

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of September 24, 2015**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Ellesia Blaque, Sue Czerny, Denise Darrah, Patricia Derr, Helen Hamlet, Julia Hovanec, Kathy Kaminski, Soojin Kim, Karen Kresge, Cristen Rosch, Marilyn Stewart, John Vafeas, Carole Wells, and Ted Witryk

**ABSENT:**

**ALSO IN ATTENDANCE:** Andy Arnold, Bethany French, George Hale, Deryl Johnson, Mahfuzul Khondaker, Louise Male, Brian Meares, Patricia Walsh Coates, Lisa Weckerle

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, October 3, 2015, in Rohrbach Library 29 at 11 a.m.

**MINUTES**

It was moved by M. Stewart, seconded by E. Blaque, to address the minutes from April 23, 2015, at the Oct. 22 UCC meeting. MOTION PASSED.

**NEW BUSINESS**

**College of Business**

Current #: COB 1542  
Course: Course Revision: SPT 260, Principles of Sport Finance, Spring 2016  
Proposal: Change in course prerequisites.  
Comments: S. Kim was present to speak to this proposal. B. Meares noted that there is no linkage in the curriculum between SPT 195QL and PRO 120QL, although it states in the course description that these are equivalent courses. H. Hamlet noted that course archive is also checked on the checksheet; S. Kim stated that was an error, and the course is not being archived.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1543  
Course: Course Revision: ECO 322, Economics of Health and Medicine, Spring 2016  
Proposal: Change in course description and syllabus, and change in course prerequisites.  
Comments: K. Kaminski was present to speak to this proposal.

It was moved by M. Stewart, and seconded by D. Darrah, to consider and approve this proposal.  
MOTION PASSED.

Current #: COB 1604  
Course: Course Revision: BUS 171CP, Business Information Systems, Spring 2016  
Proposal: Change in course prerequisites.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

### **College of Education**

Current #: COE 1568  
Program: Program Revision: Supervisor Certificate – Curriculum and Instruction, Fall 2016  
Proposal: Change in program total credit hours, and change in certification program.  
Comments: P. Walsh Coates was present to speak to this proposal. P. Walsh Coates noted that on the new grid the required capstone course should read “3 credits each.” C. Wells stated the administration would prefer use of the word “certification” and not “certificate” since the program does not award a certificate, but prepares students for certification by the state. P. Walsh Coates agreed with this change. B. Meares noted that the SC at the end of the program code should be removed.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 1569  
Course: Course Revision: EDU 590, Internship in Supervision, Spring 2016  
Proposal: Change in course title, and change in course description and syllabus.  
Comments: P. Walsh Coates was present to speak to this proposal.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal.  
MOTION PASSED.

### **College of Liberal Arts & Sciences**

Current #: LAS 15156  
Course: Course Revision :SPA 214, Written & Oral Communication for Spanish-speaking Heritage Learners, Spring 2016  
Proposal: Change in course prerequisites.

It was moved by K. Kresge, and seconded by J. Hovanec to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 15157

Program: New Program: Homeland Security Minor, Spring 2016  
Proposal: Addition of new minor program.  
Comments: M. Khondaker was present to speak to this proposal. Some courses were moved from the CRJ prefix to HLS prefix to avoid students taking the same course for credit in both programs. There was concern among the committee about

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal. It was moved by K. Kresge, and seconded by E. Blaque, to table this proposal. MOTION PASSED.

Current #: LAS 15166  
Course: New Course: HIS 125, America in the Sixties, Spring 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: A. Arnold was present to speak to this proposal. B. Meares noted that the class number will be HIS 125. H. Hamlet stated that the credit and semester hours need to be added to the description. This course is 3 ch, 3 sh.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15167  
Course: Course Revision: HIS/PAG 276, The Pennsylvania German Landscape, Spring 2016  
Proposal: Change in course prefix and addition of cross-listing.  
Comments: B. Meares noted that the requested course number of HIS 275 is already in use, and the course number should be HIS/PAG 276.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15168  
Course: Course Revision: HIS 260, Historic Preservation, Spring 2016  
Proposal: Change in course prefix and addition of cross-listing.

It was moved by D. Darrah, and seconded by J. Hovanec, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 16001  
Course: New Course: WRI 350, Breaking News: Consuming, Reporting and Writing, Spring 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: E. Blaque was present to speak to this proposal. B. Meares stated the course number would be WRI 350. It was noted by the committee that the description needed the credit and semester hours added.

It was moved by D. Darrah, and seconded by E. Blaque, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by D. Darrah, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

LAS 16003 New Course: SWK/SOW 710, Research Methods, Summer I 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: J. Vafeas was present to speak to this proposal.

LAS 16004 New Course: SWK/SOW 730, Qualitative Analysis, Summer I 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: J. Vafeas was present to speak to this proposal.

Current #: LAS 16005  
Course: Course Revision: POL 201, Empirical Political Analysis, Spring 2016  
Proposal: Change in course prerequisites.  
Comments: G. Hale was present to speak to this proposal. It was noted that this is a course revision, and not a program revision as stated in the Agenda.

It was moved by E. Blaque, and seconded by D. Darrah, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by E. Blaque, to consider and approve as a block. It was moved by E. Blaque, and seconded by K. Kresge, to table these proposals. MOTION PASSED.

LAS 16006 Program Revision: BS Biology/Molecular/Micro/Cell, Fall 2016  
Proposal: Change in major program electives, and change in partial credit hours.  
Comments: C. Rosch was present to speak to this proposal. C. Wells noted that per PASSHE rules, BS programs need 40-60 credits in the major, and the check sheet for this major goes over 60 credits. M. Stewart asked about suggesting courses in the free elective spaces, since some of the art programs already do that. C. Wells noted those programs fall under different rules, and that we may require more clarity from PASSHE on this subject.

LAS 16007 Program Revision: BS Biology/Pre-Medical & Other Health Careers, Fall 2016  
Proposal: Change in major program electives, and change in partial credit hours.  
Comments: C. Rosch was present to speak to this proposal. C. Wells noted that per PASSHE rules, BS programs need 40-60 credits in the major, and the check sheet for this major goes over 60 credits. M. Stewart asked about suggesting courses in the free elective spaces, since some of the art programs already do that. C. Wells noted those programs fall under different rules, and that we may require more clarity from PASSHE on this subject.

LAS 16008 Program Revision: BS Biology/Organismal/Ecology, Fall 2016  
Proposal: Change in major program electives, and change in partial credit hours.  
Comments: C. Rosch was present to speak to this proposal. C. Wells noted that per PASSHE rules, BS programs need 40-60 credits in the major, and the check sheet for this major goes over 60 credits. M. Stewart asked about suggesting courses in the free elective spaces, since some of the art programs already do that. C. Wells noted those programs fall under different rules, and that we may require more clarity from PASSHE on this subject.

Current #: LAS 16017  
Program: New Program: BS Biology: Allied Health Track, Spring 2016  
Proposal: Addition of new program track.  
Comments: C. Rosch was present to speak to this proposal. C. Wells noted that this program has the same issues with credit requirements that the other Biology programs have.

It was moved by M. Stewart, and seconded by K. Kresge, to consider and approve this proposal. It was moved by M. Stewart, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

Current #: LAS 16018  
Course: Course Revision: BIO 244, Ecology, Fall 2016  
Proposal: Change in course syllabus, and change in course credit hours and clock hours.

It was moved by H. Hamlet, and seconded by J. Hovanec, to consider and approve this proposal. MOTION PASSED.

### **College of Visual & Performing Arts**

Current #: VPA 15059  
Course: New Course: COM 295, Popular Culture, Spring 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: L. Weckerle and D. Johnson were present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 15123  
Program: Program Revision: BFA Crafts, Spring 2016  
Proposal: Change in major program requirements.  
Comments: J. Hovanec was present to speak to this proposal. L. Male was confused on the check sheet, since the credits add up to 78 but are listed at 75.

It was moved by M. Stewart, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15125  
Course: Course Revision: CFT 211, Professional Practices: Entrepreneurial Studies, Spring 2016  
Proposal: Change in course title.  
Comments: CDT was noted to be a typo on the summary of request, and it should be CFT.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15126  
Course: New Course: ART 212, Professional Practices: Digital Communications, Spring 2016  
Proposal: Addition of new course to the Master Course Listing.  
Comments: B. Meares noted that the requested number, ART 211, is already in use and the number will be ART 212.

It was moved by K. Kresge, and seconded by M. Stewart, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15127  
Course: Course Revision: COM 140, Intro to Communication Studies, Spring 2016  
Proposal: Change in course number, and change in course syllabus.  
Comments: D. Johnson was present to speak to this proposal.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15128  
Course: Course Revision: COM 240WICT, Survey of Communication Theory, Spring 2016  
Proposal: Change in course syllabus, and change in course prerequisites.  
Comments: The effective date was changed from Fall 2015 to Spring 2016.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15129  
Course: Course Revision: COM 340WICT, Comm Research and Writing, Spring 2016  
Proposal: Change in course syllabus, and change in course prerequisites.  
Comments: D. Johnson was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016.

It was moved by H. Hamlet, and seconded by M. Stewart, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15134  
Course: Course Revision: COM/MUS 217, Music and Spoken Word, Spring 2016  
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.  
Comments: D. Johnson was present to speak to this proposal. The effective date was changed from Fall 2015 to Spring 2016. C. Wells noted that this course should be put through the General Education committee for the CD competency.

It was moved by E. Blaque, and seconded by H. Hamlet, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15136  
Course: Course Revision: EDU/ARU/MUU 591, Methods of Research, Spring 2016  
Proposal: Addition of course cross-listing, and change in course title.  
Comments: J. Hovanec and M. Stewart were present to speak to this proposal. B. Meares noted that this course is currently cross-listed with EDU with the title of Methods of Research in Art, and that the prefix should be: EDU/ARU/MUU. J. Hovanec asked to add change in course title to the cover sheet. L. Male noted that there is a prefix for MUU students of MUU 522; M. Stewart agreed to removing the prerequisite.

It was moved by C. Wells, and seconded by H. Hamlet, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 15137  
Course: Course Revision: ARC 261, Survey of Crafts, Spring 2016  
Proposal: Change in course title, change in course prefix, and change in course number.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

### **Interdisciplinary Courses**

Current #: IDC 1505  
Course: New Program: Leadership Minor, Spring 2016  
Proposal: Addition of new minor program.  
Comments: C. Wells asked where the signature page for LAS was. It was handed in at the meeting.

It was moved by C. Wells, and seconded by M. Stewart, to consider and approve this proposal.  
MOTION PASSED.

### **General Education**

The following proposals were moved by C. Wells, and seconded by E. Blaque, to consider and approve as a block. MOTION PASSED.

- LAS 16002 Competencies (CD,WI): ENG 129: Current Themes in Literature: Jazz Culture, Spring 2016  
Proposal: Addition of competencies in Cultural Diversity and Writing Intensive.
- LAS 16010 Competencies (VL): ENG 141CT, Literature and Film, Spring 2016  
Proposal: Addition of competencies in Visual Literacy.
- LAS 16011 Competencies (CT,VL): ENG 242, International Cinema, Spring 2016  
Proposal: Addition of competencies in Critical Thinking and Visual Literacy.
- LAS 16026 Competencies (QL): ANT 201, Archaeological Theory and Technique, Spring 2016  
Proposal: Addition of competencies in Quantitative Literacy.
- VPA 1602 Competencies (CT,VL): ARH/WGS 318, Picturing Gender, Fall 2016  
Proposal: Addition of competencies in Critical Thinking and Visual Literacy.

### **Distance Education Offerings**

The following proposals were moved by K. Kresge, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED.

- COB 1602 Distance Education Offering: BUS 120, Business Statistics, Winter 2016  
Proposal: Request to offer existing course via Distance Education.
- COE 1567 Distance Education Offering: LIB 315, The Selection, Evaluation & Utilization of Information Resources, Spring 2016  
Proposal: Request to offer existing course via Distance Education.
- COE 1572 Distance Education Offering: LIB 302, Library Administration, Spring 2016  
Proposal: Request to offer existing course via Distance Education.
- COE 1573 Distance Education Offering: LIB 326, Technologies in Libraries, Spring 2016  
Proposal: Request to offer existing course via Distance Education.
- COE 1612 Distance Education offering: ITC 425, Computer Networks in Education, Winter 2016  
Proposal: Request to offer existing course via Distance Education.
- COE 1613 Distance Education Offering: LIB 221, Resources for Children, Spring 2016  
Proposal: Request to offer existing course via Distance Education.



- LAS 16003 Distance Education Offering: SWK/SOW 710, Research Methods, Summer I 2016  
Proposal: Request to offer existing course via Distance Education.
- LAS 16004 Distance Education Offering: SWK/SOW 730, Qualitative Analysis, Summer I 2016  
Proposal: Request to offer existing course via Distance Education.
- LAS 16025 Distance Education Offering: MAT 140QL, Applied Statistical Methods, Winter 2016  
Proposal: Request to offer existing course via Distance Education.
- LAS 16033 Distance Education Offering: PSY 208, Psychology of Gender, Summer I 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16020 Distance Education Offering: MUU 540, Musical Analysis for the Music Educator, Fall 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16021 Distance Education Offering: MUU 530, Practical Technology for Music Educators, Fall 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16022 Distance Education Offering: MUS 550, Seminar in Musicology, Fall 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16026 Distance Education Offering: ARC 15VL, Art, Design and Visual Culture, Fall 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16027 Distance Education Offering: ARU 331CD, Designing for Disabilities, Fall 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16028 Distance Education Offering: ARU 526, Differentiating Instruction through Art, Spring 2016  
Proposal: Request to offer existing course via Distance Education.
- VPA 16029 Distance Education Offering: ARU 527, Disability Awareness Fostering Abilities in the Visual Arts, Spring 2016  
Proposal: Request to offer existing course via Distance Education.

## **ANNOUNCEMENTS**

### **Selected Topics Courses**

- LAS 16020** Selected Topics in English: ENG 370, Comics Studies, Spring 2016
- LAS 16028** Selected Topics in History: HIS 205, Examining the Combat Experience, Spring 2016
- LAS 16029** Selected Topics in History: HIS 169, The History of Western Science: From the Greeks to the Present, Spring 2016
- LAS 16030** Selected Topics in History: HIS 168, Conspiracies and Modern American History, Spring 2016
- LAS 16032** Selected Topics in Writing: WRI 370, Personal PR: Marketing the Writer, Spring 2016
- VPA 1601** Selected Topics in Communication Design: CDE 375, Selected Topics: Drawing on Location in Oaxaca, Mexico, Winter 2016

## **ADJOURNMENT**

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Bethany G. French, Recording Secretary

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Susan G. Czerny, Secretary

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Date

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Date