

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of March 23, 2017**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Ellesia Blaque, Nick Christy, Sue Czerny, Denise Darrah, Heather Fountain, Helen Hamlet, Emma Hao, Soojin Kim, Karen Kresge, Cristen Rosch, Marilyn Stewart, John Vafeas, and Carole Wells

**ABSENT:** Angelika Antoni

**ALSO IN ATTENDANCE:** Moe Folk, Bethany French, George Hale, Andrea Harmer, Rick Heineman, Michelle Kiec, Kevin Mahoney, Louise Male, Brian Meares, Jonathan Shaw, Greg Shelley, Claire Van Ens, and Ted Witryk

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, March 30, 2017, in RL 29 at 11 a.m.

J. Vafeas announced that the new UCC Bylaws have been approved by University Senate and will be uploaded to the UCC website.

**MINUTES**

It was moved by D. Darrah, seconded by C. Rosch, to approve the minutes from Feb. 23, 2017.  
MOTION PASSED.

**OLD BUSINESS**

Current #: COE 17025  
Course: New Course: EDD 750/751, Dissertation Seminar, Fall 2017  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: There was no new information provided, and the proposal remained tabled.

Current #: COE 17026  
Course: New Course: EDD 791/793/796, Dissertation in Practice, Fall 2017  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: There was no new information provided, and the proposal remained tabled.

Current #: COE 17101  
Course: Course Revision: SEU 423, Methods of Teaching Secondary School Subject – Mathematics, Fall 2017  
Proposal: Change in course number.  
Comments: There was no new information provided, and the proposal remained tabled.

Current #: COE 17116  
Course: Distance Education Offering: EDD 750/751, Dissertation Seminar, Fall 2017  
Proposal: Request to offer an existing course via Distance Education.  
Comments: There was no new information provided, and the proposal remained tabled.

Current #: COE 17117  
Course: Distance Education Offering: EDD 791/793/796, Dissertation in Practice, Fall 2017  
Proposal: Request to offer an existing course via Distance Education.  
Comments: There was no new information provided, and the proposal remained tabled.

Current #: COE 17118  
Course: Program Revision: Bachelor of Science in Education: Secondary Education – Mathematics, Fall 2017  
Proposal: Change in  
Comments: This proposal was withdrawn by the department.

Current #: COE 17119  
Course: Program Revision: Bachelor of Science in Education: Secondary Education – Physics & Mathematics, Fall 2017  
Proposal:  
Comments: This proposal was withdrawn by the department

Current #: COE 17120  
Course: Program Revision: Bachelor of Science in Education: Secondary Education – Mathematics Special Education Dual Certificate, Fall 2017  
Proposal:  
Comments: This proposal was withdrawn by the department.

Current #: LAS 17053  
Course: Program Revision: Psychology Checksheet Change, Fall 2017  
Proposal: Change in major program name, change in program requirements, change in program electives, and change in program status to moratorium.  
Comments: G. Shelley was present to speak to this proposal. It was noted that there are several components to this proposal. The department is seeking a change in name and removing tracks to keep from overspecialization of their students. The primary major, Psychology (General Track), is requested to change to just Psychology. The following tracks are requested to be placed in moratorium: Interpersonal/Organizational, and Clinical. The Paralegal Studies track will not be placed into moratorium at this time.

It was moved by K. Kresge, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

## **NEW BUSINESS**

### **College of Education**

Current #: COE 16058  
Course: Program Revision: Library and Learning Technologies Minor Program, Spring 2018  
Proposal: Change in minor program electives.  
Comments: A. Harmer was present to speak to this proposal. The effective date was changed from Fall 2017 to Spring 2018. J. Vafeas noted that in the prerequisites it should note that Library Science majors cannot take this minor.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 17067  
Course: Course Revision: LLT 320WICD, Resources for Children and Young Adults, Spring 2018  
Proposal: Change in course title, prefix, number, description and syllabus.  
Comments: The effective date was changed from Fall 2017 to Spring 2018. It was noted that this course should be linked for repeat purposes with LIB 221WICD.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 17130  
Course: Course Revision: EDU 597, Change in Education, Spring 2018  
Proposal: Change in course syllabus.  
Comments: S. Czerny noted that the resources list should include more up-to-date and timely publications. H. Hamlet said she would ask George Sirrakos to update the resources list.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 17132  
Course: Course Revision: COU Courses Omnibus Proposal, Spring 2018  
Proposal: Change in course prerequisites.  
Comments: H. Hamlet was present to speak to this proposal. The effective date was changed from Fall 2017 to Spring 2018.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: COE 17137  
Course: New Course: SEU 423, Methods of Teaching – Mathematics, Spring 2018  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: The effective date was changed from Fall 2017 to Spring 2018. S. Czerny noted that the resources list could be more updated. H. Fountain noted there were typos in the outline, and that the Rationale should be listed prior to Objectives. L. Male noted that the computer system cannot crosslist undergraduate and graduate courses (SEU 323), and that that will need to be monitored by the department.

It was moved by K. Kresge, and seconded by H. Fountain, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 17138  
Course: Policy Revision: COE Council for Teacher Education Bylaws, Spring 2018  
Proposal: Change in university policy.  
Comments: H. Hamlet was present to speak to this proposal. This proposal is to remove the Council for Teacher Education (CTE) from the curricular process, and help to streamline items that come to UCC. All items that would have gone to CTE will still need to be approved by their College Curriculum Committee.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

### **College of Liberal Arts & Sciences**

Current #: LAS 17051  
Course: New Course: BIO 357, Virology, Spring 2018  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: R. Heineman was present to speak to this proposal. B. Meares noted that the course number will be BIO 357.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 17056  
Course: Program Revision: BA Political Science Change to 36 Credit hour major requirements, Spring 2018  
Proposal: Change in major program requirements.  
Comments: G. Hale was present to speak to this proposal. This proposal is to reduce the required credits for the major. It also combines International Relations and Comparative Politics. G. Hale noted that the department is dropping the detailed course list on the checksheet, and changing it to use subcategories instead.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 17057  
Course: Program Revision: BA Political Science Paralegal Studies change to 36 credit hour major requirements, Spring 2018  
Proposal: Change in major program requirements.  
Comments: G. Hale was present to speak to this proposal. This proposal is to reduce the required credits for the major. It also combines International Relations and Comparative Politics. G. Hale noted that the department is dropping the detailed course list on the checksheet, and changing it to use subcategories instead.

It was moved by H. Fountain, and seconded by H. Hamlet, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 17058  
Course: Course Revision: WRI 305, Freelance Journalism, Spring 2018  
Proposal: Change in course description and title.

It was moved by E. Blaque, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 17060  
Course: Course Revision: ENG 368WI, Postmodern American Fiction, Spring 2018  
Proposal: Change in course description, title and prerequisites.  
Comments: J. Shaw was present to speak to this proposal. J. Vafeas noted that under prerequisites “or it’s equivalent” should be removed and changed to read “any of the following: ENG 023, 024 or 025”.

It was moved by E. Blaque, and seconded by D. Darrah, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 17061  
Course: Course Archive: Archive Courses GEG 232, GEG 264 and GEG 324, Spring 2018  
Proposal: Omnibus change in course statuses to archive.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by H. Fountain, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED.

LAS 17062 Program Revision: Changes to BA Geography – Environmental Track, Spring 2018  
Proposal: Change in major program requirements.

LAS 17063 Program Revision: Changes to BA Geography – Globalization Track, Spring 2018  
Proposal: Change in major program requirements.  
Comments: It was noted that approved study abroad experience is offered at the university level, and should not be listed on the check sheet, since then the department

would be obligated to run it as a course. It was moved by H. Hamlet, and seconded by K. Kresge, to remove the study abroad requirement from the checklist as a friendly amendment. MOTION PASSED.

LAS 17064 Program Revision: Changes to BA Geography – Planning Track, Spring 2018  
Proposal: Change in major program requirements.

LAS 17065 Program Revision: Program Change: BS Env. Sci. – Geography Track, Spring 2018  
Proposal: Change in concentration program electives.

### **College of Visual & Performing Arts**

Current #: VPA 17059  
Course: New Course: COM 305, Theories of Emerging and Social Media, Spring 2018  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: M. Kiec and C. Van Ens were present to speak to this proposal. The effective date was changed from Fall 2017 to Spring 2018. L. Male noted that SMS 380 and SMS 390 need this for prerequisites, and C. Van Ens noted that those classes won't be offered until Fall 2018, after this class has been offered for the first time.

It was moved by H. Fountain, and seconded by M. Stewart, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 17062  
Program: New Program: Social Media Theory and Strategy, Fall 2017  
Proposal: Addition of a new major program.  
Comments: M. Kiec was present to speak to this proposal. C. Wells noted that the effective date should be kept as Fall 2017 since the proposal is already at the Chancellor's Office, and it would be beneficial for all the paperwork to remain consistent.

It was moved by K. Kresge, and seconded by H. Fountain, to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 17095  
Course: New Course: ART 251, Sound Art, Spring 2018  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: It was noted that the department did consult with Music Education and they are onboard with this offering.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

**Distance Education Offerings**

Current #: COE 17135  
Course: Distance Education Offering: SPU 527, Transition Self-Determination and Self-Advocacy for Adolescents and Adults with Disabilities, Spring 2018  
Proposal: Request to offer course via Distance Education.  
Comments: C. Wells noted that the course itself does not yet exist, so the committee cannot discuss approving it for Distance Education.

It was moved by K. Kresge, and seconded by M. Stewart, to table this proposal. MOTION PASSED.

Current #: COE 17136  
Course: Distance Education Offering: SPU 327, Transition Self-Determination and Self-Advocacy for Adolescents and Adults with Disabilities, Spring 2018  
Proposal: Request to offer course via Distance Education.

It was moved by H. Fountain, and seconded by M. Stewart, to consider and approve this proposal. MOTION PASSED.

**ADJOURNMENT**

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Bethany G. French, Recording Secretary

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Susan G. Czerny, Secretary

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Date

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Date