

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of January 31, 2013

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Susan Czerny, Heather Fountain, Alex Grcic (Undergraduate Student Representative), Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Eloise Long, Randy Schaeffer (Chairperson), Rami Steinruck (Graduate Student Representative), Marilyn Stewart, John Walker, and Carole Wells

ABSENT: John Vafeas

ALSO IN ATTENDANCE: Michele Baranczyk, Moe Folk, Bethany French, George Hale, Brian Meares, Stephen Oross III, Karen Rauch, Christopher Sacchi, Michelle Sims, and Mary Theis

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, February 7, 2013, in Stratton Administration Building 317 at 11 a.m.

MINUTES

It was moved by J. Walker, seconded by D. King, to approve the minutes from November 29, 2012. MOTION PASSED.

OLD BUSINESS

Current #: COB 1248

Course: Course Revision: PRO 120, Accounting Survey for Professional Studies and SPT 195, Accounting Survey for Leisure and Sport Studies, Spring 2013

Proposal: Change in course for addition of cross-listing.

Comments: J. Walker of the College of Business requested that it be removed from the Agenda.

NEW BUSINESS

College of Visual and Performing Arts

The following proposals were moved by J. Walker, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

VPA 1332 New Course: MUP 282, University Marching Band, Fall 2013

Proposal: Addition of course to the Master Course Listing.

Comments: This proposal was moved by H. Fountain, and seconded by K. Shively to be considered and approved. Motion passed. After the motion passed, It was moved as a block with VPA 1348.

VPA 1348 Course Revision: MUP 281, University Band, Fall 2013
Proposal: Change in course description and syllabus, and course prerequisites.
Comments:

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

VPA 1350 Course Revision: COM 170, An Introduction to Public Relations, Fall 2013
Proposal: Change in course syllabus, and change in course description.
Comments: Add "Change in course description." to the cover sheet.

VPA 1351 Course Revision: COM 235, Public Relations Cases and Campaigns, Fall 2013
Proposal: Change in course syllabus.

VPA 1352 Course Revision: COM 241, Public Relations Processes and Techniques, Fall 2013
Proposal: Change in course syllabus, and change in course description.
Comments: Add "Change in course description." to the cover sheet. Change SPE course initials to COM.

VPA 1353 Course Revision: COM 210, Persuasion: Theory and Practice, Fall 2013
Proposal: Change in course title and course syllabus, and change in course description.
Comments: Add "Change in course description." to the cover sheet. Change SPE course initials to COM.

VPA 1354 Course Revision: COM 274, Organizational Communication, Fall 2013
Proposal: Change in course syllabus, and change in course description.
Comments: Add "Change in course description." to the cover sheet.

VPA 1355 Course Revision: COM 125, Non-Therapeutic Interviewing, Fall 2013
Proposal: Change in course title and course syllabus.

VPA 1356 Course Revision: COM 287, Family Communication, Fall 2013
Proposal: Change in course syllabus, and change in course description.
Comments: Add "Change in course description." to the cover sheet.

The following proposals were moved by J. Walker, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

VPA 1359 Course Revision: ART 351-355, 3-D Animation Studio I-V, Fall 2013
Proposal: Change in course syllabus, and change in course description and course prerequisites.
Comments: Add "change in course syllabus" to the proposal cover sheet. Friendly Amendment: spell out all the majors and College of Visual & Performing Arts listed in the course description. There was some concern with the age of the items in the resource list.

VPA 1360 Course Revision: CFT 171, Computer Aided Modeling and Rendering, Fall 2013
Proposal: Change in course prefix, course description and syllabus, and course prerequisites.

Comments: Moved “prerequisites” in front of “Open to all students in...”

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

- COE 1328 Distance Education Offering: SPU 314, Effective Instructional Strategies for Students with Disabilities in Inclusive Settings, Summer I 2013
Proposal: Request to offer existing course as Distance Education.
- LAS 13094 Distance Education Offering: PSY 312, Sensation & Perception, Summer II 2013
Proposal: Request to offer existing course as Distance Education.
Comments: S. Oross was present to speak to this proposal. The committee noted that the “Qualifications of the Instructor” section should not address an individual’s particular qualifications, but the qualifications needed for an instructor to teach the course.
- LAS 13097 Distance Education Offering: ANT/SOC 246, Third World Development, Summer I 2013
Proposal: Request to offer existing course as Distance Education.
Comments: The committee noted that the “Qualifications of the Instructor” section should not address an individual’s particular qualifications, but the qualifications needed for an instructor to teach the course.
- LAS 13098 Distance Education Offering: SOC 110CD, Contemporary Social Problems, Summer II 2013
Proposal: Request to offer existing course as Distance Education.
Comments: The committee noted that the “Qualifications of the Instructor” section should not address an individual’s particular qualifications, but the qualifications needed for an instructor to teach the course.
- Current #: COE 1345
Course: Distance Education Offering: EDU 150, Meeting the Instructional Needs of English Language Learners, Summer II 2013
Proposal: Request to offer existing course as Distance Education.
Comments: The committee was concerned that the “Integrity of the Course” section does not address the issue of academic honesty.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. It was moved by E. Long, and seconded by J. Walker to table this proposal. MOTION PASSED.

General Education

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COB 1317 Competencies (CP): BUS 171, Business Information Systems, Summer I 2013
Proposal: Requested competencies in Computer Intensive.
Comments: Correct the contact person on the second page.

- COE 1318 Competencies (WI): SEU 410, Methods of Teaching Secondary School Subject – Science, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- COE 1319 Competencies (WI): SEU 321, Methods of Teaching Secondary School Subject – English, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- COE 1320 Competencies (WI): SEU 322, Methods of Teaching Secondary School Subject – Foreign Language, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- COE 1321 Competencies (WI): SEU 323, Methods of Teaching Secondary Mathematics, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- COE 1323 Competencies (WI): SEU 325, Methods of Teaching Secondary School Subject – Social Studies, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- LAS 13050 Competencies (CD): ANT 165, The Muslim Middle East, Fall 2013
Proposal: Requested competencies in Cultural Diversity.
- LAS 13052 Competencies (CD, WI): ENG 274, Women, Writing and Rhetoric, Summer I 2013
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.
- LAS 13055 Competencies (QL, WI): CHM/ENV 220, Environmental Analysis, Fall 2013
Proposal: Requested competencies in Quantitative Literacy and Writing Intensive.
- LAS 13058 Competencies (CT, VL): TVR 130, Media Theory and Aesthetics, Summer I 2013
Proposal: Requested competencies in Critical Thinking and Visual Literacy.
- LAS 13059 Competencies (CT, QL): PSY 310, Principles of Psychological Measurement, Fall 2013
Proposal: Requested competencies in Critical Thinking and Quantitative Literacy.
- LAS 13060 Competencies (CD): PSY 336, Diversity in Organizations, Fall 2013
Proposal: Requested competencies in Cultural Diversity.
- LAS 13068 Competencies (QL): MAT 104, Fundamentals of Mathematics II, Fall 2013
Proposal: Requested competencies in Quantitative Literacy.
- LAS 13088 Competencies (WI): CSC 385, Seminar in Computer Science, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- LAS 13152 Competencies (CD): HIS 244, Immigration and Ethnicity in American History, Fall 2013
Proposal: Requested competencies in Cultural Diversity.
- VPA 1304 Competencies (VL): ART 010, Experiencing Art, Fall 2013
Proposal: Requested competencies in Visual Literacy.
- VPA 1307 Competencies (CD, WI): ARH 370, Art Today, Fall 2013
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.

- VPA 1334 Competencies (CM): THE 031, Introduction to Acting, Fall 2013
 Proposal: Requested competencies in Communication Intensive.
- VPA 1338 Competencies (WI): MUU 100, Overture to Music Education, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
- VPA 1339 Competencies (VL): MUU 222, Secondary Methods in Music, Fall 2013
 Proposal: Requested competencies in Visual Literacy.

College of Education

The following proposals were moved by H. Fountain, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

- COE 1314 Course Revision: SEU 567, Curriculum of the Secondary School in a Standards Aligned System, Fall 2013
 Proposal: Change in course title, and change in course description and syllabus.
- COE 1315 Course Revision: SEU 540, Reading, Writing and Critical Thinking for the MS and HS Levels in a Standards Aligned System, Summer I 2013
 Proposal: Change in course title.
- COE 1317 Course Revision: SEU 523, Assessment: Issues and Concerns in a Standards Aligned System, Summer I 2013
 Proposal: Change in course title.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COE 1325 Course Revision: LIB 018, Introduction to Information Search Strategies & Digital Literacy, Summer I 2013
 Proposal: Change in course title, and change in course description and syllabus.
 Comments: Previous course title was missing from the proposal, E. Long told the committee the previous course title was “Materials & Search Strategies.”
- COE 1326 Course Revision: LIB 375, Fieldwork – Libraries and Information Centers, Summer I 2013
 Proposal: Change in course title, change in course description and syllabus, change in course credit hours, and change in course prerequisites.

- Current #: COE 1327
 Program: Program Revision: Instructional Technology Specialist Certification Program, Summer I 2013
 Proposal: Remove program from moratorium.
 Comments: Provost requested that this proposal be removed from the agenda until the administration had a discussion with the Dean.

College of Liberal Arts & Sciences

- Current #: LAS 13076
 Course: Course Revision: POL 316, Law and Sex Based Discrimination, Fall 2013
 Proposal: Addition of cross-listing for course.

It was moved by K. Shively, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13077
Course: New Course: SPA 2XX, Introduction to Spanish/English Translation, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch was present to speak to this proposal. J. Walker proposed a friendly amendment to rearrange a statement in the Rationale; amendment passed.

It was moved by K. Shively, and seconded by J. Walker, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13078
Course: New Course: POL 5XX, Federalism and Intergovernmental Relations, Fall 2013
Proposal: Addition of course to the Master Course Listing.

It was moved by K. Shively, and seconded by J. Walker, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13079
Program: Program Revision: Computer Science BS Program IT & SD, Fall 2013
Proposal: Change in program eligibility requirements.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

LAS 13080 Course Revision: CSC 125, Discrete Math for Computing I, Fall 2013
Proposal: Change in course description and syllabus, and change in course prerequisites.

LAS 13082 Course Revision: CSC 225, Discrete Math for Computing II, Fall 2013
Proposal: Change in course description and syllabus.

Current #: LAS 13081
Course: Course Revision: CSC 130, IT Fundamentals, Fall 2013
Proposal: Change in course syllabus.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13084
Course: Course Revision: CSC 325, Intro to Computer Science Theory, Fall 2013
Proposal: Change in course description and syllabus.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13087
Course: New Course: FRE 2XX, Modern French and Francophone Drama and Theater in English Translation, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: M. Theis was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13112
Course: New Course: ENG 5XX, Rhetoric of Style, Fall 2013
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Courses

LAS 13163 One-Time Only Course in Biology: BIO 470, Global Environmental Change and the Human Perspective, Fall 2013

Selected Topics Courses

LAS 13095 Selected Topics in Anthropology: ANT 371, Culture and Consumption, Fall 2013

LAS 13157 Selected Topics in Criminal Justice: CRJ 370, Federal Law Enforcement, Fall 2014

LAS 13158 Selected Topics in Criminal Justice: CRJ 370, Homeland Security and Terrorism, Spring 2014

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

2/12/2013