

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of March 28, 2013

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (chair), Susan Czerny, Soojin Kim, Karen Kresge, Eloise Long, Debra Lynch for Diane King, Laurent Odde for Heather Fountain, Kim Shively, Marilyn Stewart, John Vafeas, John Walker, Carole Wells

ABSENT: Alex Grcic, Michelle Hughes, Ramah Steinruck

ALSO IN ATTENDANCE: Jeanie Burnett, Duane Crider, Bethany French, Brian Meares, and Robert Smith

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, April 4, 2013, in SUB 312 at 11 a.m.

MINUTES

It was announced that the passing of COE 1332 at the previous meeting had some errors. COE 1332 was

It was moved by J. Walker, seconded by K. Kresge, to approve the minutes from February 28 and March 7, 2013. MOTION PASSED.

OLD BUSINESS

Current #: COB 1248
Course: Course Revision: PRO 120, Accounting Survey for Professional Studies, and SPT 195, Accounting Survey for Leisure & Sport Studies, Spring 2013
Proposal: Change in courses for addition of cross-listing.
Comments: There was no new information provided for this proposal, and it remained tabled.

Current #: VPA 1371
Course: Course Revision: COM 051, Voice and Diction, Fall 2013
Proposal: Change in course description and syllabus.
Comments: There was no new information provided for this proposal, and it remained tabled.

Current #: VPA 1372
Course: Course Revision: COM 311, Crisis Communication, Fall 2013
Proposal: Change in course syllabus.
Comments: There was no new information provided for this proposal, and it remained tabled.

NEW BUSINESS

College of Business

Current #: COB 1349
Course: Course Revision: FIN 530, Financial Management: Theory & Practice, Spring 2014
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: The committee noted a problem with the prerequisites: A graduate level course cannot have undergraduate courses as prerequisites. It was suggested that the department make those conditions for admission into the program. Friendly amendment: strike the prerequisites. Motion Passed.

It was moved by J. Walker, and seconded by K. Shively, to consider and approve this proposal.
MOTION PASSED.

College of Education

Current #: COE 1329
Course: Program Moratorium: Post Baccalaureate Certification MPH N-12, Summer I 2013
Proposal: Place program into moratorium.
Comments: D. Lynch was present to speak to this proposal.

It was moved by D. Lynch, and seconded by J. Walker, to consider and approve this proposal.
MOTION PASSED.

Current #: COE 1330
Course: New Program: Post Baccalaureate Certification MPH PreK-8, Summer I 2013
Proposal: Addition of new certification program.
Comments: D. Lynch was present to speak to this proposal.

It was moved by D. Lynch, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1331
Course: New Course: LIB 4XX, Library Resources for Preschoolers and their Families, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: The effective date was changed from Summer II 2013 to Spring 2014.

It was moved by E. Long, and seconded by K. Shively, to consider and approve this proposal.
MOTION PASSED.

The following proposals were moved by D. Lynch, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COE 1333 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education PreK-4, Fall 2013
Proposal: Change in major program requirements, and change in total program credit hours.

Comments: D. Lynch was present to speak to this proposal.

- COE 1334 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education 4-8 Mathematics & English/Language Arts & Reading, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1335 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education 4-8 Mathematics & Science, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1336 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education 4-8 Mathematics & Social Studies, Fall 2013
 Proposal: Change in major program requirements, and change in total credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1337 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education 4-8 Science & English/Language Arts & Reading, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1338 Program Revision: BSED SPU/MPH PreK-8 – Elementary Education 4-8 Science & Social Studies, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1339 Program Revision: BSED SPU/VI Birth-21 – Elementary Education PreK-4, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1340 Program Revision: BSED SPU/VI Birth-21 – Elementary Education 4-8 Mathematics & English/Language Arts & Reading, Fall 2013
 Proposal: Change in major program requirements, and change in total program credit hours.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1341 Program Revision: BSED SPU/VI Birth-21 – Elementary Education 4-8 Mathematics & Science, Fall 2013
 Proposal: Change in major program requirements.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1342 Program Revision: BSED SPU/VI Birth-21 – Elementary Education 4-8 Mathematics & Social Studies, Fall 2013
 Proposal: Change in major program requirements.

Comments: D. Lynch was present to speak to this proposal.

COE 1343 Program Revision: BSED SPU/VI Birth-21 – Elementary Education 4-8 Science & English/Language Arts & Reading, Fall 2013
Proposal: Change in major program requirements, and change in total program credit hours.
Comments: D. Lynch was present to speak to this proposal.

COE 1344 Program Revision: BSED SPU/VI Birth-21 – Elementary Education 4-8 Science & Social Studies, Fall 2013
Proposal: Change in major program requirements.
Comments: D. Lynch was present to speak to this proposal.

The following proposals were moved by J. Walker, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

COE 1346 Course Revision: LIB 513, Organization of Information, Summer II 2013
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
Comments: E. Long was present to speak to this proposal.

COE 1347 Course Revision: LIB 313, Cataloging and Classification of Information, Summer II 2013
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: E. Long was present to speak to this proposal.

Current #: COE 1348
Course: Program Revision: Master of Education Degree in Instructional Technology: Digital Classroom Technology, Fall 2013
Proposal: Change in major program requirements, and change in major program electives.
Comments: E. Long was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Lynch, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COE 1349 New Course: EDU 529, Policies, Protocols and Practices for PA ESL, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Change effective date from Fall 2013 to Spring 2014.

COE 1350 New Course: EDU 527, Instructional and Assessment Design for PA ESL Certification, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Change effective date from Fall 2013 to Spring 2014.

Current #: COE 1351
Course: New Course: LIB 358, Reading Strategies for the Librarian, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: E. Long was present to speak to this proposal. Change in effective date from Fall 2013 to Fall 2014.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

Current #: COE 1354
Course: New Course: EEU 595, Intensive PreK-4 Clinical Experience, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: J. Burnett was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

Current #: COE 1355
Course: Program Revision: Master of Education with Certification Program Checksheet PreK-4, Fall 2013
Proposal: Change in program requirements.
Comments: J. Burnett was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 13066
Course: New Program: English MA Composition Rhetoric and Literacy Studies Concentration, Spring 2014
Proposal: Addition of new program concentration.
Comments: A. Vogel was present to speak to this proposal. Change effective date from Fall 2013 to Spring 2014.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

LAS 13171 Course Revision: CSC 242, Web Programming, Spring 2014
Proposal: Change in course syllabus.

LAS 13172 Course Revision: CSC 342, Web Technologies, Fall 2013
Proposal: Change in course description and course syllabus.

College of Visual & Performing Arts

Current #: VPA 1366
Course: Course Revision: COM 205, Argumentation and Debate, Fall 2013
Proposal: Change in course syllabus.
Comments: The prefix for this course was previously changed when the department sent through an omnibus prefix change for all their courses.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

VPA 1386 Course Revision: COM/WGS 287, Family Communication, Spring 2014
Proposal: Addition of course cross-listing.
Comments: Change in effective date from Fall 2013 to Spring 2014.

VPA 1387 Course Revision: COM/WGS 271, Sexualities & Communication in Everyday Life, Spring 2014
Proposal: Addition of course cross-listing.
Comments: Change in effective date from Fall 2013 to Spring 2014.

VPA 1388 Course Revision: COM/WGS 350, Leadership: A Communication Perspective, Spring 2014
Proposal: Addition of course cross-listing.
Comments: Change in effective date from Fall 2013 to Spring 2014.

Current #: VPA 1391
Course: Course Revision: COM 201, Storytelling I, Summer I 2013
Proposal: Change in course syllabus.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by D. Lynch, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COB 1352 Distance Education Offering: HEA 102, Introduction to Health and Wellness, Summer II 2013
Proposal: Request to offer course via Distance Education.

COE 1331 Distance Education Offering: LIB 4XX, Library Resources for Preschoolers and their Families, Summer II 2013
Proposal: Request to offer course via Distance Education.

- COE 1351 Distance Education Offering: LIB 358, Reading Strategies for the Librarian, Fall 2013
 Proposal: Request to offer course via Distance Education.
- COE 1353 Distance Education Offering: ELU 569, Current Topics in Elementary Education, Fall 2013
 Proposal: Request to offer course via Distance Education.
- COE 1356 Distance Education Offering: EEU 415, Family & Community Collaboration Partnerships, Fall 2013
 Proposal: Request to offer course via Distance Education.
- LAS 13222 Distance Education Offering: SOC 122, Intimate Relationships, Summer II 2013
 Proposal: Request to offer course via Distance Education.

ANNOUNCEMENTS

One-Time Only Courses

- LAS 13221 One-Time Only Course in Mathematics: MAT 370, Financial Mathematics II, Fall 2013

ADJOURNMENT

 Bethany G. French, Recording Secretary

 Susan G. Czerny, Secretary

 Date

 Date

4-11-2011