

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of April 25, 2013

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: R. Schaeffer (Chair), Susan Czerny, Heather Fountain, Michelle Hughes, Soojin Kim, Eloise Long, Debra Lynch for Diane King, Karen Kresge, Kim Shively, Ramah Steinruck (Graduate Student Representative), John Walker, and Carole Wells

ABSENT: Alexandra Grcic (Undergraduate Student Representative), Marilyn Stewart, John Vafeas

ALSO IN ATTENDANCE: Jeanie Burnett, Bethany French, Alan Hines, Brian Meares, Anita Meehan, Laurent Odde, John Stanley

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, May 2, 2013, in SUB 312 at 11 a.m.

MUS 205 memo: (10/23/2008)

MINUTES

It was moved by J. Walker, seconded by K. Shively, to approve the minutes from March 28, 2013. MOTION PASSED.

OLD BUSINESS

Current #: COB 1248
Course: Course Revision: PRO 120, Accounting Survey for Professional Studies, and SPT 195, Accounting Survey for Leisure & Sport Studies, Spring 2013
Proposal: Change in courses for addition of cross-listing.
Comments: The representatives from COB requested that this proposal be removed from the agenda at the meeting.

Current #: VPA 1371
Course: Course Revision: COM 051, Voice and Diction, Fall 2013
Proposal: Change in course description and syllabus.
Comments: There was no new information provided for this proposal, and it remained tabled.

Current #: VPA 1372
Course: Course Revision: COM 311, Crisis Communication, Fall 2013
Proposal: Change in course syllabus.
Comments: There was no new information provided for this proposal, and it remained tabled.

NEW BUSINESS

College of Business

The following proposals were moved by John Walker, and seconded by Heather Fountain, to consider and approve as a block. MOTION PASSED.

COB 1325 Course Revision: ACC 317, Tax Accounting I, Spring 2014
Proposal: Change in course description and course syllabus.
Comments: Committee agreed to strike “and the ability to apply” from the last sentence of the Course Rationale.

COB 1326 Course Revision: ACC 318, Tax Accounting II, Spring 2014
Proposal: Change in course description and syllabus.
Comments: Committee agreed to strike sentence 3 and revise sentence for of the Course Description.

College of Education

Current #: COE 1359
Course: Program Revision: Masters of Science in School Counseling, Fall 2013
Proposal: Change in program title and program degree designation.
Comments: C. Wells said the effective date would not be a problem with the administration. M. Hughes stated that the changes to the database might be ambitious.

It was moved by Debra Lynch, and seconded by Eloise Long to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 13069
Course: Course Revision: SOC 380, Senior Seminar, Spring 2014
Proposal: Change in course prerequisites.
Comments: Course did not have prerequisites before, students were only advised on what to take first.

It was moved by John Walker, and seconded by Karen Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13100
Course: New Course: 2XX, LGBTQ Studies, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: It was asked if the course plans to be cross-listed with Women and Gender Studies (WGS), and K. Shively said that will come later.

It was moved by John Walker, and seconded by Karen Kresge to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by John Walker, and seconded by Karen Kresge, to consider and approve as a block. MOTION PASSED.

LAS 13174 Course Revision: WRI 340, Screenwriting I, Spring 2014
Proposal: Change in course prerequisites.
Comments: A. Hines was present to speak to this proposal. Change effective date from Fall 2013 to Spring 2014. C. Wells said it would have been helpful to have a rationale for the change. A. Hines answered that they are removing Screenwriting (WRI 313) from the prerequisites for this course, since it will be coming last in the sequence.

LAS 13175 Course Revision: WRI 344, Story Analysis and Screenplay Development, Spring 2014
Proposal: Change in course number and course prerequisites.
Comments: A. Hines was present to speak to this proposal. Change effective date from Fall 2013 to Spring 2014. Change from WRI 344 to WRI 2XX, and removing WRI 313 from the prerequisites.

Current #: LAS 13176
Course: Program Revision: Additional Courses for Concomitant Courses in the BS Psychology – I/O Track, Spring 2014
Proposal: Change in program concomitant electives.
Comments: A. Meehan was present to speak to this proposal. Edit in Section E. of the checksheet: change to “Select from the following prefixes and courses:”.

It was moved by John Walker, and seconded by Karen Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13180
Course: Course Revision, SOC 270, Sociology of Organizations, Spring 2014
Proposal: Change in course title.

It was moved by John Walker, and seconded by Heather Fountain to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13181
Course: New Course: PSY 210, Psychology of Gender, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: A. Meehan was present to speak to this proposal. PSY 210 is already in use, change course number to PSY 208.

It was moved by John Walker, and seconded by Karen Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13182
Course: Course Revision: ENG 022, Introduction to College Composition, Spring 2014
Proposal: Change in course syllabus.
Comments: Effective date change from Spring 2013 to Spring 2014. On cover sheet, change in description should also be checked.

It was moved by John Walker, and seconded by Soojin Kim to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by John Walker, and seconded by Heather Fountain, to consider and approve as a block. MOTION PASSED.

LAS 13184 New Course: HIS 2XX, China's Golden Age, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: J. Stanley was present to speak to this proposal.

LAS 13185 New Course: HIS 3XX, The Missionary Enterprise in China, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: J. Stanley was present to speak to this proposal.

The following proposals were moved by John Walker, and seconded by Kim Shively, to consider and approve as a block. C. Wells voted nay. MOTION PASSED.

LAS 13200 New Course: SOC 2XX, Immigration and Assimilation, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Brief outlines and hours are missing (hours are to be 3/3). D. Lynch found it odd that there are 3 pages of resources but little content. C. Wells noted that there are lots of older resources, and would have liked to have seen more recent resources, especially when dealing with immigration. R. Schaeffer stated that the syllabus is a little too general, and another professor would not know what they are covering in the course. J. Stanley questioned how thin is too thin for content. C. Wells noted that the UCC Copy is the official copy for use of accreditation, and the content may be too thin for that.

LAS 13201 New Course: SOC 2XX, Rural Poverty, Spring 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Brief outlines and hours are missing (hours are to be 3/3). D. Lynch found it odd that there are 3 pages of resources but little content. C. Wells noted that there are lots of older resources, and would have liked to have seen more recent resources. R. Schaeffer stated that the syllabus is a little too general, and another professor would not know what they are covering in the course. J. Stanley questioned how thin is too thin for content. C. Wells noted that the UCC Copy is the official copy for use of accreditation, and the content may be too thin for that.

Current #: LAS 13202
Course: Course Revision: ANT/SOC 246, Globalization and Development, Spring 2014
Proposal: Change in course title.

It was moved by John Walker, and seconded by Heather Fountain to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by John Walker, and seconded by Karen Kresge, to consider and approve as a block. MOTION PASSED.

LAS 13203 Program Revision: Sociology Program Change: General Track, Spring 2014
Proposal: Change in Major Program and Concentration requirements.
Comments: M. Hughes noted there was no specificity of track on check sheets; it is there but very small. Committee recommended to make it more prominent.

- LAS 13204 Program Revision: Sociology Program Change: Diversity Track, Spring 2014
 Proposal: Change in Major Program and Concentration requirements.
 Comments: B. Meares noted that the check sheet does not have a program number or version number. M. Hughes said that the version numbers have to use letters and numbers from the Term in which it becomes effective.
- LAS 13205 Program Revision: Sociology Program Change: Family Track, Spring 2014
 Proposal: Change in Major Program and Concentration requirements.
- LAS 13206 Program Revision: Sociology Program Change: Social Order and Deviance, Spring 2014
 Proposal: Change in Major Program and Concentration requirements.

The following proposals were moved by John Walker, and seconded by Heather Fountain, to consider and approve as a block. MOTION PASSED.

- LAS 13211 New Course: ANT 1XX, European Culture, Spring 2014
 Proposal: Addition of new course to Master Course Listing and request for use in “old” General Education Categories III and V.
- LAS 13212 New Course: ANT 2XX, Culture and Consumption, Spring 2014
 Proposal: Addition of new course to Master Course Listing and request for use in “old” General Education Categories III and V.

The following proposals were moved by John Walker, and seconded by Heather Fountain, to consider and approve as a block. MOTION PASSED.

- LAS 13213 Course Revision: ANT 230, New World Archaeology, Spring 2014
 Proposal: Change in course number.
- LAS 13214 Course Revision: ANT 235, Pennsylvania Archaeology, Spring 2014
 Proposal: Change in course number.
- LAS 13215 Course Revision: ANT 125, Anthropology of Death and Dying, Spring 2014
 Proposal: Change in course number.
- LAS 13216 Course Revision: ANT/SOC 130, Marriage in Cross-Cultural Perspectives, Spring 2014
 Proposal: Change in course number.
- LAS 13217 Course Revision: ANT/SOC 140, Race and Ethnicity, Spring 2014
 Proposal: Change in course number.
- LAS 13218 Course Revision: ANT 195, Museums, Festivals & Cultural Events, Spring 2014
 Proposal: Change in course number.

Current #: LAS 13219
 Course: Program Revision: BA Anthropology Major, Spring 2014
 Proposal: Change in major program requirements.
 Comments: K. Shively was present to speak to this proposal.

It was moved by John Walker, and seconded by Heather Fountain to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 13220
Course: Course Revision: CSC 421, Web-based Software Design & Development, Spring 2014
Proposal: Change in course description and syllabus, and change in course prerequisites.

It was moved by Karen Kresge, and seconded by Heather Fountain to consider and approve this proposal.
MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1383
Course: New Course: CDE 3XX, Interdisciplinary Team Project, Spring 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by John Walker, and seconded by Karen Kresge to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by John Walker, and seconded by Heather Fountain, to consider and approve as a block. MOTION PASSED.

VPA 1395 Course Revision: CFT 141, Textiles and Material Studies I, Spring 2014
Proposal: Change in course title.
Comments: This is a name change to keep up with current terms and trends in the field.

VPA 1396 Course Revision: CFT 241, Textiles and Material Studies II, Spring 2014
Proposal: Change in course title.
Comments: This is a name change to keep up with current terms and trends in the field.

VPA 1397 Course Revision: CFT 341-345, Textiles Studio I-V, Spring 2014
Proposal: Change in course title.
Comments: This is a name change to keep up with current terms and trends in the field.

The following proposals were moved by Heather Fountain, and seconded by John Walker, to consider and approve as a block. MOTION PASSED.

VPA 1399 Course Revision: ARH 024-ARH 124, Fall 2013
Proposal: Unlinking courses that had been linked together.
Comments: L. Odde was present to speak to this proposal. Department wishes to unlink, since each course has a different selection of competencies.

VPA 13100 Course Revision: ARH 025-ARH 125, Fall 2013
Proposal: Unlinking courses that had been linked together.
Comments: L. Odde was present to speak to this proposal. Department wishes to unlink, since each course has a different selection of competencies.

VPA 13101 Course Revision: ARH 026-ARH 126, Fall 2013
Proposal: Unlinking courses that had been linked together.
Comments: L. Odde was present to speak to this proposal. Department wishes to unlink, since each course has a different selection of competencies.

Distance Education Offerings

Current #: LAS 13199
Course: Distance Education Offering: POL 211, Public Opinion and Propaganda, Spring 2014
Proposal: Request to offer course via Distance Education.
Comments: Course is on the schedule for Fall 2013 as a regular course, not as a Distance Ed. Professor intending to teach in Winter 2014. M. Hughes noted that if the course is converted to a Distance Ed course, all students would be dropped and need to be re-added by the department. Changed effective date from Fall 2013 to Spring 2014.

It was moved by J. Walker, and seconded by E. Long, to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Courses

VPA 1393 Selected Topics Course: COM 370, The Rhetoric of Citizenship, Spring 2014
Comments: submitted as a One-Time-Only course, but it is to be a Selected Topics Course. M. Hughes noted that there are prerequisites included.

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

5-09-2013