

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of March 26, 2015

J. Walker called the meeting to order stating that there was a quorum.

PRESENT: Ellesia Blaque, Sue Czerny, Patricia Derr, Helen Hamlet, Soojin Kim, Diane King, Karen Kresge, Louise Male for Michelle Hughes, Kylee Roberts, Cristen Rosch, John Vafeas, John Walker, and Carole Wells

ABSENT: Jessica Burns, Heather Fountain, and Marilyn Stewart

ALSO IN ATTENDANCE: Jeanie Burnett, Bethany French, Debbie Lynch, Brian Meares, Jonathan Shaw, Andrew Vogel, Patricia Walsh Coates

GENERAL ANNOUNCEMENTS

J. Walker stated that there will be a continuation meeting if needed on Thursday, April 2, 2015, in Stratton Admin. 200 at 11 a.m.

C. Wells brought a motion to the committee: “New courses/new programs will become effective Fall 2017, beginning with the Fall 2015 semester, due to the course numbering/renumbering process. Exceptions will need to be discussed with the Provost.” C. Wells did state that exceptions would be able to be made in order to keep the University moving forward with our courses and programs. She asked that the committees be more prudent about what is going through UCC in order to keep the renumbering process moving forward efficiently. There were concerns by several committee members that it should be discussed at the college curriculum level prior to coming to UCC, and several requested time to take this back to their college committees. S. Kim asked why a course cannot come through now beginning with the 4 digit number instead of 3 digits prior to the official start of the course renumbering. L. Male noted that this affects several processes and systems, and that the changes are being made in phases, and that if some are starting early it will be more difficult to track what has been changed and what still needs to be changed. Any changes will affect the major and minor check sheets, as well as all system processes in myKU. C. Wells noted that this is a monumental task that has an anticipated start date of Fall 2017 for all of them, and that if new items are added during the process, the task force will need to backtrack to keep everything in line along the way. D. King and others had concerns about how this affects the colleges, and would like to take this back to the colleges to discuss and debate. J. Vafeas asked why new courses could not come through with 3 digits and a suggested 4 digit number attached. L. Male noted that it’s not just a matter of what the course number is changing to, but that the programming end of it is where the difficulty comes through, and C. Wells noted that the tables outlining old and new numbers are already being finished, with a deadline of 4/15. J. Walker noted that if this goes back to the college committees, this has a very short timeline, and would need to be dealt with prior to the next meeting. D. King stated that she’s not looking for a vote at the college level, just to get feedback from the college committee level so that the UCC representatives have some direction on their vote. J. Walker clarified for the committee that this would affect only new courses and new

programs, not competencies or distance education, etc. The committee discussed renewing discussion on this item on April

It was moved by C. Wells, and seconded by H. Hamlet, to consider and approve this motion. It was moved by D. King, and seconded by K. Kresge, to table this motion; E. Blaque and C. Wells voted against tabling. MOTION PASSED.

D. King brought a motion to the committee: To hold the meeting on April 30 to discuss the item above, regardless of whether or not there are regular items warranting a meeting.

It was moved by D. King, and seconded by K. Kresge, to consider and approve this motion. MOTION PASSED.

MINUTES

It was moved by D. King, and seconded by E. Blaque, to approve the minutes from February 26, 2015. MOTION PASSED.

OLD BUSINESS

Current #: LAS 15012
Course: Course Revision: MAT 121, Math for Business/Info Sci; MAT 140, Stats, Spring 2015
Proposal: Change in course prerequisites.
Comments: There were no updates to this proposal, and it remained tabled.

Current #: LAS 15122
Course: De-Archive Course: ENG 253, German Literature in English Translation I, Fall 2015
Proposal: Change in course status to remove it from archive.
Comments: A. Vogel was present to speak to this proposal. It was explained that the course had been archived without realizing it was cross-listed with a Modern Language Studies course, and that it needs to be reinstated in order to allow the students in MLS programs to take this course.

It was moved by E. Blaque, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 15059
Course: New Course and Distance Education Offering: COM 295, Popular Culture, Fall 2015
Proposal: Addition of course to the Master Course Listing, and request to offer the course via Distance Education.
Comments: There were no updates to this proposal, and it remained tabled.

NEW BUSINESS

College of Liberal Arts & Sciences

Current #: LAS 15108
Course: New Course: ENG 118, Current Themes in Literature: Native American Writers, Spring 2016
Proposal: Addition of course to the Master Course Listing.
Comments: B. Meares noted that the course number will be ENG 118 once approved. The effective date was changed from Fall 2015 to Spring 2016

It was moved by J. Vafeas, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1586
Course: Course Revision: ARU 132, Art in Alternative Settings, Spring 2016
Proposal: Change in course title, and change in course number.
Comments: The effective date was changed from Fall 2015 to Spring 2016. L. Male asked if this course was open to only Arts Education & Crafts majors, or all students; K. Kresge responded that it's open to all students, and has no prerequisites.

It was moved by D. King, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

VPA 1591 Course Revision: ARU 110, Explorations in Art Education, Spring 2016
Proposal: Change in course prerequisites.
Comments: The effective date was changed from Fall 2015 to Spring 2016.

VPA 1592 Course Revision: ARU 210, Learning in the Visual Arts: Childhood, Spring 2016
Proposal: Change in course prerequisites.
Comments: The effective date was changed from Fall 2015 to Spring 2016.

VPA 1593 Course Revision: ARU 310, Learning in the Visual Arts: Adolescence, Spring 2016
Proposal: Change in course prerequisites.
Comments: The effective date was changed from Fall 2015 to Spring 2016.

College of Business

Current #: COB 1525
Course: Course Revision: ECO 205, Intermediate Microeconomics, Spring 2016
Proposal: Change in course description and syllabus, and change in course prerequisites.

It was moved by E. Blaque, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 1509
Program: New Program: Minor in Secondary Education, Grades 7-12, Spring 2016
Proposal: Addition of new minor program.
Comments: T. Walsh Coates was present to speak to this proposal. C. Wells noted that she had a conversation with Dr. Stahler and had all her previous questions and concerns answered. S. Kim noted that the check sheet needs the correct program code, ending with a 2, added to it. L. Male noted that it also needs to be 10 characters, ending with 2, to denote that it is a minor program. J. Vafeas had questions about a statement on the check sheet, and T. Walsh Coates noted that this is just an explanation, and that the internship time mentioned in it is included in the courses on the check sheet. L. Male added that some of the current courses in this program include a prerequisite of a major within the College of Education, which would limit who could take this minor. T. Walsh Coates noted which courses, and stated she would see about changing those prerequisites in order to allow more students access to the minor. J. Walker suggested that T. Walsh Coates allow for this to be tabled and send a cleaned up revision to the UCC for next month so that the committee can see a clean copy, since there are many suggested edits.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. It was moved by E. Blaque, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by H. Hamlet, to consider and approve as a block. MOTION PASSED.

COE 1532 Program Revision: M.A. Clinical Mental Health Counseling, Spring 2016
Proposal: Change in program title.

COE 1533 Program Revision: M.A. Marriage, Couple and Family Counseling, Spring 2016
Proposal: Change in program title.

Current #: COE 1536
Course: New Course: COE 563, Feminism and Counseling, Spring 2016
Proposal: Addition of course to the Master Course Listing.
Comments: H. Hamlet was present to speak to this proposal. B. Meares noted that the course number will be COE 563, once it is approved.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1546
Course: Course Revision: COU 580, Practicum in Counseling, Spring 2016
Proposal: Change in course description.
Comments: H. Hamlet was present to speak to this course. The effective date was changed from Fall 2015 to Spring 2016. It was noted that this course is repeatable up to 9 credits.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

- COE 1550 Program Revision: Special Education PreK-8/Elementary Education 4-8 Mathematics & English/Lang. Arts & Reading, Spring 2016
Proposal: Change in program requirements, and change in program electives.
Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.
- COE 1551 Program Revision: Special Education PreK-8/Elementary Education 4-8 Mathematics & Sciences, Spring 2016
Proposal: Change in program requirements, and change in program electives.
Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.
- COE 1552 Program Revision: Special Education PreK-8/Elementary Education 4-8 Mathematics & Social Studies, Spring 2016
Proposal: Change in program requirements, and change in program electives.
Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.
- COE 1553 Program Revision: Special Education PreK-8/Elementary Education 4-8 Science & English/Lang. Arts & Reading, Spring 2016
Proposal: Change in program requirements, and change in program electives.
Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.
- COE 1554 Program Revision: Special Education PreK-8/Elementary Education 4-8 Science & Social Studies, Spring 2016
Proposal: Change in program requirements, and change in program electives.
Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.
- COE 1555 Program Revision: Visual Impairment Birth-21/Elementary Education 4-8 Mathematics & English/Lang. Arts & Reading, Spring 2016
Proposal: Change in program requirements, and change in program electives.

Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

COE 1556 Program Revision: Visual Impairment Birth-21/Elementary Education 4-8 Mathematics & Science, Spring 2016

Proposal: Change in program requirements, and change in program electives.

Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

COE 1557 Program Revision: Visual Impairment Birth-21/Elementary Education 4-8 Mathematics & Social Studies, Spring 2016

Proposal: Change in program requirements, and change in program electives.

Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

COE 1558 Program Revision: Visual Impairment Birth-21/Elementary Education 4-8 Science & English/Lang. Arts & Reading, Spring 2016

Proposal: Change in program requirements, and change in program electives.

Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

COE 1559 Program Revision: Visual Impairment Birth-21/Elementary Education 4-8 Science & Social Studies, Spring 2016

Proposal: Change in program requirements, and change in program electives.

Comments: D. Lynch was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

Distance Education Offerings

The following proposals were moved by K. Kresge, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

COE 1564 Distance Education Offering: SEU 535, Classroom Management, Spring 2016

Proposal: Request to offer course via Distance Education.

Comments: B. Meares noted that the correct course prefix and number is SEU 535, not EDU 535.

COE 1566 Distance Education Offering: ELU 221VL, Literature for Upper Elementary and Middle Level Learners, Fall 2015

Proposal: Request to offer course via Distance Education.

Comments: J. Burnett was present to speak to this proposal. The committee changed the effective date to Spring 2016, and J. Burnett requested that it be changed back to Fall 2015 to accommodate students planning to take it in the Fall semester. L. Male noted that the course needs to exist in the online catalog before it can be put in the schedule.

ANNOUNCEMENTS

Selected Topics Courses

LAS 15176 Selected Topics in English: ENG 370, Punk Cultures in America, Spring 2016

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

04-15-2015