

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of October 23, 2014

J. Walker called the meeting to order stating that there was a quorum.

PRESENT: Paul Ache for Randy Schaeffer, Jessica Burns (Graduate Student Representative), Kerri Cebula for Soojin Kim, Sue Czerny, Helen Hamlet, Julia Hovanec, Karen Kresge, Debbie Lynch for Diane King, Louise Male for Michelle Hughes, Kylee Robert (Undergraduate Student Representative), Steven Schnell for Ellesia Blaque, Marilyn Stewart, John Vafeas, John Walker, Carole Wells

ABSENT:

ALSO IN ATTENDANCE: Diana Ebersole, Bethany French, Janice Gasker, George Hale, Brian Meares, Karen Rauch, Todd Rober, Dawn Slack, Andrew Vogel, Tony Wong, and Anne Zayaitz

GENERAL ANNOUNCEMENTS

J. Walker served as a substitute chair for R. Schaeffer. J. Walker stated that there will be a continuation meeting if needed on Thursday, October 30, 2014, in SUB 312 at 11 a.m.

J. Walker announced to the committee that R. Schaeffer had passed away on Oct. 22, 2014, and led the committee in a moment of silence in remembrance of his leadership.

MINUTES

Correction to the Minutes: M. Stewart appeared as both present and absent for the Sept. 25, 2014, meeting, but she was actually absent for that meeting.

It was moved by M. Stewart, seconded by K. Kresge, to approve the minutes from September 25 and October 2, 2014. MOTION PASSED.

OLD BUSINESS

Current #: COE 1443
Program: Program Revision: BS in Secondary Education Mathematics, Fall 2014
Proposal: Change in program concentration requirements, and change in program concentration electives.
Comments: This item will remain tabled, since no additional information was submitted.

Current #: COE 1469
Course: New Course: COU 579, Practicum in Student Affairs in Higher Education, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: H. Hamlet was present to speak to this proposal. A new syllabus was submitted to the committee, and the prerequisites were changed to include approval of instructor.

It was moved by D. Lynch, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15012
Course: Course Revision: MAT 121, Math for Business/Info Sci; MAT 140, Stats, Spring 2015
Proposal: Change in course prerequisites.
Comments: P. Ache was present to speak to this proposal. L. Male reiterated her question about whether the prerequisite would apply only to Math majors taking the course, or to all majors. P. Ache stated that the prerequisite would be for all students taking the course, as it is a matter of making sure the students are prepared to handle the material, and that the department has found the current prerequisite allows students who are not adequately prepared to enter the course. J. Vafeas was concerned that this would mean students in his major would need to take an additional course prior to completing their prerequisites for their major, and that it would affect their timeline for graduation. The committee was concerned about setting a precedent of changing requirements for a course used by another major without consulting that major's department.

It was moved by K. Kresge, and seconded by D. Lynch, to consider and approve this proposal. It was moved by H. Hamlet, and seconded by J. Vafeas, to table this proposal. MOTION PASSED.

Current #: LAS 15013
Course: Course Revision: MAT 260, Linear Algebra I, Spring 2015
Proposal: Change in course prerequisites.
Comments: P. Ache was present to speak to this proposal.

It was moved by K. Kresge, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15014
Course: Course Revision: MAT 301, Probability & Stats I, Spring 2015
Proposal: Change in course prerequisites.
Comments: P. Ache was present to speak to this proposal. P. Ache noted that this is mostly bookkeeping, as one of the prerequisites, MAT 273, is no longer being offered.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1530
Program: Program Revision: Electronic Media Minor, Spring 2015
Proposal: Change in minor requirements and a change in minor electives.
Comments: This item will remain tabled, since no additional information was submitted.

NEW BUSINESS

College of Education

Current #: COE 1470
Program: Program Revision: M.Ed. Student Affairs in Higher Education, Fall 2015
Proposal: Change in major program requirements.
Comments: H. Hamlet was present to speak to this proposal. The effective date was changed from Spring 2015 to Fall 2015. B. Meares recommended adding the program code, GCOESTUAD to the check sheet. The committee also noted that Area II should list “30 credits.”

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

COE 1502 Program Revision: M.Ed. SEU Biology, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1503 Program Revision: M.Ed. SEU English Program, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1504 Program Revision: M.Ed. SEU Mathematics Program, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1505 Program Revision: M.Ed. SEU Middle Level program, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1506 Program Revision: M.Ed. SEU Curriculum & Instruction, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1507 Program Revision: M.Ed. SEU Social Studies Program, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

COE 1508 Program Revision: M.Ed. SEU Teaching Program, Fall 2015
Proposal: Change in major and concentration program requirements, and change in major and concentration program electives.

The following proposals were moved by H. Hamlet, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

COE 1510 Course Revision: SEU 541, Supervision and Finance, Fall 2015
Proposal: Change in course title.
Comments: Change in effective date from Spring 2015 to Fall 2015.

- COE 1511 Course Revision: SEU 544, Action Research for Teacher Leaders, Fall 2015
 Proposal: Change in course title.
 Comments: Change in effective date from Spring 2015 to Fall 2015.
- COE 1512 Course Revision: SEU 567, Curriculum in a Standards Aligned System, Fall 2015
 Proposal: Change in course title.
 Comments: Change in effective date from Spring 2015 to Fall 2015.

The following proposals were moved by K. Kresge, and seconded by J. Vafeas, to consider and approve as a block. MOTION PASSED.

- COE 1513 Program Revision: Educational Studies Track B.S.Ed. Special Education, Spring 2015
 Proposal: Change in program eligibility requirements.
 Comments: D. Lynch was present to speak to this proposal.
- COE 1514 Program Revision: Education Studies Track B.S.Ed. Special Education Visually Impaired, Spring 2015
 Proposal: Change in program eligibility requirements.
 Comments: D. Lynch was present to speak to this proposal.

College of Liberal Arts & Sciences

- Current #: LAS 15005
 Course: Course Revision: WRI 100, 207, 208, 211, 212, 213, Fall 2015
 Proposal: Requesting a change in course prerequisites.
 Comments: J. Vogel was present to speak to this proposal. The effective date was changed from Fall 2014 to Fall 2015. L. Male noted that all the requested prerequisite changes are already current in the myKU system.

It was moved by K. Kresge, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

- Current #: LAS 15020
 Program: Program Revision: Gen Ed NSE, SSE, INT in College Distribution, Fall 2015
 Proposal: Change in program general education electives.
 Comments: A. Zayaitz was present to speak to this proposal. C. Wells questioned if this should have gone to the General Education committee instead of UCC.

It was moved by J. Vafeas, and seconded by D. Lynch, to consider and approve this proposal. MOTION PASSED.

- Current #: LAS 15022
 Course: New Course: POL 565, Public Administration Internship, Fall 2015
 Proposal: Addition of course to the Master Course Listing.
 Comments: G. Hale was present to speak to this proposal. B. Meares noted that the course number will be POL 565 once it is approved.

It was moved by K. Kresge, and seconded by P. Ache, to consider and approve this proposal.

The following proposals were moved by K. Kresge, and seconded by D. Lynch, to consider and approve as a block. MOTION PASSED.

LAS 15032 New Course: SPA 105, Intermediate Spanish for Business I, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch and D. Slack were present to speak to this proposal. J. Walker noted that some of the references were out of order.

LAS 15033 New Course: SPA 106, Intermediate Spanish for Business II, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch and D. Slack were present to speak to this proposal. J. Walker noted that some of the references were out of order.

LAS 15034 New Course: SPA 207, Writing in Spanish for the Professional World, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch and D. Slack were present to speak to this proposal.

LAS 15035 New Course: SPA 291, Advanced Business Practices and Cultures I, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch and D. Slack were present to speak to this proposal.

LAS 15036 New Course: SPA 292, Advanced Business Practices and Cultures II, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: K. Rauch and D. Slack were present to speak to this proposal.

Current #: LAS 15031
Program: New Program: Spanish for Modern Business, Fall 2015
Proposal: Addition of new minor program.
Comments: K. Rauch was present to speak to this proposal.

It was moved by D. Lynch, and seconded by H. Hamlet, to consider and approve this proposal.

Current #: LAS 15038
Course: Omnibus Course Archive: Omnibus ENG/ENU/WRI Archive, Fall 2015
Proposal: Omnibus change in course statuses to archive.
Comments: The effective date was changed from Spring 2015 to Fall 2015.

It was moved by M. Stewart, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Lynch, and seconded by S. Schnell, to consider and approve as a block. MOTION PASSED.

LAS 15046 Program Revision: Geography Minor, Fall 2015
Proposal: Change in program minor electives.
Comments: S. Schnell was present to speak to this proposal. It was noted that the effective date for the check sheet should be changed to Aug. 24, 2015.

- LAS 15047 Program Revision: Environment Geography Minor, Fall 2015
 Proposal: Change in program title.
 Comments: S. Schnell was present to speak to this proposal. It was noted that the effective date for the check sheet should be changed to Aug. 24, 2015.
- LAS 15048 Program Revision: Planning Geography Minor, Fall 2015
 Proposal: Change in program title, and change in program minor electives.
 Comments: S. Schnell was present to speak to this proposal. It was noted that the effective date for the check sheet should be changed to Aug. 24, 2015.

The following proposals were moved by K. Kresge, and seconded by J. Vafeas, to consider and approve as a block. MOTION PASSED.

- LAS 15050 New Course: SWK 700, Social Work Leadership I, Fall 2015
 Proposal: Addition of course to the Master Course Listing.
 Comments: J. Gasker and J. Vafeas were present to speak to this proposal. J. Walker noted that the number 8 is missing in the outline numbering.
- LAS 15051 New Course: SWK 701, Social Work Leadership II, Spring 2016
 Proposal: Addition of course to the Master Course Listing.
 Comments: J. Gasker and J. Vafeas were present to speak to this proposal.
- LAS 15052 New Course: SWK 704, The Social Work Teacher-Scholar I, Fall 2015
 Proposal: Addition of course to the Master Course Listing.
 Comments: J. Gasker and J. Vafeas were present to speak to this proposal. J. Walker noted that there were references listed out of order.
- LAS 15053 New Course: SWK 705, The Social Work Teacher-Scholar II, Spring 2016
 Proposal: Addition of course to the Master Course Listing.
 Comments: J. Gasker and J. Vafeas were present to speak to this proposal. J. Walker noted that the outline uses the number 4 twice and should be corrected.

- Current #: LAS 15049
 Program: New Program: Doctor of Social Work in Leadership and Education, Fall 2015
 Proposal: Addition of new doctoral program.
 Comments: J. Gasker and J. Vafeas were present to speak to this proposal.

It was moved by J. Vafeas, and seconded by C. Wells, to consider and approve this proposal. MOTION PASSED.

- Current #: LAS 15060
 Program: New Program: Astronomy Minor, Fall 2015
 Proposal: Addition of new minor program.
 Comments: It was noted that there was no one from the Physical Sciences department present at the meeting to address questions from the committee. J. Walker noted that Required Courses should be 14 credits.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. It was moved by K. Kresge, and seconded by J. Vafeas, to table this proposal. MOTION PASSED.

Current #: LAS 15064
Course: Omnibus Course Archive: Omnibus Archiving of Biology Courses, Fall 2015
Proposal: Omnibus change in course statuses to archive.

It was moved by K. Kresge, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by M. Stewart, and seconded by C. Wells, to consider and approve as a block. MOTION PASSED.

LAS 15065 Program Revision: B.S. Biology/Molecular/Micro/Cell, Fall 2015
Proposal: Change in major program requirements, change in major and concomitant program electives.

LAS 15066 Program Revision: B. S. Biology/Pre-Medical & Other Health Careers, Fall 2015
Proposal: Omnibus change in course statuses to archive.

LAS 15067 Program Revision: B.S. Biology/Organismal/Ecology, Fall 2015
Proposal: Change in major program requirements, change in major and concomitant program electives.

The following proposals were moved by K. Kresge, and seconded by C. Wells, to consider and approve as a block. MOTION PASSED.

LAS 15072 Program Revision: MS Computer Science: IT, Fall 2015
Proposal: Change in major program requirements, and change in major program electives.

LAS 15073 Program Revision: MS Computer Science: SD, Fall 2015
Proposal: Change in major program requirements, and change in major program electives.

LAS 15074 Program Revision: BS/MS Computer Science: IT, Fall 2015
Proposal: Change in major program requirements, and change in major program electives.

LAS 15075 Program Revision: BS/MS Computer Science: SD, Fall 2015
Proposal: Change in major program requirements, and change in major program electives.

College of Visual & Performing Arts

Current #: VPA 1563
Course: New Course: MUS 195, Music in Human Experience, Fall 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1564
Course: Course Revision: MUS 215, American Popular Music, Fall 2015
Proposal: Change in course title, and change in course description and syllabus.
Comments: T. Rober was present to speak to this proposal.

It was moved by K. Kresge, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1567
Program: New Program: B.A. Music Commercial Track, Fall 2015
Proposal: Addition of new program track.
Comments: T. Rober was present to speak to this proposal.

It was moved by C. Wells, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1568
Course: Omnibus Course Archive: Omnibus MUP/MUS Course Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.
Comments: T. Rober was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2015.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by K. Kresge, and seconded by J. Hovanec, to consider and approve as a block. MOTION PASSED.

- COB 1503 Distance Education Offering: ECO 011, Principles of Microeconomics, Fall 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15079 Distance Education Offering: ENG 338, HON: Crime and Punishment in Literature, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15083 Distance Education Offering: ENG 234, Ethnic American Literature, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15084 Distance Education Offering: Omnibus Distance Learning for Courses SWK 700, 701, 704, and 705, Fall 2015
Proposal: Request to offer an existing course via Distance Education.

ANNOUNCEMENTS

Selected Topics Courses

LAS 15068 Selected Topics in Criminal Justice: CRJ 370, National Security and Constitutional Law, Fall 2015

ADJOURNMENT

It was moved by K. Kresge, and seconded by J. Vafeas, to adjourn the meeting. MOTION PASSED.

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

10-27-2014