

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of February 28, 2013

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Susan Czerny, Heather Fountain, Michelle Hughes, Diane King, Soojin Kim, Karen Kresge, Eloise Long, Kim Shively, Rami Steinruck, Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

ABSENT: Alex Grcic

ALSO IN ATTENDANCE: Ellesia Blaque, Janice Chernenkoff, Colleen Clemens, Anne DeLong, Lorri Engstrom, Jennifer Forsyth, Bethany French, Joe Harasta, Derek Mace, Todd McFeely, Brian Meares, Amanda Morris, Christopher Sacchi, and Jonathan Shaw

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, March 7, 2013, in SUB 312 at 11 a.m.

MINUTES

It was moved by J. Walker, seconded by S. Kim, to approve the minutes from January 31, 2013. MOTION PASSED.

OLD BUSINESS

Current #: COE 1345
Course: Distance Education Offering: EDU 150, Meeting the Instructional Needs of English Language Learners, Summer II 2013
Proposal: Request to offer existing course via Distance Education.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

NEW BUSINESS

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by D King, to consider and approve as a block. MOTION PASSED.

LAS 13160 Distance Education Offering: PHI 030, Introduction to Philosophy, Summer I 2013
Proposal: Request to offer existing course via Distance Education.

LAS 13165 Distance Education Offering: MAT 115, Pre-Calculus, Summer I 2013
Proposal: Request to offer existing course via Distance Education.

- LAS 13167 Distance Education Offering: HIS 204, Women in African History, Summer II 2013
 Proposal: Request to offer existing course via Distance Education.
 Comments: R. Schaeffer mentioned that the Committee discourages using instructor specific criteria in the Qualified Instructor category.
- LAS 13168 Distance Education Offering: WRI 208, Creative Writing: Exploring Forms, Summer I 2013
 Proposal: Request to offer existing course via Distance Education.
 Comments: H. Fountain noted that the proposal mentions Bo Zigner as a trainer, and she is no longer with the University.
- LAS 13170 Distance Education Offering: ENG 138, Literature Banned in Iran, Summer I 2013
 Proposal: Request to offer existing course via Distance Education.
- LAS 13178 Distance Education Offering: HIS 261, History of Africa Since 1800, Fall 2014
 Proposal: Request to offer existing course via Distance Education.
- VPA 1379 Distance Education Offering: SPE 235, Public Relations & Campaigns, Summer II 2013
 Proposal: Request to offer existing course via Distance Education.

General Education

The following proposals were moved by J. Walker, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

- COB 1322 Competencies (WI): MKT 312, Consumer Behavior, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
- COB 1323 Competencies (CD): MKT 370, International Marketing, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
- COB 1330 Competencies (CM): MKT 330, Personal Selling, Fall 2013
 Proposal: Requested competencies in Communication Intensive.
- COB 1331 Competencies (QL): FIN 350, Financial Management, Fall 2013
 Proposal: Requested competencies in Quantitative Literacy.
- COB 1332 Competencies (CM): MGM 335, Human Resource Management, Fall 2013
 Proposal: Requested competencies in Communication Intensive.
- COB 1334 Competencies (CD): MGM 352, International Management, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
- COB 1336 Competencies (CT, WI): FIN 375, Applied Investment Management, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 11358 Competencies (CD): ENG 101, World Literature 1, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
 Comments: R. Schaeffer noted that this is actually listed with Cultural Diversity at 50%, not 100%.

- LAS 11359 Competencies (CD): ENG 102, World Literature 2, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
 Comments: R. Schaeffer noted that this is actually listed with Cultural Diversity at 50%, not 100%.
- LAS 13085 Competencies (CD): ENG/RUS 255, Masterpieces of Russian Literature I in English Translation, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
- LAS 13086 Competencies (CD): ENG/RUS 256, Masterpieces of Russian Literature II in English Translation, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
- LAS 13089 Competencies (CM, CD): SPA 214, Written and Oral Communication for Spanish-speaking Heritage Learners, Fall 2013
 Proposal: Requested competencies in Communication Intensive and Cultural Diversity.
- LAS 13099 Competencies (QL): SOC 201, Quantitative Analysis in Sociology, Fall 2013
 Proposal: Requested competencies in Quantitative Literacy.
- LAS 13103 Competencies (CT, WI): ENG 317, From Science to Séance: Pseudoscience & Spiritualism in 19th Century Literature, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13108 Competencies (CT, WI): ENG 239, Pioneers of Pulp Fiction: British Working Class Literature, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13114 Competencies (CT, WI): ENG 379, Literary Theory, Summer I 2013
 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13115 Competencies (WI): POL 101, Social Research Design & Writing, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
- LAS 13118 Competencies (CT): ENG 010, Introduction to Literature, Fall 2013
 Proposal: Requested competencies in Critical Thinking.
- LAS 13119 Competencies (CT, CD): ENG 132, Contemporary Gay and Lesbian Literature, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Cultural Diversity.
- LAS 13120 Competencies (WI): ENG 136, Contemporary African Drama and Poetry, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
- LAS 13121 Competencies (CT, CD): ENG 137, Experiences in African American Literature, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Cultural Diversity.
- LAS 13122 Competencies (CD, WI): ENG 275, Archetypal Women in Myth & Literature, Fall 2013
 Proposal: Requested competencies in Cultural Diversity and Writing Intensive.

- LAS 13123 Competencies (CT, WI): ENG 285, Victorian Popular Fiction, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13124 Competencies (CT, WI): ENG 331, Shakespeare's Early Plays, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13125 Competencies (CT, WI): ENG 332, Shakespeare's Later Plays, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13126 Competencies (CT, WI): ENG 340, The Romantic Movement, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13127 Competencies (CD, WI): ENG 341, Introduction to Afro-Caribbean Literature, Fall 2013
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.
- LAS 13128 Competencies (CT, WI): ENG 343, 19th Century Studies: Poetry 1840-1890, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13129 Competencies (CT, WI): ENG 344, 19th Century Studies: Prose, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13130 Competencies (WI): ENG 348, Contemporary Drama, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- LAS 13132 Competencies (CT, WI): ENG 353, Development of Drama, Spring 2014
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13133 Competencies (CT, WI): ENG 360, Contemporary British and Irish Literature, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13134 Competencies (WI): ENG 363, Modern Drama, Spring 2014
Proposal: Requested competencies in Writing Intensive.
- LAS 13135 Competencies (CT, WI): ENG 364, Modern Poetry, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13138 Competencies (CT, WI): ENG 455, Major Modern Poets, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13139 Competencies (CD, WI): ENG/WGS 276, Nineteenth-Century Women's Literature, Fall 2013
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.
- LAS 13140 Competencies (WI): WRI 318, Sports Writing and Reporting, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- LAS 13142 Competencies (CT, WI): ENG 350, The Times of Melville and Whitman, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.

- LAS 13146 Competencies (WI): BIO 332, Aquatic Ecology, Fall 2013
Proposal: Requested competencies in Writing Intensive.
- LAS 13164 Competencies (CT, WI): BIO 270, Research Methods, Fall 2013
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13177 Competencies (CD): FRE 2XX, Modern French and Francophone Drama and Theater in English Translation, Spring 2014
Proposal: Requested competencies in Cultural Diversity.
- LAS 13179 Competencies (CT, CD): ENG 106, Experiences in British Literature, Fall 2013
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.
- VPA 1340 Competencies (WI): MUS 311, Music from Ancient Times to 1750, Summer I 2013
Proposal: Requested competencies in Writing Intensive.
- VPA 1342 Competencies (CT): MUS 010, Introduction to Music Literature, Summer I 2013
Proposal: Requested competencies in Critical Thinking.
- VPA 1343 Competencies (CD): MUS 312, Music from 1750 to Present, Summer II 2013
Proposal: Requested competencies in Cultural Diversity.
- VPA 1346 Competencies (CT): MUS 325, Conducting (Vocal & Instrumental), Fall 2013
Proposal: Requested competencies in Critical Thinking.
- VPA 1375 Competencies (CM): COM 110, Small Group Communication, Spring 2014
Proposal: Requested competencies in Communication Intensive.

College of Business

- Current #: COB 1248
Course: Course Revision: PRO 120, Accounting Survey for Professional Studies, and SPT 195, Accounting Survey for Leisure & Sport Studies, Spring 2013
Proposal: Change in courses for addition of cross-listing.
Comments: L. Engstrom and S. Kim were present to speak to this proposal. There was concern over how this was cross-listed on the program check-sheets. There was also a question about the ability of cross-listing courses with different numbers (120 and 195), and different titles.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. It was moved by J. Walker, and seconded by C. Wells, to table this proposal. MOTION PASSED.

- Current #: COB 1337
Course: Course Revision: MGM 399, Business Strategy and Policy, Fall 2013
Proposal: Change in course prerequisites.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

COB 1339 Omnibus Course Revisions: Omnibus Prerequisite Change for SPT Required Courses, Fall 2013
Proposal: Change in course prerequisites.
Comments: L. Engstrom was present to speak to this proposal. M. Hughes noted that the prerequisite added by this proposal was not reflected on COB 1340.

COB 1340 Omnibus Course Revisions: Omnibus Prerequisite Change for SPT Courses, Fall 2013
Proposal: Change in course prerequisites.
Comments: L. Engstrom was present to speak to this proposal. M. Hughes noted that the listing of prerequisites for SPT 330WI did not include SPT 160, added by COB 1339. It was agreed by L. Engstrom and the committee to add SPT 160 to the list of prerequisites for SPT 330WI.

Current #: COB 1342
Course: Omnibus Course Revision: Omnibus Title Change for SPT Courses, Fall 2013
Proposal: Change in course title.
Comments: L. Engstrom was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1344
Course: Course Revision: SPT 230, Leadership and Team Building in Sport, Fall 2013
Proposal: Change in course syllabus.
Comments: L. Engstrom was present to speak to this proposal. This course did not include any change in prerequisites, since COB 1339 was passed.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1345
Course: Omnibus Course Revision: Omnibus number change for SPT courses, Fall 2013
Proposal: Change in course number.
Comments: L. Engstrom was present to speak to this proposal. The committee was concerned about changing a course from 105 to 305, without additional rationale. L. Engstrom noted that the department wants students to be taking that course later in their program, right before their internship. C. Wells stated that she would prefer a written rationale. It was moved by C. Wells, and seconded by K. Shively, to table this proposal. The vote was 4 in favor, and 5 against. MOTION FAILED.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1338
Program: Program Revision: Leisure and Sport Studies (LSS) Program Change, Fall 2013
Proposal: Change in major program requirements and program eligibility requirements.
Comments: L. Engstrom was present to speak to this proposal. C. Wells noted that according to University policy, we cannot have different standards for internal and external transfers. L. Engstrom agreed to strike the GPA requirement of 2.25, and keep it at the current requirement. This was moved as a Friendly Amendment by S. Kim, and seconded by J. Walker. MOTION PASSED. The effective date of the program was questioned, and recommended to make it a specific date, not "Fall 2013." The effective date was changed to 8/28/2013.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 1332
Course: Instructional Technology Specialist Certification, Fall 2013
Proposal: Change in program requirements, change in certification program, and removal of program from moratorium.
Comments: E. Long was present to speak to this proposal. E. Long asked to add "remove from moratorium" to the cover sheet, as that would be necessary. The committee agreed.

[At the UCC meeting on 3/28/2013, it was ruled that the changes in program requirements and changes in certification program for this proposal were out of order. These changes had not yet been approved by the College of Education curriculum committee, or the Council for Teacher Education. This proposal was to be passed only for removal of program from moratorium. This proposal should also have been listed under its correct number: COE 1327.]

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

ADJOURNMENT

It was moved by J. Walker, and seconded by S. Kim, to adjourn the meeting at this point and continue on March 7, 2013. MOTION PASSED.

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRENTICULUM COMMITTEE**

Minutes of March 7, 2013

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Jeanie Burnett for Diane King, Susan Czerny, Soojin Kim, Eloise Long, Todd McFeely for Karen Kresge, Brian Meares for Carole Wells, Peg Speirs for Heather Fountain, Rami Steinruck, John Vafeas, and John Walker

ABSENT: Alex Grcic, Michelle Hughes, and Marilyn Stewart

ALSO IN ATTENDANCE: Janice Chernehoff, Bethany French, Derek Mace, Amanda Morris, Christopher Sacchi, and Jonathan Shaw

College of Liberal Arts & Sciences

Current #: LAS 13002
Course: New Course: ENG 4XX, Contemporary Indigenous Rhetorics, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: A. Morris was present to speak to this proposal.

It was moved by J. Walker, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

LAS 13090 Course Revision: MAT 351, Advanced Calculus to Real Analysis I, Fall 2013
Proposal: Change in course title.

LAS 13091 Course Revision: MAT 352, Advanced Calculus to Real Analysis II, Fall 2013
Proposal: Change in course title.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

LAS 13092 Program Revision: Masters in Computer Science: Information Technology, Fall 2013
Proposal: Change in Major requirements and change in Major electives.

LAS 13093 Program Revision: MS/BS Computer Science: Information Technology, Fall 2013
Proposal: Change in Major requirements and change in Major electives.

Current #: LAS 13111
Course: Omnibus Course Revision: Omnibus Prerequisite Change for Biology Major Courses, Fall 2013
Proposal: Change in prerequisites.
Comments: C. Sacchi was present to speak to this proposal.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13113
Course: Course Revision: WRI 321, Information Design: Writing and Editing for On-Line Publications, Fall 2013
Proposal: Change in course prerequisites.
Comments: J. Chernekoff was present to speak to this proposal.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13116
Course: Course Revision: ENG 010, Introduction to Literature, Fall 2013
Proposal: Change in course prerequisites.
Comments: J. Chernekoff was present to speak to this proposal.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13141
Course: New Course: ENG 0XX, Introduction to English Studies, Fall 2013
Proposal: Addition of new course to Master Course Listing.
Comments: J. Chernekoff was present to speak to this proposal.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13143
Course: New Course: PSY 293, Evolutionary Psychology, Fall 2013
Proposal: Addition of new course to Master Course Listing.
Comments: D. Mace was present to speak to this proposal. Also requested categorization for use in "old" General Education Categories III and V.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

LAS 13144 Course Revision: TVR 380, Senior Seminar in Electronic Media, Fall 2013
Proposal: Change in course description and syllabus and change in course co-requisites.

LAS 13145 Course Revision: TVR 390, Senior Seminar in Electronic Media, Fall 2013
Proposal: Change in course co-requisites.

Current #: LAS 13156
Course: New Course: CRJ 313, Homeland Security and Intelligence, Summer I 2013
Proposal: Addition of course to Master Course Listing.

It was moved by J. Walker, and seconded by S. Kim to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1327
Program: Program Revision: Art Education BS – Program Change, Fall 2013
Proposal: Change in major program requirements, and change in major program electives.
Comments: S. Czerny expressed concern over the format of the check sheet using asterisks for the Gen Ed courses. J. Vafeas noted that the program side says 102 credits, and the University requires 120 credits to graduate. The committee calculated it, and once the Gen Ed requirements are included, the program would come to 123 credits. P. Speirs agreed to have this changed for clarity.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

VPA 1357 Course Revision: COM 130, Interpersonal Communication, Fall 2013
Proposal: Change in course syllabus.

VPA 1362 Course Revision: COM 327, Rhetorical Theory and Criticism, Fall 2013
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: R. Schaeffer noted that this proposal includes a change in course description and change in course prerequisites, and the cover sheet should be amended to reflect that.

VPA 1363 Course Revision: COM/WGS 285, Gender Communication, Fall 2013
Proposal: Change in course number, and change in course description and syllabus.
Comments: R. Schaeffer noted that this proposal includes a change in course number and in course description, and the cover sheet should be amended to reflect that.

VPA 1373 Course Revision: COM 336, On-Campus Public Relations Workshop, Fall 2013
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: R. Schaeffer noted that this proposal does not include a change in course prefix, but does include a change in course description and course prerequisites. The cover sheet should be reflected to amend that.

VPA 1374 Course Revision: COM 380, Senior Capstone Experience, Fall 2013
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
Comments: R. Schaeffer noted that this proposal includes a change in course description and a change in course prerequisites, and the cover sheet should be amended to reflect that.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. The following proposals were moved by J. Walker, and seconded by S. Kim, to be tabled. MOTION PASSED.

VPA 1371 Course Revision: COM 051, Voice and Diction, Fall 2013
Proposal: Change in course description and syllabus.
Comments: R. Schaeffer noted that this proposal also includes a change in description. S. Czerny told the committee that she emailed the contact person about the resource list and was told that they had submitted the incorrect course. J. Walker noted that the description includes info that should be in the assessment section, but the section addressing assessment is incomplete.

VPA 1372 Course Revision: COM 311, Crisis Communication, Fall 2013
Proposal: Change in course syllabus.
Comments: The committed noted that no old syllabus was included to show what changes had been made. J. Walker noted that the description was not suitable.

Current #: VPA 1377
Program: New Program: Master of Fine Arts in Communication Design, Fall 2014
Proposal: Addition of new program.
Comments: T. McFeely was present to speak to this course. The committee expressed concern over the wording of Visual Design/Media Elective on the check sheet. T. McFeely noted that that is language expected by the accrediting body for the program.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1382
Course: Omnibus Course Archive: Dance and Theatre Courses, Fall 2013
Proposal: Change in course status to archive.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1383
Course: New Course: CDE 3XX, Interdisciplinary Team Project, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Proposal was withdrawn by the College.

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

