

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of March 27, 2014

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Ellesia Blaque, Susan Czerny, Sandy Feliz, Helen Hamlet, Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Carrie Nordlund (substitute for Heather Fountain), Randy Schaeffer, John Vafeas, and John Walker

ABSENT: Marilyn Stewart, Carole Wells, and Graduate Student Representative

ALSO IN ATTENDANCE: Jeanie Burnett, Jason Crockett, Bethany French, Brian Meares, and Judy Smith

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, April 3, 2014, in SUB 157 at 11 a.m.

MINUTES

It was moved by J. Walker, seconded by J. Vafeas, to approve the minutes from Feb. 27, 2014. MOTION PASSED.

OLD BUSINESS

Current #: COE 1408
Course: Course Revision: LIB 222, Resources for Young Adults, Fall 2014
Proposal: Change in course number, course description, course syllabus, and course prerequisites.
Comments: Addition of revised syllabus to the proposal, with edits requested by the committee.

It was moved by E. Blaque, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1438
Course: Course Revision: CDE 375, Selected Topics, Fall 2014
Proposal: Change in course credit hours.
Comments: No new items or revisions were presented to the committee, so the proposal remains tabled.

NEW BUSINESS

College of Business

Current #: COB 1417
Course: Course Revision: ECO 561, Global Economics, Spring 2015
Proposal: Change in course title, and change in course description and syllabus.
Comments: Proposal was withdrawn by the department.

Current #: COB 1418
Program: New Program: Coaching/Athletic Administration Minor, Fall 2014
Proposal: Addition of new minor program.
Comments: J. Smith was present to speak to this proposal. The department wishes to create this minor, and eliminate the corresponding specialization within the major. There was a question about the timing with the requested effective date of the minor, and R. Schaeffer stated that it would be dependent upon the State's approval of the program. The check sheet listed the credits required as "18-21 Credits"; J. Smith and the committee agreed it should only read 21 Credits, as that is what is required by all students within the proposed minor, regardless of major. The committee edited footnote 2 to read: "

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1421
Course: Course Revision: ECO 011, Principles of Macroeconomics, Spring 2015
Proposal: Change in course description and course syllabus.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1422
Course: Course Revision: MKT 312WI, Consumer Behavior, Spring 2015
Proposal: Change in course description, course syllabus, and course prerequisites.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1423
Course: Course Revision: SPT 366, Personal Fitness Trainer, Spring 2015
Proposal: Change in course description and course syllabus.
Comments: S. Kim was present to speak to this proposal. The effective date was changed from Fall 2014 to Spring 2015. The committee noted that the Assessment section should appear immediately after the Course Objectives. B. Meares noted that the course also carries a prerequisite: SPT 201. The committee agreed to add the prerequisite to the course description.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 1432
Course: New Course: EDU 527, Foundations of Urban Education, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: B. Meares informed the committee that the number for the course would be EDU 527, once it is approved.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1433
Course: Omnibus Course Revision: LIB/ITC Courses, Fall 2015
Proposal: Omnibus change to the course prerequisites.
Comments: J. Burnett was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 14108
Course: Course Revision: SOC 280, Social Movements, Spring 2015
Proposal: Change in course description and course syllabus.
Comments: J. Crockett was present to speak to this proposal.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14122
Course: New Course: SPA 339, Latin American Popular Culture, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: B. Meares informed the committee that the course number will be SPA 339, once it is approved.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

LAS 14131 Course Revision: BIO 130, Environmental Issues: Global Perspectives, Spring 2015
Proposal: Change in course prerequisites.

LAS 14132 Course Revision: BIO 140, Biology and Society, Spring 2015
Proposal: Change in course prerequisites.

Current #: LAS 14137
Course: Course Revision: CSC 341, Introduction to Information Security, Fall 2014
Proposal: Change in course title, and change in course description and syllabus.
Comments: There was concern about the requested effective date of Fall 2014, but the committee agreed to allow it at the department's request. S. Czerny noted that the resource list was not good, but that the librarians were working with the department to improve the list.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14138
Course: New Course: CSC 441, Advanced Information Security, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: S. Czerny noted that the resource list was not good, but that the librarians were working with the department to improve the list. S. Kim noted that there were several typos in the syllabus, including changing "Rationale" to "Course Rationale."

It was moved by J. Walker, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1445
Program: New Program: Art Education: Alternative Settings Track, Spring 2015
Proposal: Addition of new program track.
Comments: C. Nordlund was present to speak to this proposal. C. Nordlund commented that this is non-certification track, for students who wish to go into art education without being in public schools and requiring teacher certification. There was a question about whether or not there was a minimum GPA requirement to enter the minor, and C. Nordlund stated that she was not aware of any. R. Schaeffer stated that since none was listed, if passed, the minor would be approved without restrictions. S. Kim noted that the program's effective date on the check sheet would need to be corrected to a specific date, and not just the start of the semester. M. Hughes stated that would be the first day of Spring 2015 (Jan. 20, 2015).

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

COE 1442 Distance Education Offering: COU 542, Counseling Children and Adolescents with Severe Mental Health Disabilities, Summer II 2014

Proposal: Request to offer existing course via Distance Education

Comments: The effective date was confirmed to be Summer II 2014.

LAS 14136 Distance Education Offering: CSC 520, Advanced Object Oriented Programming, Fall 2014

Proposal: Request to offer existing course via Distance Education.

Comments:

VPA 1456 Distance Education Offering: COM/WRI 212WICT, Intro to Mass Communication, Summer I 2014

Proposal: Request to offer existing course via Distance Education.

Comments: Effective date was corrected from Fall 2014 to Summer I 2014.

ANNOUNCEMENTS

Selected Topics Courses

- COE 1453** Selected Topics in Counseling: CPY 560, Topics and Issues in Community Counseling: Multiracial Families, Summer II 2014
- COE 1456** Selected Topics in Elementary Education: ELU 370, Developing a Love of Reading, Fall 2014
- COE 1457** Selected Topics in Elementary Education: EEU 370, Building Learner Confidence by Demystifying Math Concepts, Summer I 2014
- COE 1458** Selected Topics in Elementary Education: ELU 370, Child's Play: Implications about Development, Culture, and Education, Spring 2015
- LAS 14130** Selected Topics in Biology, BIO 373, Virology, Fall 2014
- VPA 1479** Selected Topics in Studio Art: FAR 385, Works on Paper Studio, Fall 2014

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date