethany French, Alan Hines, Laura Koenig, Jim McNiff, Brian Meares, and Lisa Weckerle.

GENERAL ANNOUNCEMENTS

K. Shively stated that there will be a continuation meeting if needed on Thursday, May 3, 2012, in SUB 312 at 11 a.m.

Anthropology and Sociology check sheet: correction of courses listed as electives on check sheets.

Computer Science Undergraduate Programs: updates to check sheets.

Elementary Education check sheet: editorial changes for prerequisites.

MINUTES

It was moved by E. Long, and seconded by D. King, to approve the minutes from February 23 and March 1, 2012, and the minutes from March 22, 2012. MOTION PASSED.

OLD BUSINESS

Current #: DNC 1201
Course: New Course: CPS 101, Stress Management
Proposal: Addition of course to the Master Course Listing.
Comments: There were no updates received, and the course remains tabled.

NEW BUSINESS

General Education

Current #: GEC 1204
Course: Policy Revision: General Education Competencies Revisions (Effective Fall 2012)
Proposal: Change in University policy.
Comments: Editorial mistake in each packet, documentation should be mandatory.

It was moved by E. Rogol, and seconded by C. Wells, to consider and approve this proposal. MOTION PASSED.

College of Business

The following proposals were moved by E. Rogol, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COB 1217 Course Revision: BUS 120, Principles of Business Statistics (Effective Spring 2013)
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: Change the effective date from Fall 2012 to Spring 2013.

COB 1226 Course Revision: MGM 399, Business Strategy and Policy (Effective Spring 2013)
Proposal: Change in course syllabus, and change in course prerequisites.
Comments: Change the effective date from Fall 2012 to Spring 2013.

COB 1227 Course Revision: ECO 360, International Trade and Finance (Effective Spring 2013)
Proposal: Change in course syllabus, and change in course prerequisites.
Comments: Change the effective date from Fall 2012 to Spring 2013.

Current #: COB 1243
Program: New Program: Minor in Professional Studies (Effective Spring 2013)
Proposal: Addition of new program.
Comments: E. Rogol was present to speak to this proposal.

It was moved by E. Rogol, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 1228
Course: Course Revision: COU 590, Supervised Counseling Experience (Effective Fall 2012)
Proposal: Change in course description and syllabus.
Comments: The effective date was discussed, and decided to be ok to approve for Fall. It was noted that students can take this course more than one time in the same semester for credit. Add change in course syllabus to the front sheet. In new syllabus, section I, remove the first "may" in the last sentence of the section.

It was moved by E. Long, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by E. Long, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

COE 1238 Course Revision: ITC 525, Technologies for the 21st Century Educator (Effective Spring 2013)
Proposal: Change in course description and syllabus.
Comments: Change the effective date from Fall 2012 to Spring 2013.

COE 1242 Course Revision: ITC 520, Building Effective Online and Classroom Instruction (Effective Spring 2013)
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
Comments: Change the effective date from Fall 2012 to Spring 2013.

COE 1246 Course Revision: ITC 548, Electronic Portfolios for Educators (Effective Spring 2013)
Proposal: Change in course description and syllabus.
Comments: Change the effective date from Fall 2012 to Spring 2013.

Current #: COE 1267
Course: Course Revision: CPY 560, Topics and Issues in Community Counseling (Effective Summer I 2012)
Proposal: Change in course credit hours.
Comments: Change in credit hours to enable the course to be repeatable for credit.

It was moved by E. Long, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 12154
Course: New Course: ENG 2XX, Women and Violence in Contemporary World Texts (Effective Spring 2013)
Proposal: Addition of course to the Master Course Listing.
Comments: Noted that the WGS cross-listing on the syllabus should be removed. Course will be listed as ENG only.

It was moved by K. Kresge, and seconded by E. Rogol, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12168
Course: Course Revision: PSY 362, Internship in Industrial/Organizational Psychology (Effective Spring 2013)
Proposal: Change in course description and syllabus, and change in course clock hours.
Comments: Editorial change: organizational was misspelled on the first page of the syllabus.

It was moved by E. Rogol, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12171
Course: Course Revision: HIS 244, Immigration and Ethnicity in American History (Effective Spring 2013)
Proposal: Change in course description and syllabus.

It was moved by K. Kresge, and seconded by E. Rogol, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12177
Course: New Course: WRI 3XX, Story Analysis & Screenplay Development (Effective Spring 2013)
Proposal: Addition of course to the Master Course Listing.
Comments: J. Forsyth was present to speak to this proposal. Under the request for use in the "old" General Education, category 2 should also be selected.

It was moved by J. Walker, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 12182
Course: Course Revision: PHY 102, Physics II (Effective Spring 2013)
Proposal: Change in course prerequisites.
Comments: S. Fernando was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by E. Rogol, to consider and approve as a block. MOTION PASSED.

LAS 12187 New Course: POL/GEE 391, The Harrisburg Internship Semester (THIS) Internship (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.
Comments: Change the Effective Date from Spring 2013 to Fall 2012. It was agreed that POL/GEE 391, 392 and 393 should all be effective at the same time.

LAS 12188 New Course: POL/GEE 392, The Harrisburg Internship Semester (THIS) Research (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.

LAS 12189 New Course: POL/GEE 393, The Harrisburg Internship Semester (THIS) Seminar (Effective Fall 2012)
Proposal: Addition of course to the Master Course Listing.

College of Visual & Performing Arts

The following proposals were moved by K. Kresge, and seconded by E. Rogol, to consider and approve as a block. MOTION PASSED.

VPA 1261 Program Revision: Speech Communication Program Name Change (Effective Fall 2012)
Proposal: Change in program title.
Comments: Change Effective Date from Summer I 2012 to Fall 2012.

VPA 1292 Course Revision: SPE Prefix Change in Communication Studies Courses (Effective Spring 2013)
Proposal: Change in course prefix.
Comments: Change Effective Date from Summer I 2012 to Spring 2013.

Current #: VPA 1291
Program: Program Revision: Studio Art Minor in Art History (Effective Fall 2012)
Proposal: Change in minor program requirements.
Comments: Editorial change: re-add note designating courses in concentration for Studio Art majors.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

ADJOURNMENT

K. Shively declared the meeting in recess until Thursday, May 3, at 11 am in SUB 312.

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRENTICULUM COMMITTEE**

Minutes of May 3, 2012

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Susan Czerny, Diane King, Karen Kresge, Michelle Hughes, Heather Fountain, Mary Bock for Heather Fountain, Elizabeth Rogol, Eloise Long, John Walker, and Carole Wells

ABSENT: Kim Shively, Marilyn Stewart, John Vafeas, Graduate Student Representative, and Undergraduate Student Representative

ALSO IN ATTENDANCE: Mary Bock, Bethany French, Jim McNiff, and Brian Meares

College of Visual & Performing Arts

Current #: VPA 1262
Course: New Course: SPE 340, Communication Research and Writing (Effective Spring 2013)
Proposal: Addition of course to the Master Course Listing.
Comments: M. Bock was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1266
Course: Program Revision: Art Education Certification Program Checksheet
Proposal: Change in certification program.
Comments: Edit: Education misspelled in the title. Change Effective Date from Fall 2012 to Spring 2013. R. Schaeffer noted that the proposal should have gone through the Council for Teacher Education.

It was moved by K. Kresge, and seconded by J. Walker, to consider and approve this proposal. It was moved by R. Schaeffer, and seconded by E. Rogol, to table this proposal. MOTION PASSED.

Current #: VPA 1274
Course: Course Revision: SPE 299, Survey of Communication Theory (Effective Spring 2013)
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
Comments: M. Bock was present to speak to this proposal. Change Effective Date from Fall 2012 to Spring 2013. Correct roman numerals in the course syllabus. Check change in course prerequisites on the cover sheet.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1276
Course: Course Revision: ARU/FAR/CFT/ART 576, Independent Study
Proposal: Change in course description.
Comments: Change Effective Date from Fall 2012 to Spring 2013. R. Schaeffer noted that it did not appear to have gone through the Council for Teacher Education. Recommended it be sent through that committee for approval.

It was moved by K. Kresge, and seconded by J. Walker, to consider and approve this proposal. It was moved by R. Schaeffer, and seconded by D. King, to table this proposal. MOTION PASSED.

Current #: VPA 1279
Course: New Course: ARU 527, Disability Awareness
Proposal: Addition of course to the Master Course Listing.
Comments: R. Schaeffer noted that this proposal also had not gone through the Council for Teacher Education.

It was moved by E. Rogol, and seconded by K. Kresge, to consider and approve this proposal. It was moved by R. Schaeffer, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

Current #: VPA 1281
Course: Course Revision: SPE 145, Nonverbal Communication (Effective Spring 2013)
Proposal: Change in course description and syllabus.
Comments: M. Bock was present to speak to this proposal. Add change in course description to the cover sheet.

It was moved by K. Kresge, and seconded by E. Rogol, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1287
Course: Course Revision: SPE 110, Small Group Discussion (Effective Spring 2013)
Proposal: Change in course title, and change in course description and syllabus.
Comments: J. McNiff was present to speak to this proposal.

It was moved by J. Walker, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

Current #: LAS 13001
Course: Distance Education Offering: ANT 138, Caribbean Cultures (Effective Summer I 2012)
Proposal: Request to offer course via Distance Education.
Comments: Change Effective Date from Fall 2012 to Summer I 2012, course already on the schedule for Summer I.

It was moved by K. Kresge, and seconded by J. Walker to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1293
Course: Distance Education Offering: FAR 062, Digital Photography for Non-Art Majors (Effective Summer I 2012)
Proposal: Request to offer course via Distance Education.

It was moved by K. Kresge, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Courses

LAS 12192 Selected Topics in Sociology: SOC 371, Quantitative Analysis in Sociology (Effective Fall 2012)

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

05-31-2012