

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of January 30, 2014

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (chair), Ellesia Blaque, Sue Czerny, Heather Fountain, Helen Hamlet, Michelle Hughes, Diane King, Karen Kresge, John Vafeas, John Walker, and Carole Wells

ABSENT: Sandy Feliz, Soojin Kim, Graduate Student Representative, Marilyn Stewart

ALSO IN ATTENDANCE: Jason Crockett, Bethany French, Mauricia John, Patricia Kelleher, John Lizza, and Brian Meares

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, February 6, 2014, in SUB 223 at 11 a.m.

MINUTES

Edits: corrections to the Special Education program track titles.

It was moved by J. Walker, seconded by J. Vafeas, to approve the minutes from December 5, 2013. MOTION PASSED.

NEW BUSINESS

College of Visual and Performing Arts

Current #: VPA 1434
Course: Program Revision: Communication Studies & Theatre Program name change, Summer I 2014
Proposal: Change in program name.
Comments: R. Schaeffer ruled that this proposal was out of order, since it is requesting a change in the name of the department, which is done at an administrative level and not at a curriculum level. The proposal was pulled to be returned to the department.

Current #: VPA 1436
Course: Program Revision: Art Education Post-Bacc Certification Program, Fall 2014
Proposal: Change in certification program.
Comments: This is for a certification program, so box v. should be the only one checked on the cover sheet. The title on the proposal cover sheet was corrected from "Post-Bach" to "Post-Bacc."

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1438
Course: Course Revision: CDE 375, Selected Topics, Fall 2014
Proposal: Change in course credit hours.
Comments: R. Schaeffer had a question as to how this change in credit hours would affect the LHE of the course. Was told this would need to be discussed at an administrative level.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. It was moved by C. Wells, and seconded by J. Walker, to table this proposal. MOTION PASSED.

Current #: VPA 1439
Course: Course Revision: CDE 398, Professional Practices, Fall 2014
Proposal: Change in course clock hours and load hour equivalent (LHE).
Comments: This proposal was withdrawn by the department.

Current #: VPA 1443
Course: Program Revision: Textiles, Fall 2014
Proposal: Change in program title.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 1408
Course: Course Revision: LIB 222, Resources for Young Adults, Fall 2014
Proposal: Change in course number, course description, course syllabus, and course prerequisites.
Comments: The committee noted several numbering typos on the syllabus;

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. It was moved by J. Walker, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

COE 1413 Program Moratorium: M.Ed. Secondary School Counseling Licensure, Spring 2014
Proposal: Placing program into moratorium.

COE 1414 Program Moratorium: M.Ed. Secondary School Counseling Certification, Spring 2014
Proposal: Placing program into moratorium.

COE 1415 Program Moratorium: M.Ed. Elementary School Counseling Licensure, Spring 2014
Proposal: Placing program into moratorium.

COE 1416 Program Moratorium: M.Ed. Elementary School Counseling Certification, Spring 2014
Proposal: Placing program into moratorium.

Current #: COE 1417
Course: New Program: Library Science Minor, Fall 2014
Proposal: Addition of new minor program.
Comments: Proposal was withdrawn by the college.

Current #: COE 1427
Course: New Course and Distance Education Offering: SPU 513, Assessment and Instructional Design for Secondary Students with Disabilities, Spring 2015
Proposal: Addition of course to the Master Course Listing, and request to offer course via Distance Education.
Comments: D. King was present to speak to this proposal. The committee decided to review both the New Course and Distance Education parts of the proposal at the same time.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1428
Course: New Course and Distance Education Offering: SPU 520, Special Education Processes and IEP Development, Spring 2015
Proposal: Addition of course to the Master Course Listing, and request to offer course via Distance Education.
Comments: D. King was present to speak to this proposal. The committee decided to review both the New Course and Distance Education parts of the proposal at the same time.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. It was moved by D. King, and seconded by J. Walker, to table this proposal. MOTION PASSED.

Current #: COE 1429
Course: New Course and Distance Education Offering: SPU 522, Teaching Students with High Incidence Disabilities, Spring 2015
Proposal: Addition of course to the Master Course Listing, and request to offer course via Distance Education.
Comments: D. King was present to speak to this proposal. The committee decided to review both the New Course and Distance Education parts of the proposal at the same time. H. Fountain noted an editorial item: some of the objectives statements have periods at the end, and some do not.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 14087
Course: Course Revision: SOC 230, Urban Sociology, Fall 2014
Proposal: Change in course description and course syllabus.
Comments: J. Crockett was present to speak to this proposal. There was concern about the age of the items in the resources list, and a shortage of newer items.

It was moved by K. Kresge, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14092
Course: New Course: SOC 222, Rural Poverty, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: M. John was present to speak to this proposal. The committee expressed concern over the age of the items in the resource list, and a shortage of newer items. It was noted that this proposal was started several years ago and had been sent back to the department for revisions several times.

It was moved by J. Vafeas, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14093
Course: New Course: SOC 224, Immigration and Assimilation, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: M. John was present to speak to this proposal. The committee noted similar concerns about the age of the resources as they did for LAS 14087 and LAS 14092. E. Blaque noted that there is a similar course taught in the History Department; P. Kelleher stated that the History Department has no objections to this course. R. Schaeffer noted that a comma was misplaced in the Course Rationale.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14099
Course: Course Revision: CSC/FAR 020, Computer Graphics, Fall 2014
Proposal: Change in course description and course syllabus.
Comments: R. Schaeffer stated that this proposal was to be withdrawn, since it had not yet been approved by the VPA curriculum committee, and needs their approval as it is cross-listed with one of their department, Fine Arts.

Current #: LAS 14107
Course: Program Revision: Anthropology Minor Program, Fall 2014
Proposal: Change in minor program requirements, and change in minor program electives.
Comments: J. Crockett was present to speak to this proposal. D. King asked if it was necessary to have an actual date (M/D/Y) for the effective date on a check sheet. M. Hughes stated that it was necessary, and the committee agreed to make the date Aug. 25, 2014, so that it would be effective for the Fall 2014 semester.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14112
Course: New Course: HIS 157, American Population History, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: P. Kelleher was present to speak to this proposal. J. Walker noted that the last line of the Course Description should be removed. P. Kelleher stated that she wants that line in there to keep from discouraging students who are not strong in math from taking the course, and to prepare for proposing the course for competencies. The committee agreed to leave the line.

It was moved by K. Kresge, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block. MOTION PASSED.

- COB 1414 Distance Education Offering: SPT 265, Governance and Organization in Sports, Summer I 2014
Proposal: Request to offer existing course via Distance Education.
- COE 1430 Distance Education Offering: SPU 101, Early Intervention and Transition, Summer II 2014
Proposal: Request to offer existing course via Distance Education.
- COE 1431 Distance Education Offering: SPU 507, Internship in Visual Impairment, Fall 2015
Proposal: Request to offer existing course via Distance Education.
- LAS 13161 Distance Education Offering: PHI 113, Environmental Philosophy, Summer I 2014
Proposal: Request to offer existing course via Distance Education.
Comments: J. Lizza was present to speak to this proposal. Changed the effective date from Summer I 2013 to Summer I 2014. H. Fountain noted that the committee should add the requirement of D2L course certification for instructors; the committee agreed and added it.
- LAS 13162 Distance Education Offering: PHI 125, Philosophical Aspects of Death and Dying, Summer I 2014
Proposal: Request to offer existing course via Distance Education.
Comments: J. Lizza was present to speak to this proposal. Changed the effective date from Summer I 2013 to Summer I 2014.
- LAS 14109 Distance Education Offering: SOC 217, LGBTQ Studies, Fall 2014
Proposal: Request to offer existing course via Distance Education.
Comments: J. Crockett was present to speak to this proposal.

ANNOUNCEMENTS

Selected Topics Courses

- LAS 14106 Selected Topics in Philosophy: PHI 350, Philosophical Theology, Fall 2014

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date